



Date: September 13, 2011
To: ERCOT Board of Directors
From: Trip Doggett, President and Chief Executive Officer (CEO)
Subject: 2012 ERCOT Board Meeting and Annual Meeting Schedule

Issue for the ERCOT Board of Directors

ERCOT Board of Directors Meeting Date: September 20, 2011

Agenda Item No.: 16

Issue:

ERCOT Staff respectfully requests that the ERCOT Board of Directors (Board) set the dates and locations for the 2012 regular meetings of the ERCOT Board and the date for the 2012 Annual Meeting of Corporate Members.

Background/History:

Pursuant to Section 4.6(a) of the ERCOT Amended and Restated Bylaws (Bylaws), the ERCOT “Board shall meet at least quarterly, with at least one meeting occurring in conjunction with the Annual Meeting of the Members.” This same section requires the ERCOT Board to set the time and place of the ERCOT Board meetings. Section 1.1 of the ERCOT Board Policies and Procedures provides that “Board meetings are normally held on the third Tuesday of each month, but may be moved by agreement of the Board.”

ERCOT Staff respectfully proposes that the ERCOT Board meet at ERCOT’s Austin office (currently, the Met Center at 7620 Metro Center Drive in Austin, Texas) at approximately 10:00 a.m. (Central prevailing time) as noted below:

- January 17, 2012;
- February 21, 2012;
- April 17, 2012;
- May 15, 2012;
- June 19, 2012;
- July 17, 2012;
- August 21, 2012;
- September 18, 2012;
- October 16, 2012; and
- December 11, 2012.

Please note that this schedule does not include meetings in March and November. If the locations of the scheduled meetings change, ERCOT will provide ample notice prior to the dates of affected meetings.

ERCOT Staff further respectfully recommends that the ERCOT Board set the date of the 2012 Annual Meeting of ERCOT Corporate Members to be called on the same date as the December 2012 ERCOT Board meeting as required by Section 4.6(a) of the Bylaws.



Key Factors Influencing Issue:

ERCOT Bylaws Section 4.6(b) and Public Utility Regulatory Act Section 39.1511 require the ERCOT Board to set and provide public notice of the dates and locations of its meetings at least one week in advance of the meeting.

Alternatives:

The following alternatives are within the Board's discretion:

- Approve the schedule proposed by ERCOT staff;
- Approve a schedule which is an alternative to the one proposed by the ERCOT staff as the Board deems appropriate; or
- Defer the schedule determination until a later date. ERCOT staff would caution that any deferral should not extend beyond the Board meeting on October 18, 2011, to allow the public, ERCOT's Members and the Public Utility Commission of Texas ample notice of the Board's upcoming annual schedule.

Conclusion/Recommendation:

ERCOT Staff respectfully recommends that the ERCOT Board schedule its regular meetings in the 2012 calendar year as noted previously.



ELECTRIC RELIABILITY COUNCIL OF TEXAS, INC.
BOARD OF DIRECTORS RESOLUTION

WHEREAS, after due consideration of the alternatives, the Board of Directors (Board) of Electric Reliability Council of Texas, Inc. (ERCOT) deems it desirable and in the best interest of ERCOT to set the dates and locations of its 2012 meetings, pursuant to ERCOT's Amended and Restated Bylaws Section 4.6(a) and Section 1.1 of the ERCOT Board Policies and Procedures.

THEREFORE be it RESOLVED, that the ERCOT Board hereby approves that the 2012 Meetings of the ERCOT Board will be held at ERCOT's Austin office (currently, the Met Center at 7620 Metro Center Drive in Austin, Texas) at approximately 10:00 a.m. (Central prevailing time) as noted below:

- January 17, 2012;
- February 21, 2012;
- April 17, 2012;
- May 15, 2012;
- June 19, 2012;
- July 17, 2012;
- August 21, 2012;
- September 18, 2012;
- October 16, 2012; and
- December 11, 2012.

THEREFORE be it FURTHER RESOLVED, that the date of the 2012 Annual Meeting of ERCOT Corporate Members will be called on the same date as the December 2012 ERCOT Board meeting.

CORPORATE SECRETARY'S CERTIFICATE

I, Bill Magness, Corporate Secretary of ERCOT, do hereby certify that, at its September 20, 2011 meeting, the ERCOT Board of Directors passed a motion approving the above Resolution by _____.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of September, 2011.

Bill Magness
Corporate Secretary