AMWG July Meeting Notes

Tuesday, September 22, 2015 9:00 a.m. – 3:30 p.m.

ERCOT Met Center Room 168 and WebEx

1. **Antitrust Admonition** – John Schatz
2. **Introductions** – Attendees

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| **Name** | **Company** |
| John Schatz | TXU Energy |
| Kathy Scott | CenterPoint Energy |
| Rob Bevill | NRG |
| Taylor Woodruff | Oncor |
| Jim Lee | AEP |
| Bob Helton | GDF Suez |
| Amanda Cambre | SPEER |
| Rebecca Reed Zerwas | NRG |
| Michele Gregg | OPUC |
| Carolyn Reed | CenterPoint Energy |
| Ed Echols | Sharyland Utilities |
| Barry Kremling | GUEC |
| ***Via WebEx*** |  |
| Kaci Jacobs | TXU Energy |
| Chad Blevins | Butler |
| Clint Sandidge | Noble Energy Solutions |
| Kendall Hestilow | Oncor |
| Jae Son | Samsung |
| Jeff Stracener | AEP |
| Larry Howe | TXSES |
| Eric Blakey | Just Energy |
| Melody Tomkow | Aztec Associates |
| Sheri Wiegand | TXU Energy |
| Ned Bonskowski | TXU Energy |
| Randy Roberts | ERCOT |
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1. **Review draft meeting notes and action items from the August AMWG meeting and make necessary updates/revisions**
	* The group reviewed the August 2015 meeting minutes. There were no revisions.
	* **Action Item:** *Esther Kent will send the notes to ERCOT for posting on the AMWG August 2015 meeting page.*
2. **Update on SMT Disaster Recovery Exercise**
	* Andrea O’Flaherty led the group through an update on SMT patching events
		+ the DR exercise was successful, but several challenges were noted
		+ there will be a 2nd DR exercise, tentatively scheduled for 10/24 – 10/31
	* Ms. O’Flaherty mentioned that SMT maintenance will be performed on the 1st and 3rd Sunday’s each month. Patching activities will also occur during the maintenance.
3. **Update on all RMS “approved” AMWG Change Requests**
	* CR 2015-033 (Provide user ID and password rules up front on UI registration page) Discussion was minimal, as the group did not have access to the revised storyboard and cost estimate
	* **October Agenda Item:** *Review revised storyboard and cost estimate*
	* **Action Item:** *Andrea O’Flaherty to provide revised storyboard and cost estimate*
	* CR 2013-017 (REP API for Energy Usage on SMT) The group discussed the CR, more in context of if the functionality was a duplicate of proposed functionality in CR 2015-041. Ms. O’Flaherty stated that CR 2013-017 was no longer “interim” and that the full functionality had been delivered. The “interim” status had been predicated on confirmation that the new SMT infrastructure was performing as expected.
	* **Action Item:** *Andrea O’Flaherty to revise her CR status document (provided via the SMT monthly status update) to reflect CR2013-017 as “complete”*
	* **Action Item:** *Andrea O’Flaherty to provide a summary of CR 2013-017, to be reviewed at the October AMWG meeting. The summary will then be appended to the AMWG Master CR Log*
	* **October Agenda Item:** *Review completion summary of CR 2013-017*
	* CR 2015-041 (Allow enrollment for new customer 12-month history for 3rd parties)
	* Note: this CR had been remanded back to AMWG by RMS for further review on cost and scope
	* Upon further review by AMWG, the decision was made to delay the CR at AMWG until further clarification can be obtained regarding scope and benefits
	* **Action Item:** *John Schatz will contact Jae Son at Samsung (the CR sponsor) and advise him that the CR has been delayed at AMWG*
4. **Review proposed revisions to AMWG procedures**
	* Rob Bevill led the group through proposed revisions to the AMWG procedures
	* Several questions were raised regarding:
		+ Actions pursuant to a CR being denied by AMWG
		+ Responsibilities of the CR submitter/sponsor
		+ Should the AMWG CR form be revised
		+ Individual funding (i.e., non-SMTMC) of CRs
	* In lieu of real-time revision processing, the group decided that the AMWG procedure revisions would be an October agenda item, and all participants were encouraged to bring comments/revisions to the October meeting.
	* **Action Item:** *Bobby Roberts (TNMP) will present at the October AMWG meeting the issues/concerns regarding individual funding of SMT enhancements*
	* **Action Item:** *Michele Gregg (OPUC) to provide comments regarding steps/tips to completing the AMWG CR form*
	* **October Agenda Item:** *Discuss issues regarding individual party CR funding*
5. **Continue the categorization, prioritization, and packaging process on RMS-approved CRs**
* This item was not addressed.
1. **Update on upcoming Third Party Workshop**
	* Kathy Scott updated the group on the October 16th 3rd Party Data Access Workshop II
2. **Review Updated AMWG\_MasterCR and Issues Tracking Log**
	* This item was not addressed and the group was reminded that this document will be reviewed on a quarterly basis
3. **Discuss any questions related to the SMT monthly Market reports for June**
	* The group reviewed the reports with minor discussions
4. **Review action items and agenda items**
	* This item was not discussed
5. **Identify Items to present at the next RMS meeting**
	* This item was not discussed

Meeting adjourned at approximately 11:00 a.m.

**Next Meeting**

* + October 21: 9:00 a.m. to 3:30 p.m. – WebEx Only