**AMWG July 2016 Meeting Notes**

**July 19, 2016**

**9:30 a.m. – 3:30 p.m.**

**WebEx only**

1. **Antitrust Admonition**- Esther Kent
2. **Introductions** – Attendees

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| **Name** | **Company** |
| Esther Kent  | CenterPoint Energy |
| John Schatz | TXU Energy |
| Jim Lee | AEP |
| Steve Davis | ARM |
| Randy Roberts | ERCOT |
| Carolyn Reed | CenterPoint Energy |
| Kathy Scott | CenterPoint Energy |
| Andrea O’Flaherty-Brown | Solutions Cube – SMT |
| Monsherra Odanga | Oncor |
| Brian Bowen | First Fuel Software |
| Michele Gregg | OPUC |
| Rob Bevill | SPEER |
| Sam Pak | Oncor |
| Ken Conway | Oncor |
| Bobby Roberts | TNMP |
| Clint Sandidge | Noble Energy Solutions |
| Eric Blakey | Just Energy |
| Jeff Stracener | AEP |
| Kaci Jacobs | TXU Energy |
| Sheri Wiegand | TXU Energy |
| Lindsay Butterfield | ERCOT |
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1. **Review draft meeting notes and action items from the June AMWG meeting and make necessary updates/revisions**
	* The group reviewed the June 2016 meeting notes, noting 1 minor revision.
	* **Action Item:** *Esther Kent will make the 1 minor revision and send the notes to ERCOT for posting on the AMWG June 2016 meeting page*
	* **Action Item:** *Esther Kent will post the June 2016 version of the AMS Data Matrix and Summary Document to the AMWG Main Page*
	* **Action Item:** *Esther Kent to cause removal of existing/other Matrix documents and summary from the AMWG Main page; cause removal of an old HAN Test Report and post the June 2016 HAN Test Report to the AMWG Main page; cause removal of AMWG pre-2015 goals documents, and post the 2016 AMWG Goals to the AMWG Main page; and consult with ERCOT re: archiving old documents*
2. **Review AMWG Procedures and Change Request Form**
	* The group reviewed the AMWG Change Request Form (and 1 edit incorporated from the June meeting) and reviewed the “administrative edits” to the post-RMS approved AMWG procedures
	* The group agreed that the AMWG Procedures and AMWG Change Request Form will be presented at the August RMS meeting for approval.
	* **Action Item:** *John Schatz to provide the Change Request Form and AMWG Procedures as meeting materials for the August RMS meeting*
3. **Review of ERCOT AMS Data Reports**
	* Randy Roberts led the group through a review of the AMS Data Reports. There were a few questions and comments, including: 1) trending regarding the number of ESIs and volumes that ERCOT estimated over time; and 2) the number of ESIs that had a delta >250 kWh (current threshold is a delta >500 kWh)
	* **Action Item:** *Randy Roberts to produce a historical AMS Volume and Count Report for discussion at the August AMWG meeting (with possible discussion at SMT Data WSIII)*
	* **Action Item:** *Randy Roberts to provide the number of ESIs with a delta greater than 250 kWh (TDSPs have no analysis action related to this information)*
	* **August Agenda Item:** *Discuss the Historical AMS Volume and Count Report*
	* **August Agenda Item:** *Review and discuss the number of ESIs whose delta is greater than 250 kWh*
4. **Update on SMT and upcoming September release items**
* Andrea O’Flaherty-Brown led the group through the upcoming SMT maintenance schedule, noting that there is no planned release for September 17th and that there will probably be a release implemented in December 2016
1. **Discuss questions related to the SMT Monthly Market Reports for June, Including the 3rd Party Statistics Report**
	* The group reviewed the reports, noting that Help Desk ticket volume is higher (vs. May), but still lower, compared to June 2015.
	* Several questions were posed regarding the 3rd Party Statistics Report:
		+ Why are energy data agreement invitations being rejected by customers?
		+ How many energy data agreement invitations are “timing out”?
		+ How many energy data agreement invitations are being proactively rejected by customers? What are the reasons for the rejections?
	* **Action Item:** *Andrea O’Flaherty to investigate and report if SMT has a “drop down box” for customers to select why they are rejecting an energy data agreement*
	* **Action Item:** *Andrea O’Flaherty to investigate and report the reasons behind the 81 “validation issues” (from the SMT July 16th 3rd Party report [from the report that is not ready for prime time viewing])*
	* **August Agenda Item:** *Review and discuss the new 3rd Party Help Desk Tickets Report (the new report that was momentarily reviewed at the July meeting)*
* A meeting participant inquired as to “the best way to invite SMT 3rd Parties to market stakeholder meetings?”
* **Action Item:** *Andrea O’Flaherty to send a bcc: note to all SMT 3rd Parties , promoting that the parties subscribe to the ERCOT AMWG and RMS List Serves*
1. **Review Action Items and Agenda Items**
	* John Schatz reviewed the action items and agenda items for the August meeting

Meeting adjourned at ~12:01 p.m.

Next meeting: August 23rd, 9:30 a.m. – 3:00 p.m., at ERCOT Met Center and Web-Ex