AMWG May Meeting Notes

Tuesday, May 19, 2015 9:00 a.m. – 3:00 p.m.

ERCOT Met Center Room 168 and via WebEx

1. **Antitrust Admonition** – Esther Kent
2. **Introductions** – Attendees

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| **Name** | **Company** |
| Esther Kent | CenterPoint Energy |
| John Schatz | TXU Energy |
| Kathy Scott | CenterPoint Energy |
| Christine Wright | PUCT |
| Bobby Roberts | TNMP |
| Andrea O’Flaherty | Solutions Cube |
| Carolynn Reed | Oncor |
| Jason Moschos | TNMP |
| Jim Lee | AEP |
| Kyle Patrick | Reliant |
| Steve Brightman | SWES |
| Eric Blakey | Just Energy |
| Taylor Woodruff | Oncor |
| Doug Lewin | SPEER |
| Robert Pool | Blue Dot |
| Sheri Moore | CenterPoint Energy |
| Michele Gregg | OPUC |
| Bill Barnes | Reliant |
| ***Via WebEx*** |  |
| Ken Conway | Oncor |
| Eric Blakey | Just Energy |
| Kaci Jacobs | TXU Energy |
| Michael Glass | Sharyland Utilities |
| Mike ?? | Softsmiths |
| Mary Gano | SWES |
| Sheri Wiegand | TXU Energy |
| Rebecca Reed | NRG |
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1. **Review draft meeting notes and action items from the April AMWG meeting and make necessary updates/revisions**
	* The group reviewed the April 2015 meeting minutes, noted several minor revisions, and approved with the noted revisions.
	* **Action Item:** *John Schatz will incorporate the revisions to the notes and send to Esther Kent for posting on the AMWG April 2015 meeting page.*
2. **SPEER Smart Energy Roadmap**
	* Doug Lewin of SPEER led the group through a presentation of the highlights of the SPEER report titled Smart Energy Roadmap:
3. **Discuss Logistics for the 1st RMS/WMS 3rd Party Access Workshop**
	* A Market Notice will be forthcoming containing workshop details. The Market Notice will be sent to the RMS, WMS, and AMWG list-serves
	* The group reviewed the tentative agenda for the workshop
	* **Action Item:** *Andrea O’Flaherty will notify the 3rd Parties of the upcoming workshop*
4. **Discuss any questions related to the SMT Monthly Market Reports for April**
* The group reviewed the reports, addressing several questions.
* **Action Item:** *Andrea O’Flaherty will coordinate preparation of a report showing the monthly volume of On-Demand Read (ODR) requests submitted by 3rd Parties*
* **Action Item:** *Andrea will coordinate a change to the “SMT Help Desk” report, adding “year” to the date shown*
1. **Review “In-Process” Change Requests**
	* 2015-024: Renewal of Existing Data Agreement: subsequent to prior conversations, there was no substantive documentation indicating that an Energy Data Agreement could remain in effect for longer than 12 cumulative months. The group concurred that this appears to be a design “miss”. IBM has not been willing to revise the cost estimate for this CR. The group recommended that the JDOA be engaged to discuss with IBM the implementation of this CR at no cost.
	* **Action Item:** *Andrea will present this issue to the JDOA, with the JDOA to encourage IBM to expeditiously implement the CR at no cost. Andrea will provide an update to AMWG at the next AMWG meeting.*
	* 2015-029: API for on-demand data requests/extracts: the group reviewed a revised storyboard and CR.
	* **Action Item:** *Esther Kent to revise the CR document and send to John Schatz*
	* **Action Item:** *John Schatz will place the CR on the 6/2 RMS agenda as a voting item*
	* 2015-040: Enhancement of SMT user administration functionalities: the group reviewed the CR and agreed to present to RMS for approval to proceed to the cost estimation phase.
	* **Action Items:** *John Schatz will revise the CR and place on the 6/2 RMS agenda as for approval to proceed to the cost estimation phase.*
	* 2015-042: Machine-to-Machine Consumption of 3rd Party Agreement Details via FTPS: The group reviewed the CR storyboard and agreed to present to RMS for approval to the cost estimation phase.
	* **Action Item:** *Esther Kent will revise the CR to reflect “2015-042” instead of “2015-039”*
	* **Action Item:** *John Schatz will request the CR be placed on the 6/2 RMS agenda for approval to proceed to the cost estimation phase.*
2. **Review AMWG CR story boards and estimates for CRs 2015-003 through 2015-039**
	* The group reviewed the story boards and broad cost estimates for the subject CRs. The group concurred that CRs 2015-035, 2015-036, 2015-037, and 2015-039 could proceed to RMS for approval.
	* CR 2015-030, -031, -032, -033, -034, and -038 were tabled indefinitely, per group consensus.
	* CR 2014-018: Display of DRG information on the SMT web portal.
		+ The group reviewed option 3 of this CR. Option 3 involves displaying numerical data only on SMT (while options 1 & 2 were to display the data both graphically and numerically). The group agreed to allow option 3 of the CR to proceed to RMS for approval of the CR to move to the prioritization phase.
	* **Action Item:** *John Schatz will ensure the CR is on the 6/2 RMS agenda as a voting item.*
3. **Update on SMT Portal Outage and Hardware Refresh**
	* Andrea O’Flaherty indicated that the “post-mortem” report of the SMT outage would be ready for discussion at the August RMS meeting.
4. **Update on all RMS “approved” AMWG Change Requests**
	* This group reviewed the “approved” change requests and there were no questions.
	* **Agenda Item:** *Prioritize CRs 2015-030 through 2015-039 and then review all “approved” CRs for packaging and subsequent design/implementation.*
5. **Continue the categorization and prioritization process on RMS-approved CRs 2015-021 and 2013-010**
	* This item was not discussed
6. **Update on the information needed in the “template” slide, used AMWG updates to RMS on key SMT statistics**
	* John Schatz indicated that the needed info was obtained and he would update the slide as part of the AMWG update to the 6/2 RMS meeting
7. **Review AMWG Master CR and Issues Tracking Log and unresolved issues**
	* This item was not discussed
8. **Identify Items to present at the next RMS meeting**
* This item was not discussed, although Mr. Schatz had noted during the meeting the items to include in the AMWG update to the 6/2 RMS meeting
1. **Review action items and agenda items**
	* This item was not discussed*.*

Meeting was adjourned at approximately 3:05 p.m.

**Next Meeting**

* + June 16: 9:00 a.m. to 3:30 p.m. – WebEx only