**APPROVED**

**Minutes of the ERCOT Retail Market Subcommittee (RMS) Meeting**

**7620 Metro Center Drive – Austin, Texas 78744**

**Tuesday, August 2, 2016 – 9:30 a.m.**

Attendance

*Members:*

|  |  |  |
| --- | --- | --- |
| Brewster, Chris | City of Eastland |  |
| Crabb, Timothy | City of College Station |  |
| Duong, Cindy | Just Energy |  |
| Gregg, Michele | OPUC | Alt. Rep for Diana Coleman |
| Kee, David | CPS Energy | Alt. Rep for Wayne Callender |
| Kelly, William | Austin Energy |  |
| Lee, Jim | AEP Service Corporation |  |
| Levine, Norm | Direct Energy  |  |
| Lyons, Chris | Exelon |  |
| McKeever, Deborah | Oncor Electric Delivery |  |
| Moschos, John | Tenaska Power Services |  |
| Reed Zerwas, Rebecca | Reliant Energy Retail Services |  |
| Rehfeldt, Diana | Texas New Mexico Power  |  |
| Scott, Kathy | CenterPoint Energy |  |
| Sicking, Michelle | CoServe Electric | Via Teleconference |
| Sithihao, Mary | Stream Energy |  |
| Werley, David | Bryan Texas Utilities |  |
| Wilson, Frank | Nueces Electric Cooperative | Via Teleconference |

*Guests:*

|  |  |  |
| --- | --- | --- |
| Arriaga, Laura | AP Gas & Electric | Via Teleconference |
| Bevill, Jennifer | CES |  |
| Blakey, Eric | Just Energy |  |
| Bratton, Charlie | Sharyland |  |
| Burke, Thomas | GSEC | Via Teleconference |
| Cardenas, Rita | AEP Service Corporation | Via Teleconference |
| Couch, Andrea | TNMP | Via Teleconference |
| Crouch, Cliff | PUCT | Via Teleconference |
| Dyer, Jake | TCAP | Via Teleconference |
| Flowers, BJ | Sharyland |  |
| Forristall, Carrie | MidAmerican Energy Services | Via Teleconference |
| Glass, Michael | Sharyland |  |
| Gross, Blake | AEP Service Corporation | Via Teleconference |
| Helton, Robert | GDF Suez |  |
| Hughes, Lindsey | Texas Competitive Power Advocates | Via Teleconference |
| Hunt, Mark | AEP Service Corporation | Via Teleconference |
| Jacobs, Kaci | TXU Energy | Via Teleconference |
| Jansen, Sunny | MidAmerican Energy Services | Via Teleconference |
| Jones, Monica | NRG |  |
| Kayser, Liz | PUCT | Via Teleconference |
| Kent, Esther | CenterPoint Energy | Via Teleconference |
| Macias, Jesse | AEP Service Corporation | Via Teleconference |
| Moore, Sheri | CenterPoint Energy |  |
| Patrick, Kyle | NRG |  |
| Quinn, Cassandra | OPUC | Via Teleconference |
| Reed, Carolyn | CenterPoint Energy |  |
| Rigler, Alicia | Sharyland |  |
| Rowley, Chris | Oncor |  |
| Sandidge, Clint | Noble Solutions | Via Teleconference |
| Schatz, John | TXU Energy |   |
| Tidwell, Kelly | Direct Energy | Via Teleconference |
| Walker, Mark | NRG |  |
| Wiegand, Sheri | TXU Energy | Via Teleconference |
| Woodruff, Taylor | Oncor |  |
| Young, Susan | Direct Energy | Via Teleconference |

*ERCOT Staff:*

|  |  |  |  |
| --- | --- | --- | --- |
| Anderson, Troy |  |  | Via Teleconference |
| Bracy, Phil |  |  |  |
| Brink, Kelly |  |  |  |
| Butterfield, Lindsay |  |  |  |
| Coon, Patrick |  |  | Via Teleconference |
| Farley, Karen |  |  | Via Teleconference |
| Gupta, Vikram |  |  |  |
| Hailu, Ted |  |  |  |
| Krein, Steve |  |  | Via Teleconference |
| Michelsen, Dave |  |  |  |
| Pagliai, Dave |  |  |  |
| Phillips, Cory |  |  | Via Teleconference |
| Roberts, Randy |  |  | Via Teleconference |
| Ruane, Mark |  |  |  |
| Thurman, Kathryn |  |  |  |

*Unless otherwise indicated, all Market Segments were present for a vote.*

Kathy Scott called the called the August 2, 2016 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. Scott directed attention to the Antitrust Admonition, which was displayed.

Agenda Review and Discussion

Ms. Scott noted potential changes to the order of voting items RMS would consider.

Consider Approval of Draft RMS Meeting Minutes (see Key Documents)[[1]](#footnote-1)

*June 7, 2016*

**Diana Rehfeldt moved to approve the June 7, 2016 RMS meeting minutes as submitted. Debbie McKeever seconded the motion. The motion carried unanimously.**

Technical Advisory Committee (TAC) Update (see Key Documents)

Ms. Scott reviewed highlights of the July 28, 2016 TAC meeting.

Commercial Operations Subcommittee (COPS) Update (see Key Documents)

John Schatz reported highlights of the July 13, 2016 COPS meeting.

Revision Requests Tabled at RMS (see Key Documents)

*Retail Market Guide Revision Request (RMGRR) 132, NOIE Disconnect and Reconnect Process*

RMS took no action on this item.

*RMGRR134, Allow Advanced Metering System (AMS) Data Submittal Process for Transmission and/or Distribution Service Provider (TDSP)-Read Non-Modeled Generators (Vote)*

**David Kee moved to endorse and forward to TAC the 6/7/16 RMS Report and Impact Analysis for RMGRR134 with a recommended priority of 2017 and rank of 1810. William Kelly seconded the motion. The motion carried with four abstentions from the Investor Owned Utility (IOU) Market Segment (AEP Service Corporation, Oncor Electric Delivery, TNMP, CenterPoint Energy).**

Revision Requests Tabled at PRS, Referred to RMS

*Nodal Protocol Revision Request (NPRR) 753, Allow AMS Data Submittal Process for TDSP-Read Non-Modeled Generators*

**Mr. Kee moved to endorse NPRR753 as submitted. David Werley seconded the motion. The motion carried unanimously.**

*NPRR772, Clarification of Process for Transmission Outages Related to a Service Disconnection Request for a Generation Resource (Vote)*

Ms. Scott opined that the Texas Standard Electronic Transaction (Texas SET) Working Group may require additional time to review NPRR772. Market Participants agreed.

**Ms. Rehfeldt moved to request PRS continue to table NPRR772. Jim Lee seconded the motion. The motion carried unanimously.**

Texas SET Working Group

Ms. Rehfeldt provided an update on recent Texas SET activity.

*NPRR778, Modifications to Date Change and Cancellation Evaluation Window*

**Mr. Lee moved to endorse NPRR778 with the recommended priority of 2016 and rank of 1700. Rebecca Reed-Zerwas seconded the motion. The motion carried unanimously.**

*RMGRR139, Alignment with NPRR778, Modifications to Date Change and Cancellation Evaluation Window*

**Mr. Lee moved to endorse and forward to TAC the 6/7/16 RMS Report as amended by the 6/28/16 Texas SET comments and the Impact Analysis for RMGRR139. Ms. McKeever seconded the motion. The motion carried unanimously.**

*RMGRR140, Efficiencies for Acquisition Transfer Process*

**Ms. McKeever moved to endorse and forward to TAC the 6/7/16 RMS Report and Impact Analysis for RMGRR140. Mr. Lee seconded the motion. The motion carried unanimously.**

*RMGRR141, Clarifying Procedures for Market Participants during an Extended Unplanned System Outage*

**Ms. McKeever moved to endorse and forward to TAC the 6/7/16 RMS Report and Impact Analysis for RMGRR141. Mr. Lee seconded the motion. The motion carried unanimously.**

*Texas SET Change Control 804: Add a new SAC04 code of “MSC056” for Deferred Cost Recovery Charge*

**Mr. Lee moved to approve Texas SET Change Control 804. Ms. McKeever seconded the motion. The motion carried unanimously.**

Advanced Metering Working Group (AMWG)

John Schatz reviewed recent AMWG activity. Market Participants discussed the Advanced Metering System Remote (AMSR) Cycle Read Analysis report and the possibility of adding categories for type of utility and residential versus commercial classification. It was decided that the topic would be placed on the agenda for discussion at the August AMWG meeting.

*AMWG Procedures*

Mr. Schatz provided an overview of administrative revisions to the AMWG Procedures.

**Michele Gregg moved to approve the AMWG Procedures as amended by RMS. Mr. Lee seconded the motion. The motion carried unanimously.**

*AMWG Change Request Form*

Mr. Schatz reviewed administrative revisions to the AMWG Change Request Form.

**Ms. McKeever moved to approve the AMWG Change Request form as amended by RMS. Ms. Rehfeldt seconded the motion. The motion carried unanimously.**

Texas Data Transport and MarkeTrak Systems Working Group (TDTMS)

Monica Jones presented the update.

*Retail Market IT Services Service Level Agreement (SLA) Revisions (Vote)*

Dave Pagliai presented the SLA and explained revisions to the document.

**Ms. Rehfeldt moved to approve the Retail Market IT Services SLA as presented. Mr. Lee seconded the motion. The motion carried unanimously.**

Retail Market Training Task Force (RMTTF) Update (see Key Documents)

Ms. McKeever reviewed recent RMTTF activities and the upcoming training schedule.

July 19, 2016 and July 22, 2016 Retail Outage Report (see Key Documents)

Mr. Pagliai provided a report. Market Participants discussed causes and resolutions of recent outages.

ERCOT Updates (see Key Documents)

*IT Incident Report*

Mr. Pagliai presented the IT Incident Report, including MarkeTrak IT Systems and Retail Transaction Processing performance.

*Flight 0616 Update*

Dave Michelsen presented the Flight 0616 update and stated it is complete. Signup for Flight 1016 will begin September 7, 2016.

*Inadvertent Gain (IAG)/Inadvertent Loss (IAL) Statistics Reporting*

Mr. Michelsen presented the IAG and IAL statistics.

*Q1 2016 Performance Measures Reporting*

Mr. Michelsen reviewed the Q1 2016 Performance Measures Report.

2016 Price Responsive Load/Retail Demand Response Snapshot Request

Karen Farley presented an overview of the timeline and process for data collection and submission, including possible future steps such as Protocol revisions and quarterly versus annual submissions. Market Participants discussed feasibility of a quarterly report cycle and considered what benefits the increased frequency of reporting might provide to the market.

Market Continuity Working Group Assignments Discussion

Ms. Farley highlighted issues discussed in the Market Continuity Workshop held on May 2, 2016 and reported on topics assigned to Wholesale Market Subcommittee (WMS) working groups. RMS leadership discussed potential assignments to RMS working groups and decided to host an open discussion at the August 18, 2016 Texas SET meeting, inviting participation from TDTMS, AMWG, and RMS members.

Emerging Issues/Critical Upcoming Events/Other Business

*TNMP Weather Moratorium/DNP August Update*

Andrea Couch gave an update stating that TNMP hopes to implement changes to the weather moratorium process by the end of August.

*Joint TDSP Standardized REP Contact List*

Market Participants discussed the process for implementation of the Joint TDSP Standardized REP Contact List.

*SMT AMS Data Workshop Update*

Mark Ruane summarized topics discussed at the July 12, 2016 workshop and reviewed information expected to be available at the upcoming workshop on August 23, 2016.

*Reminder (Save the Date)*

Ms. Scott reminded RMS of the August 23, 2016 ERCOT and SMT AMS Data Processes Workshop following that morning’s AMWG meeting at the ERCOT MET Center. Mr. Lee announced AEP’s Competitive Retailer Workshop will be held on September 15, 2016 in Corpus Christi, TX.

*Annual Technical Advisory Committee (TAC) and TAC Subcommittee Structural and Procedural Review*

Ms. Scott encouraged RMS members to bring ideas to the August 25, 2016 TAC and TAC subcommittee structural and procedural review.

*Possible Meeting Schedule Changes (9/6/16 and 10/4/16)*

Due to concerns over holiday travel schedules and possible low attendance, RMS decided to reschedule the September 6, 2016 meeting to the following week on Tuesday, September 13, 2016. Due to a schedule conflict with the Gulf Coast Power Association Fall Conference, the October 4, 2016 RMS meeting was cancelled.

Sharyland System-Wide Rates Operational Review Discussion

Market Participants discussed operational concerns regarding the proposed combined tariff over the Sharyland Utilities and Sharyland McAllen service areas. Key topics included ESI ID formats and rate classifications, meter read cycles, responsibility for customer notifications, and timeline for implementation.

Adjournment

Ms. Scott adjourned the August 2, 2016 RMS meeting at 2:42 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

<http://www.ercot.com/calendar/2016/8/2/77543-RMS> [↑](#footnote-ref-1)