**RMTTF Meeting Notes**

Wednesday/Thursday, December 2-3, 2015

ERCOT Met Center, Room 102

*1:00pm to 4:30 December 2nd*

*9:30am to 3pm December 3rd*

**Attendees December 2nd:**

**In Person:**

* Sheri Wiegand TXU
* Tomas Fernandez NRG
* Ted Hailu ERCOT
* Tammi Stewart ERCOT
* Monica Jones NRG
* Carolyn Reed Centerpoint Energy
* Corde Centerpoint Energy
* Jim Lee AEP

**Phone or Web-Ex:**

* Diana Rehfeldt TNMP
* Matt Tschetter ERCOT

Sheri Wiegand, Co-Chair opened the meeting. Antitrust statement was read.

Sheri asked for introductions for each attendee (See above).

Sheri went over agenda

|  |  |
| --- | --- |
| **Review RMTTF Meeting Notes - 11/5/15** |  |

Notes not posted prior will review and approve at January meeting

**Review & finalize IAG MarkeTrak on-line module (Matt Tschetter)**

Matt verified changes from the last meeting were made and any audio problems Sheri encountered have been fixed.

Proceed to roll our module to the market.

Ted will sent market notice. **(No later than next week)**

**Review Usage & Billing scripting MarkeTrak on-line module**

Changes had already been made to the missing process so since no additional comments were needed we skipped to start reviewing the Usage & Billing – Dispute process.

Red-Lined any changes we made as we went through the document. Document is below:



Draft module will be ready to review for January RMTTF meeting

**Review comments and finalize Retail Market 101 Training sections:**

* **Intro/Roles/Responsibilities (postponed to day 2)**
* **Retail Transactions**

**Day 2**

**Attendees December 3rd:**

**In Person:**

* Sheri Wiegand TXU
* Tomas Fernandez NRG
* Ted Hailu ERCOT
* Bill Kettlewell ERCOT
* Monica Jones NRG

**Phone or Web-Ex:**

* Diana Rehfeldt TNMP
* Matt Tschetter ERCOT
* Carolyn Reed Centerpoint Energy
* Jim Lee AEP
* Debbie Mckeever ONCOR
* Taylor Woodruff ONCOR

Sheri Wiegand, Co-Chair opened the meeting. Antitrust statement was read.

Sheri asked for introductions for each attendee (See above).

Sheri went over agenda

**Review statistics for LMS use -- MarkeTrak on-line training**

Matt reviewed the latest statistics. Numbers have increased since the last time.

We discussed sending out market notice for the IAS module. We will use the original market notice and piggy back off of that.

Direct links will be included so that when you click on the link it takes you directly to the training.

Test links will be taken down and made inactive.

***Note:***

*A discussion was had as to the order of the modules being created. It was decided we would proceed with :*

* *Other D2D Subtypes*
* *Bulk Insert*
* *GUI Reporting*
* *Background Reporting*
* *DEV LSE Suptypes*
* *DEV Non-LSE Subtypes*

**Review Retail Market 101 Training sections: Intro**

Bill reviewed the Intro/Roles/Responsibilities

* Colors have been updated on slide 17 just not in the presentation we reviewed

All other changes were made and appears good to go.

**Review Retail Market 101 Training sections: Transactions**

Bill reviewed Transactions due to an additional question.

* Slide 4 was reviewed and it was clarified why we use Retail Transactions instead of Texas Set Retail Transactions on this slide. A note added to the power point to make things clear on why we proceeded this way.
* Slide 5 added Texas Set Working Group so subtitle
* Slide 17 instead of arrows will use numbers

**Review Retail Market 101 Training sections: History**

Bill reviewed History.

* Slide 6 added a bullet point: Others
* Slide 8 change Regulated Utilities to Bundled Utilities
* Slide 9 change Vertically Integrated/Bundled Utilities to tie them together.
* Slide 12 will change Fee Case to Rate Case
* Slide 16 add “Establishment of” to “Single Control Area” bullet
* Slide 19 will need update of competitive areas
* Adding a slide “New 20” insert slide from governance PP that list REPS, TDSP’s and mini co-ops.
* Slide 23 change “ERCOT” to “ISO” Independent Service Operator
* Slide 24 change “ERCOT” to “ISO”
* Add a transition from SB7 to ERCOT

**Review Retail Market 101 Training sections: Smart Meter Technology**

Bill reviewed Smart Meter Technology

*Note: Will call “Advanced Meter Technology” instead of “Smart Meter Technology”*

* *Changing Smart to Advance when referring to meters throughout presentation*
* Slide 3 may change due to changes to subsequent slide
* Slide 4 new heading “Meter Data – The Big Picture (This will be through the initial first slides)
* Before slide 10 will add slides to lead up to this slide. Will make disctiction between AMSR and AMSM.
  + Bill to get with Taylor and Sheri to send Bill some things to help develop the new slides
* Slide 11 will add/change
  + Require manual field activity
  + Typically large customer
  + Reported monthly on 867 transactions.
  + Recorded vs measured
* Slide 12 will add/change
  + Require manual field activity
* Slide 13 will add/change
  + Advanced Meter vs Advanced Meter System
  + Recorded vs Measured
  + Add less than 200 amps

*Note: Will add slide telling the difference between advanced meter and advanced meter system*

* Slide 15 will stay as is.

*Note: Will add slide at the end showing additional benefits. (Sheri to send to Bill)*

* Slide 16 will add/change
  + Change legend to “Reslodg\_ncent” to “Profile” in the graph
* Slide 19 will add/Change
  + The graph changes will be the same as those we made in the other section
* Slide 20 will add/change:
  + Will be a statement instead of a question

Note: Sheri will get with Bill and Taylor to add slide listing some challenges with Advanced Meters since we only cover the benefits.

Went over Agenda and Next Meeting Date

Usage and Billing IAS MT Module review

Retail 101 Review:

* MIS (1st Draft)
* Market Rules (1st Draft)
* Review Revisions and finalize to History
* Review Revisions and finalize to Advanced meter

Next Meeting Monday, January 11 and Tuesday January 12th

Comments on 1st draft modules due to leadership by Jan 5th and sent to Bill for updating.

Market notice for comments will be sent for both by the 21st. Market Rules out first then MIS.

Will shoot the 14th of December for Market Rules and 23rd by MIS.

Retail 101 training will be delivered on February 9th in Austin. Ted will take care of logistics and instructors.

Meeting Adjourned.