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# **Item 16: 2015 ERCOT Board Meeting and Annual Meeting Schedule**

*Craven Crowell*  
*ERCOT Board Chairman*

Board of Directors Meeting  
ERCOT Public  
September 17, 2013

# Summary

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- **In 2014, the frequency of regular Board meetings was reduced to six times per year on even-numbered months.**
  - Held the day after Committee meetings
  - One meeting held on same day as the Annual Meeting of Members
- **It would be preferable for the Board to vote on the 2015 Board meeting schedule at the August 12, 2014 Board meeting to allow appropriate planning time for the Board, ERCOT staff and stakeholders.**

# Review of 2014 Meeting Schedule

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- **The 2014 Board meeting schedule appears to be working well for the Board and ERCOT staff.**
- **The Board has been able to complete its work with this meeting schedule.**
- **In preparation for the development of the 2015 Board meeting schedule, ERCOT management recommends continuing the even-numbered month schedule.**

# ERCOT Management Recommendation

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- **ERCOT management has advised that meetings on even-numbered months worked well**
  - The odd-numbered month schedule in 2013 created some internal issues with regard to preparation of meeting materials due to holidays, such as, New Year's Day, Spring Break, Fourth of July, Labor Day and Thanksgiving.
  - An April meeting is needed for the approval of the financial statement audit (to save costs) and for debt covenant compliance, which requires audited financial statements by the end of April.
  - An October meeting allows for consideration and approval of certain items that require year-end approval with sufficient planning time before the end of the year.

# Proposed 2015 Board/Committee Meeting Schedule

- For 2015, a schedule for a total of six meetings **on the second Tuesday of these months** as follows:

Meeting Month	Proposed 2015 Committee/Board Meeting Schedule	
	Committee Meetings	Board Meetings
February	Mon, February 9	Tues, February 10
April	Mon, April 13	Tues, April 14
June	Mon, June 8	Tues, June 9
August	Mon, August 10	Tues, August 11
October	Mon, October 12	Tues, October 13
December	Mon, December 7	Tues, December 8

# Proposed 2015 Annual Meeting Date

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- For the Annual Meeting of Members, ERCOT's Bylaws require that:
  - Members shall meet at least annually on a date and at a place to be established by the Board (that is, the Annual Meeting).
  - The Board shall meet at least quarterly, with at least one meeting occurring in conjunction with the Annual Meeting.
- When the Board votes to approve the 2015 Annual Meeting, it should be held on the same day as the December 2015 Board meeting, that is, December 8, 2015, as currently proposed.

# Board Vote in August 2014

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A vote by the Board for the 2015 Board meeting schedule and 2015 Annual Meeting will be requested at the August 12, 2014 Board meeting.