**MarkeTrak Day to Day (D2D), Data Extract Variance (DEV), Admin, Bulk Insert and BackGround SubTypes Quick Reference**

Please consult the MarkeTrak User’s Guide for a complete description for each of the subtypes below.

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| **Category** | **SubType** | **Use of SubType** | **Submitter** | **User Guide Reference** |
| D2D | Missing Enrollment Transaction | Market Participant (MP) is missing any 814’s or an 867\_02 or 867\_04 | CR or TDSP | Section 4. OtherD2D |
| D2D | Usage and Billing – Missing | MP missing monthly 867\_03, 867\_03F, 810\_02 | CR or TDSP | Section 4. OtherD2D |
| D2D | Usage and Billing – Dispute | MP questioning bill calculations for monthly 867\_03, 867\_03F, 810\_02 | CR or TDSP | Section 4. OtherD2D |
| D2D | Usage and Billing AMS LSE – Missing | MP requesting missing AMS **LSE interval data** from TDSP | CR | Section 4. OtherD2D |
| D2D | Usage and Billing AMS LSE – Dispute | MP disputing AMS **LSE interval data** from TDSP | CR | Section 4. OtherD2D |
| D2D | Reject Transactions | MP questions rejected transactions, reject reasons | CR or TDSP | Section 4. OtherD2D |
| D2D | Rep of Record | MP questions who ERCOT or TDSP shows as REP of Record for information only | CR or TDSP | Section 4. OtherD2D |
| D2D | Projects | MP has system issues or Project related issues | CR or TDSP | Section 4. OtherD2D |
| D2D | Siebel Change/Info | Status changes of Siebel Order; Change StartTime of Siebel service order. Can’t be used for StopTime issues (DEV Existence is needed for StopTime) | CR or TDSP | Section 4. OtherD2D |
| D2D | 997 Issue | MP verify 997 sent or received | CR or TDSP | Section 4. OtherD2D |
| D2D | Other | Catch-all subtype used for reporting questions, TXSET , reprocessing of transactions, MIS, Data requests, etc. | CR or TDSP | Section 4. OtherD2D |
| D2D | ERCOT Initiated | Address when exceptions are in ERCOT’s system for example conflicting metering dates. | ERCOT Initiated | Section 4. OtherD2D |
| D2D | Safety Net | MP has questions pertaining to missing EDI, Rep Of Record | TDSP | Section 4. OtherD2D |
| D2D | Service Order -650 Issues | MP has questions pertaining to missing EDI and 650s missing, not completed or rejected | CR or TDSP | Section 4. OtherD2D |
| D2D | Move Out with Meter Removal | TDSP notify the CR of removed meter accounts in their territory | TDSP | Section 4. OtherD2D |
| D2D | Premise Type | CR request TDSP send 814\_20 to update all systems with a new premise type for a particular ESI\_ID | CR | Section 4. OtherD2D |
| D2D | Service Address | CR request TDSP send 814\_20 to update all systems with a new service address for a particular ESI\_ID | CR | Section 4. OtherD2D |
| D2D | Market Rule | Flexible Catch-all used to accommodate any future PUCT rulings not available for existing subtypes (Example: Opt-Out) | CR or TDSP | Section 4. OtherD2D |
| D2D | Switch Hold Removal | MP requesting Switch Hold be removed to acquire an ESI\_ID | CR | Section 4. OtherD2D |
| D2D | Inadvertent Gain | Discovery of Inadvertent Issue or Move-In Transaction Submission (**Not to be used for Move-Out or Disconnect for Non Payment transactions-** **Retail Market Guide, Section -7.3.2.3**) | CR | Section 2. IAG |
| D2D | Customer Rescission | Initiate Reinstatement of a customer to its original CR | **Gaining CR** only (Retail Market Guide Section 7.3.5; Valid Rescission per PUC Rule 25.474(j)) | Section 2. IAG |
| D2D | Redirect Fees | Inadvertent gain causes a lights-out scenario (due to Move-out or Disconnect for Non-Pay); Direct charges associated with the IAG to the Gaining CR; This subtype must be submitted within three Retail Business Days following receipt of the 810\_02 TDSP invoice containing discretionary fees as a result of the Inadvertent Gain. | **Losing CR** only | Section 2. IAG |
| D2D | Cancel with Approval | Cancel Enrollment Transaction (CRs transaction; TDSP Scheduled or In Review via Siebel) | CR or TDSP | Section 3. Cancel |
| D2D | Cancel without Approval | Cancel Transaction (Scheduled and Meter Read not Sent) | TDSP | Section 3. Cancel |
| DEV –Please reference **5.1.1.1** via the MarkeTrak User’s Guide (Section 5 – DEV LSE) todetermine what constitutes a DEV. DEVs should Only be submitted after transactions have been attempted | DEV LSE relationship present in MP system but not in ERCOT system – **Active (3A)** | MP stating they should be current Rep Of Record | CR or TDSP | Section 5. DEVLSE |
| DEV | DEV LSE relationship present in MP system but not in ERCOT system – **De-Energized (3B)** | ESI\_ID relationship in MP’s system but not in ERCOT’s data extract referencing StartTime and StopTime | CR or TDSP | Section 5. DEVLSE |
| DEV | DEV LSE relationship present in ERCOT system but not in MP system **(4A)** | MP is shown in ERCOT’s data extract and MP has no enrollment transaction to support relationship | CR or TDSP | Section 5. DEVLSE |
| DEV | DEV LSE relationship present in both MP and ERCOT systems but Start Date doesn’t match **(5A)** | MP has discrepancy with StartTime (Effective Date) | CR or TDSP | Section 5. DEVLSE |
| DEV | DEV LSE relationship present in both MP and ERCOT systems but Stop Date doesn’t match **(5B)** | MP has discrepancy with StopTime (End Date) | CR or TDSP | Section 5. DEVLSE |
| DEV | DEV LSE relationship present in both MP and ERCOT systems but Start and Stop Dates don’t match **(5C)** | MP has discrepancy with StartTime and StopTime | CR or TDSP | Section 5. DEVLSE |
| DEV –Non LSEPlease reference **6.1.1.1** via the MarkeTrak User’s Guide (Section 6 – Non LSE DEVs) todetermine what constitutes a Non LSE DEV. DEVs should Only be submitted after transactions have been attempted | DEV Existence – In TDSP system not ERCOT | ESI\_ID in TDSP system but not in ERCOT’s data extract | TDSP | Section 6. NonLSE DEV |
| DEV | DEV Existence – In ERCOT system not TDSP | ESI\_ID in ERCOT’s data extract but not in TDSP system | TDSP | Section 6. NonLSE DEV |
| DEV | DEV Existence – In ERCOT with Start date issues | ESI\_ID in ERCOT’s data extract and TDSP system but there’s an issue with the StartTime | TDSP | Section 6. NonLSE DEV |
| DEV | DEV Existence – Inactive record has date issues | ESI\_ID in ERCOT’s data extract and TDSP system but there’s an issue with the StartTime via ESI\_ID Inactive Service History record. **Inactive ESI\_ID updates** **cannot be performed via 814\_20** transactions. | TDSP | Section 6. NonLSE DEV |
| DEV | DEV Existence – Status Assignment | TDSP needs to change status of an ESI\_ID to Inactive as of new StartTime | TDSP | Section 6. NonLSE DEV |
| DEV | DEV Existence – Un Retire ESI\_ID | TDSP needs to update ESI\_ID status from Inactive to De-Energized | TDSP | Section 6. NonLSE DEV |
| DEV | DEV Characteristic – Region Code Assignment | ESI\_ID in ERCOT’s data extract and TDSP system but there’s an issue with the REGIONCODE of the ESI\_ID | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV Characteristic – Loss Code Assignment | ESI\_ID in ERCOT’s data extract and TDSP system but there’s an issue with the LOSSCODE of the ESI\_ID | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV Characteristic – Profile Code Assignment | ESI\_ID in ERCOT’s data extract and TDSP system but there’s an issue with the PROFILECODE of the ESI\_ID | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV Characteristic – Station Code Assignment | ESI\_ID in ERCOT’s data extract and TDSP system but there’s an issue with the STATIONCODE of the ESI\_ID | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV Characteristic – Zip Assignment | ESI\_ID in ERCOT’s data extract and TDSP system but there’s an issue with the ZIP of the ESI\_ID | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV IDR – In MP system not ERCOT | IDR meter data in MP’s system but not ERCOT’s data extract. **Action (TDSP to ERCOT):** IDR data needs to be loaded at ERCOT. *Request to load negative usage will be rejected by ERCOT* | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV IDR – In ERCOT system not MP (IDR usage rows with an **ORIGIN of ‘C’ or ‘G’ are calculated by ERCOT.** These usage rows should **NOT** be filed as DEV IDR Usage ‘In ERCOT system not MP’ Variance Issues) | IDR meter data in ERCOT’s data extract system but not MP. **Action (TDSP to ERCOT):** IDR data needs to be cancelled from ERCOT’s system; **Action (CR to TDSP):** TDSP to submit IDR Usage to CR if Rep of Record | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV IDR – In both systems but has date issues | IDR meter data in MP’s system and ERCOT’s data extract but have StartTime and/or StopTime issues. **Action (TDSP to ERCOT):** Dates of IDR data are incorrect. Delete and reload LSE file; **Action (CR to TDSP):** TDSP to verify IDR usage values | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV IDR – In both systems but has kWh issues | IDR meter data in MP’s system and ERCOT’s data extract but have kWh issues. **Action (TDSP to ERCOT):** Load the corrected LSE file; **Action (CR to TDSP):** TDSP to verify IDR usage values | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV Non-IDR – In MP system not ERCOT | Non-IDR meter data in MP’s system but not ERCOT’s data extract. **Action (TDSP to ERCOT):** Non-IDR data needs to be loaded at ERCOT. *Request to load negative usage will be rejected by ERCOT* | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV Non-IDR – In ERCOT system not MP | Non-IDR meter data in ERCOT’s data extract system but not MP. **Action (TDSP to ERCOT):** Non-IDR data needs to be cancelled from ERCOT’s system; **Action (CR to TDSP):** TDSP to submit Non-IDR Usage to CR if Rep of Record | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV Non-IDR – In both systems but has date issues | Non-IDR meter data in MP’s system and ERCOT’s data extract but have a StopTime issue. **Action:** Dates of Non-IDR data are incorrect. Update to **new** StopTime | CR or TDSP | Section 6. NonLSE DEV |
| DEV | DEV Non-IDR – In both systems but has kWh or kW issues | Non-IDR meter data in MP’s system and ERCOT’s data extract but have kWh and/or kW issues. **Action (TDSP to ERCOT):** Need to update loaded data; **Action (CR to TDSP):** TDSP to verify Non-IDR Usage values | CR or TDSP | Section 6. NonLSE DEV |
| ADMIN | MP Administrator Roles and Responsibilities for users in their organization | MP Admin responsible for establishing and maintaining users. (i.e. adding, copying, editing and deleting users). Also responsible for maintaining the MarkeTrak Rolodex. | Admin | Section 7. Admin |
| BULK INSERT | Submit Multiple Issues through the Graphical User Interface (GUI) and/or an Application Programming Interface (API) | **GUI**: Submission can contain multiple ESI\_IDs but Only one subtype; **API**: Submission can contain both multiple ESI\_IDs and subtypes. This section includes a detailed description of the process | CR or TDSP | Section 8. BulkInsert |
| BACKGROUND REPORTING | Reports that will execute in ERCOT’s backend system and a CSV file will generate with the results | Provides multiple functions including running a report and working via the GUI simultaneously. | CR or TDSP | Section 9. BackGround Reports |
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