RMTTF Meeting notes

Wednesday, October 7, 2015

9:30 AM to 2:30 PM

Tomas Fernandez opened the meeting, read antitrust and reviewed the Agenda.

**Attending in person:**

Tomas Fernandez NRG

Monica Jones NRG

Debbie McKeever Oncor

Ted Hailu ERCOT

Jim Lee AEP

Kathy Scott Centerpoint

Becky Taylor Centerpoint

Caroline Reed Centerpoint

Diana Rehfeldt TNMP

Tammy Stewart ERCOT

Matt Tschetter ERCOT

**Attending via web-ex**

Sheri Wiegand TXU

**Update from Matt regarding registration for the 3 modules in place for online training.**

* Marketrak Overview
* Switch Hold Removal
* Cancel With and Without Approval

Matt created a document with the numbers of those that registered through the ERCOT LMS.

The document shows that only 3 types of MPs have registered including:

TDSPs

CRs

Other

It was noted that many have taken the training through the links without registering through the LMS.

Future market notices will include that to receive certification the must complete the training as registered through the LMS.

There was a lot of discussion around the improvements that would like to be seen through the LMS.

Matt will attend a conference later this year with the vendor. Until then he will go through his contact at the vendor to address needs of RMTTF.

Matt will create an easy step by step process and include with market notices to help with registration.

ERCOT will look into providing an email or other noting the individual successfully completed the course.

**Reviewed IAG training module**

The following comments were offered:

* Slowing down on slide 1
* Adding the definition of IGL
* Second bullet is process
* Third bullet is working diligently
* Change “contact” to “provide comments to” when closing or unexecuting
* Rescission section – add a box with bullets
  + When listing transactions, only list the 814\_01
  + ‘competitive retailer’ to CR
  + Adding a box with links
  + Add a rescission scenario
* Add a note that not in all cases are redirect fees applicable

The revisions will be made and sent out to list serve for comments to be received by end of the month. Depending on the comments, the module is scheduled to be released at the end of October.

**Retail 101**

Ted went through the Retail training and noted changes needed

Next meeting we will go through the following modules.

History

Market Rules

Data Transparency

Goal is for slides to be sent out prior to the meeting to allow for review of material.

Possibly Retail Transactions

**Next meeting is November 5th, 2015 at ERCOT Met Center**