



**Date:** September 14, 2010  
**To:** ERCOT Board of Directors  
**From:** Trip Doggett, President and Chief Executive Officer (CEO)  
**Subject:** 2011 ERCOT Board Meeting and Annual Meeting Schedule

**Issue for the ERCOT Board of Directors**

**ERCOT Board of Directors Meeting Date:** September 21, 2010

**Agenda Item No.:** 12

**Issue:**

ERCOT Staff respectfully requests that the ERCOT Board of Directors (Board) set the dates and locations for the 2011 meetings of the ERCOT Board and the date for the 2011 Annual Meeting of Corporate Members.

**Background/History:**

Pursuant to ERCOT Amended and Restated Bylaws Section 4.6(a), the ERCOT “Board shall meet at least quarterly, with at least one meeting occurring in conjunction with the Annual Meeting of the Members.” This same section requires the ERCOT Board to set the time and place of the ERCOT Board meetings. Section 1.1 of the ERCOT Board Policies and Procedures provides that “Board meetings are normally held on the third Tuesday of each month, but may be moved by agreement of the Board.”

ERCOT Staff respectfully proposes that the ERCOT Board meet at ERCOT’s Austin office (that is, the Met Center at 7620 Metro Center Drive in Austin, Texas) at approximately 10:00 a.m. (Central prevailing time) as noted below:

- January 18, 2011
- February 15, 2011
- March 15, 2011
- April 19, 2011
- May 17, 2011
- June 21, 2011
- July 19, 2011
- August 16, 2011
- September 20, 2011
- October 18, 2011
- November 15, 2011
- December 13, 2011

The Board could choose to schedule the March Board meeting alternatively on March 22, 2011 to avoid spring break conflicts as the Board chose to do in 2010.



ERCOT Staff further respectfully recommends that the ERCOT Board set the date of the 2011 Annual Meeting of ERCOT Corporate Members to be called on the same date as the December 2011 ERCOT Board meeting.

**Key Factors Influencing Issue:**

ERCOT Bylaws Section 4.6(b) and Public Utility Regulatory Act Section 39.1511 require the ERCOT Board to set and provide public notice of the dates and locations of its meetings at least one week in advance of the meeting.

**Alternatives:**

The following alternatives are within the Board's discretion:

- Approve the schedule proposed by ERCOT staff;
- Approve a schedule which is an alternative to the one proposed by the ERCOT staff (that is, to accommodate potential spring break or other conflicts) as the Board deems appropriate; or
- Defer the schedule determination until a later date. ERCOT staff would caution that any deferral should not extend beyond the Board meeting on November 16, 2010, to allow the public, ERCOT's Members and the Public Utility Commission of Texas ample notice of the Board's annual schedule.

**Conclusion/Recommendation:**

ERCOT Staff respectfully recommends that the ERCOT Board meet at ERCOT's Austin office (that is, the Met Center at 7620 Metro Center Drive in Austin, Texas) at approximately 10:00 a.m. (Central prevailing time) as noted below:

- January 18, 2011
- February 15, 2011
- March 15, 2011
- April 19, 2011
- May 17, 2011
- June 21, 2011
- July 19, 2011
- August 16, 2011
- September 20, 2011
- October 18, 2011
- November 15, 2011
- December 13, 2011

ERCOT Staff further respectfully recommends that the ERCOT Board set the date of the 2011 Annual Meeting of ERCOT Corporate Members to be called on the same date as the December 2011 ERCOT Board meeting.



**ELECTRIC RELIABILITY COUNCIL OF TEXAS, INC.**  
**BOARD OF DIRECTORS RESOLUTION**

WHEREAS, after due consideration of the alternatives, the Board of Directors (Board) of Electric Reliability Council of Texas, Inc. (ERCOT) deems it desirable and in the best interest of ERCOT to set the dates and locations of its 2011 meetings, pursuant to ERCOT's Amended and Restated Bylaws Section 4.6(a) and Section 1.1 of the ERCOT Board Policies and Procedures.

THEREFORE be it RESOLVED, that the ERCOT Board hereby approves that the 2011 Meetings of the ERCOT Board will be held at ERCOT's Austin office (that is, the Met Center at 7620 Metro Center Drive in Austin, Texas) at approximately 10:00 a.m. (Central prevailing time) as noted below:

- January 18, 2011;
- February 15, 2011;
- March 15, 2011;
- April 19, 2011;
- May 17, 2011;
- June 21, 2011;
- July 19, 2011;
- August 16, 2011;
- September 20, 2011;
- October 18, 2011;
- November 15, 2011; and
- December 13, 2011.

THEREFORE be it FURTHER RESOLVED, that the date of the 2011 Annual Meeting of ERCOT Corporate Members will be called on the same date as the December 2011 ERCOT Board meeting.

**CORPORATE SECRETARY'S CERTIFICATE**

I, Bill Magness, Interim Corporate Secretary of ERCOT, do hereby certify that, at its September 21, 2010 meeting, the ERCOT Board of Directors passed a motion approving the above Resolution by \_\_\_\_\_.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of September, 2010.

\_\_\_\_\_  
Bill Magness  
Interim Corporate Secretary