

Date:December 4, 2009To:Texas RE Board of DirectorsFrom:Larry Grimm, Texas RE CEO and CCOSubject:Approval of Amended 2010 Business Plan and Budget

Texas Regional Entity Board of Directors Meeting Date: December 14, 2009 Agenda Item No.: 5c

Issue:

Approval of Amended 2010 Business Plan & Budget.

Background/History:

On June 15, 2009 the Board approved the Texas Regional Entity (Texas RE) 2010 Business Plan and Budget. The Federal Energy Regulatory Commission (FERC) approved the Texas RE 2010 Business Plan and Budget (Approved Budget) on October 15, 2009. Texas Reliability Entity, Inc. (New Texas RE), the new legally separate corporation being formed to take over as successor regional entity for the ERCOT region, will have significant start-up costs and will have operational expenses that are higher than current Texas RE, because many of the administrative services were previously provided by Electric Reliability Council of Texas, Inc. (ERCOT ISO) at a lower cost.

Texas RE staff has prepared an Amended 2010 Business Plan and Budget, which is attached hereto as Exhibit A and is incorporated herein for all purposes, with the assumption that New Texas RE will be formed, approved as the successor regional entity, and will begin to perform the delegated functions under a new Amended and Restated Delegation Agreement on June 1, 2009. Original Texas RE will continue to perform the delegated functions under the Approved Budget until Implementation. FERC and North American Electric Reliability Corporation (NERC) require that a regional entity's annual budget be sufficient to enable the regional entity to fulfill its obligations under its Delegation Agreement with NERC and include a reasonable reserve funding for unforeseen and extraordinary expenses and other contingencies, consistent with Generally Accepted Accounting Principles.

The Amended 2010 Business Plan and Budget is increased by start-up costs of \$1,308,500, increased operational costs of \$1,012,610, and increased cash reserves of \$219,960, to a total of \$10,537,219 for Statutory and Non-Statutory activities, as follows:

	S	Statutory	No	n-Statutory	Tot	al Combined
Previously Approved 2010 Budget	\$	6,842,377	\$	1,153,772	\$	7,996,149
Net New Operating Expenses		987,251		25,359		1,012,610
Net New Start Up Budget		1,308,500		-		1,308,500
Additional Cash Reserve		215,212		4,748		219,960
Total Additional Expenses		2,510,963		30,107		2,541,070
Proposed 2010 Budget	\$	9,353,340	\$	1,183,879	\$	10,537,219
Funding per MwH*	\$	0.0301	\$	0.0038	\$	0.0339
Increased Headcount		5.50		0.50		6.00



The primary reasons for the cost increase between the Approved Budget and the Amended 2010 Business Plan and Budget are:

- 1. Six (6) additional administrative employees to perform human resources, information technology, financial, legal, and membership administration services
- 2. Higher costs for information technology, accounting (payroll processing, internal audit), and benefit plan administration services
- 3. Start-up costs primarily for furniture, information technology equipment (computers, servers, telephone systems), software, and director search fees
- 4. Additional cash reserves to maintain the 75-day reserves

Texas RE requests that the Board approve the proposed Amended 2010 Business Plan and Budget.

Key Factors Influencing Issue:

Texas RE must have adequate and sufficient funds in 2010 to:

- Properly complete all activities required by the Delegation Agreement with NERC
- Properly complete all Protocol and Operating Guide compliance responsibilities
- Have reasonable reserve funding for unforeseen and extraordinary expenses and other contingencies
- Transition Statutory and Non-Statutory activities to New Texas RE

Alternatives:

- Approve the Amended 2010 Business Plan & Budget
- Suggest modifications to the proposed Amended 2010 Business Plan & Budget

Conclusion/Recommendation:

Texas RE respectfully requests the Board approve the Amended 2010 Business Plan & Budget for New Texas RE, which is attached hereto as Exhibit A.



RESOLUTION OF THE BOARD OF DIRECTORS OF TEXAS REGIONAL ENTITY, A DIVISION OF ELECTRIC RELIABILITY COUNCIL OF TEXAS, INC.

, 2009

WHEREAS, the Board of Directors ("Board") of Texas Regional Entity, a division of the Electric Reliability Council of Texas, Inc., a Texas non-profit corporation, it desirable and in the best interest of Texas Regional Entity to approve the Amended 2010 Business Plan and Budget, which is attached hereto as Exhibit A and is incorporated herein for all purposes, for submission to North American Electric Reliability Corporation (NERC) and the Federal Energy Regulatory Commission (FERC);

THEREFORE be it RESOLVED, that the Board hereby approves the Amended 2010 Business Plan and Budget, which is attached hereto as Exhibit A.

CORPORATE SECRETARY'S CERTIFICATE

I, Susan Vincent, Corporate Secretary of Texas Regional Entity, do hereby certify that, at the December 14, 2009 Texas Regional Entity Board of Directors Meeting, the Board of Directors of Texas Regional Entity approved the above referenced resolution. The motion passed by

IN WITNESS WHEREOF, I have hereunto set my hand this day of , 2009.

Susan Vincent Corporate Secretary



Amended 2010 Business Plan and Budget

Texas Reliability Entity, Inc., Successor to Texas Regional Entity, A Division of Electric Reliability Council of Texas, Inc.

Approved by: XXXXXXX

Submitted:

December ___, 2009

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Introduction

(in whole dollars)							
2010 Budg	. ,	S. C	Canada	Mexico			
Statutory FTEs	39.50						
Non-statutory FTEs	6.50						
Total FTEs	46.00						
Statutory Expenses	\$9,216,393	\$9,216,393					
Non-statutory Expenses	\$1,149,132	\$1,149,132					
Total Expenses	\$10,365,525	\$10,365,525					
Statutory Funding	\$9,353,340	\$9,353,340					
Non-statutory(Member) Funding	\$1,183,879	\$1,183,879					
Total Funding	\$10,537,219	\$10,537,219					
NEL	310,856,852	310,856,852					
NEL %	100%	100%					

Organizational Overview

Texas Reliability Entity, Inc. (Texas RE) is a new Texas non-profit corporation which was created to become the successor to the Texas Regional Entity division of Electric Reliability Council of Texas, Inc. (ERCOT ISO), which has an approved Regional Delegation Agreement with the North American Reliability Corporation (NERC) for the ERCOT region. The purpose of Texas RE is to become the regional entity for the ERCOT region and to preserve and enhance reliability across the ERCOT region by encouraging a culture of compliance among all users, owners, and operators of the Bulk-Power System (BPS).

The ERCOT region is the geographic area located within the State of Texas that operates under the jurisdiction of the Public Utility Commission of Texas (PUCT) and is not synchronously interconnected with any electric utilities operating outside of Texas. The ERCOT region includes approximately 200,000 square miles and 85% of Texas load.

In May 2007, the Texas Regional Entity division of ERCOT ISO (Original Texas RE) executed its Delegation Agreement with NERC, the Electric Reliability Organization (ERO) certified by the Federal Energy Regulatory Commission (FERC), pursuant to Section 215(c) of the Federal Power Act (FPA). In response to subsequent orders by the Commission, Original Texas RE and NERC signed Amended and Restated Delegation Agreements on March 28, 2008 and January 3, 2009.

In the May 2007 Delegation Agreement and the March 28, 2008 and January 3, 2009 Amended and Restated Delegation Agreements (collectively "the Original Delegation Agreement"), NERC delegated to Original Texas RE certain responsibilities and authorities of a regional entity as

defined in the FPA, regulations adopted by the Commission (including but not limited to Order Nos. 672 and 672-A in Docket No. RM05-30-000), and other directives of the Commission, including the authority to propose, develop, monitor, assess, and enforce reliability standards and regional standards and variances within the ERCOT region, in accordance with the NERC Rules of Procedure (ROP). These activities under the Original Delegation Agreement and the proposed new Delegation Agreement for Texas RE are referred to herein as Statutory activities.

Texas RE seeks, concurrently with the filing of this 2010 Amended Business Plan and Budget, to be approved as a regional entity and take over the performance of the Statutory activities under a new or amended Delegation Agreement with NERC ("Delegation Agreement"). Texas RE intends to begin its performance of the delegated activities as a successor to Original Texas RE after FERC approves the Delegation Agreement and this proposed 2010 Amended Business Plan and Budget, plus a subsequent implementation period of approximately sixty (60) days. The date upon which Texas RE begins to perform under the Delegation Agreement (and Original Texas RE does not perform under the Original Delegation Agreement) is referred to herein as the "Implementation.".

Beginning with the Implementation, in addition to the Statutory activities, Texas RE will also monitor, investigate, audit, and report on compliance with the ERCOT region reliability-based Protocols and Operating Guides (Protocols) for the PUCT, as a transition of the activities performed by Original Texas RE, through at least December 31, 2010. These Protocol compliance activities are referred to herein as Non-Statutory activities. Texas RE will coordinate with PUCT staff regarding enforcement of potential Protocol violations, and the PUCT will prosecute any Protocol violations that result in enforcement actions. Due process is provided to any entity that is reported to have violated a Protocol, pursuant to state law, and the PUCT makes all final decisions regarding Protocol violations.

Texas RE's proposed 2010 Amended and Restated Business Plan and Budget includes (A) the expenditures required by Original Texas RE under its previously submitted and approved 2010 Business Plan and Budget¹ until Implementation, which is estimated herein to be June 1, 2010, and (B) the expenditures required by Texas RE in 2010 for its start up costs and for operating expenses it incurs in 2010 as a regional entity, beginning at Implementation.

Original Texas RE will continue to perform under the Original Delegation Agreement and its approved 2010 Business Plan and Budget until Implementation, when Texas RE will begin to perform the Statutory and Non-statutory activities under a new Delegation Agreement. Original Texas RE will hire some of the additional employees required by new Texas RE prior to Implementation, to help prepare for the Implementation and for the prior transition of many of the administrative services that were performed for Original Texas RE by ERCOT ISO under the Memorandum of Understanding which was attached to the Original Texas RE 2010 Business Plan & Budget filing (MOU).

Upon Implementation, any remaining Original Texas RE funds, from cash reserves, penalties, and any Statutory revenues which are not spent by Original Texas RE performing Statutory Activities will be distributed to Texas RE. Texas RE and NERC will, within ninety (90) days after Implementation, prepare and file a reconciliation of the approved 2010 budget of Original Texas

¹ See Request of the North American Electric Reliability Corporation for Acceptance of its 2010 Business Plan and Budget and the 2010 Business Plans and Budgets of Regional Entities and for Approval of Proposed Assessments to Fund Budgets, filed August 24, 2009 in Docket RR09-9-000; and Order Conditionally Accepting 2010 Business Plan And Budget of the North American Electric Reliability Corporation and Ordering Compliance Filings, 129 FERC ¶ 61,040 (October 15, 2009).

RE to the actual expenditures and revenues, from January 1, 2010 to Implementation, to demonstrate that all unspent collections were appropriately transferred to Texas RE.

Membership and Governance

Texas RE has the following six membership sectors:

- System Coordination and Planning An entity that is registered with NERC as a Reliability Coordinator (RC), Balancing Authority (BA), Planning Authority (PA), Resource Planner (RP), or Interchange Authority (IA).
- Transmission and Distribution An entity that is registered with NERC as a Transmission Owner (TO), Transmission Planner (TP), Transmission Service Provider (TSP), Distribution Provider (DP), and/or Transmission Operator (TOP), and is not a Cooperative or Municipal Utility.
- Cooperative Utility: An entity that is (a) a corporation organized under Chapter 161 of the Texas Utilities Code or a predecessor statute to Chapter 161 and operating under that chapter; or (b) a corporation organized as an electric cooperative in a state other than Texas that has obtained a certificate of authority to conduct affairs in the State of Texas; or (c) a cooperative association organized under Tex. Rev. Civ. Stat. 1396-50.01 or a predecessor to that statute and operating under that statute that is registered with NERC for at least one reliability function.
- Municipal Utility: An entity that owns or controls transmission or distribution facilities, owns or controls dispatchable generating facilities, or provides retail electric service and is a municipally owned utility as defined in PURA §11.003 and is registered with NERC for at least one reliability function.
- Generation: An entity that is registered with NERC as a Generator Owner (GO) or Generator Operator (GOP).
- Load-Serving and Marketing: An entity that is registered with NERC as a Load Serving Entity (LSE), a Purchasing-Selling Entity, or any newly defined NERC reliability function for demand response.

Membership in Texas RE is voluntary and open to any entity that is a user, owner, or operator in the ERCOT region BPS, who registers with Texas RE and complies with the Texas RE bylaws requirements. Texas RE charges a nominal fee for membership, but the membership fee can be waived upon good cause shown. Any person or entity that has a direct and material interest in the BPS has a right to participate in the Texas RE Standards Development Process, even if not a Texas RE member.

Texas RE is governed by a hybrid board of directors (Board), comprised of the following nine (9) directors:

- The Texas RE Chief Executive Officer, as a voting member
- The Chair of the PUCT, as an ex officio non-voting member
- Texas Public Counsel, from the Texas Office of Public Utility Counsel, as an ex officio non-voting member
- Four (4) Independent Directors
- Two (2) Member Directors (the Chair and Vice-Chair of the Member Representatives Committee).

The Board's primary role is to assure that Texas RE meets its requirements under the bylaws and Delegation Agreement. The PUCT acts as the Hearing Body for contested matters under the Compliance Monitoring and Enforcement Program (CMEP). As the Hearing Body, the PUCT makes a recommendation to the Board, and the Board makes final compliance and enforcement decisions on contested cases.

2010 Texas Reliability Entity Business Plan and Budget Approved by Board of Directors: XXXXXXXXXX Texas RE has two membership committees, the Member Representatives Committee and the Reliability Standards Committee. The Member Representatives Committee includes representatives from members in each of the six membership sectors and provides advice and recommendations to the Board on administrative, financial, reliability-related, or any other matters, except for standards development issues, through its elected Chair and Vice Chair, who serve as directors. The Reliability Standards Committee includes representatives from the six membership sectors, whether or not members and including any entity with a direct and material interest in the ERCOT region BPS, and manages and participates in the Regional Standards Development of national standards, and monitors, reviews, and comments on NERC (national) standards under development and standards interpretation requests.

Statutory Functional Scope

In accordance with the Delegation Agreement and in compliance with the NERC Rules of Procedure (NERC ROP), Texas RE performs the following Statutory Functions:

- Propose and participate in the development of reliability standards, or modifications thereof and propose and develop needed regional standards or variances through Texas RE's Standards Development Process.
- Monitor and enforce approved reliability standards, including the registration of responsible entities and, as needed, the certification of such entities within the ERCOT region, through the Compliance Monitoring and Enforcement Program (CMEP).
- Perform other delegation-related services on behalf of NERC, in furtherance of NERC's responsibilities as the ERO under the FPA, including:
 - Assessment and performance analysis of the present and future reliability, adequacy, and security of the BPS.
 - Promote effective training and education of reliability personnel and assist in the certification of operating personnel.
 - Promote situational awareness and the security and protection of critical infrastructure.

2010 Key Assumptions

The key assumptions for Texas RE's 2010 Budget include the following:

- Original Texas RE will remain functionally separate from ERCOT ISO and will continue to receive at least some administrative services (including human resources and possibly information technology services) from ERCOT ISO through a memorandum of understanding (which was amended as of February 16, 2009 and was attached to the Original Texas RE 2010 Business Plan & Budget filing (MOU)) until Texas RE begins to perform under a new or amended Delegation Agreement.
- Texas RE will be legally separate from ERCOT ISO, will not obtain administrative or other services from ERCOT ISO, and will be required to pay more for some of the administrative services and employee benefits than Original Texas RE paid through the MOU, including:
 - Texas RE will hire six (6) additional corporate services employees not required in the Original Texas RE 2010 Business Plan and Budget
 - Texas RE will outsource certain information technology services at cost higher than the amount paid by Original Texas RE to ERCOT ISO under the MOU

- Texas RE will be required to pay more for employee benefits than the amount paid by Original Texas RE for similar services under the MOU
- Texas RE will be required expend substantial start up costs for such things as furniture, software, information technology equipment (computers, telephone system, and servers), search firm expenses for independent directors, and contract assignments.
- Texas RE will maintain a 75-day cash reserve in 2010.
- The Delegation Agreement requirements and NERC expectations will be consistent with the requirements of Original Texas RE.
- Texas RE will use any surplus funds from the Original Texas RE prior year and any penalty funds received by Original Texas RE or Texas RE prior to July 1, 2009, to offset 2010 funding requirements.
- The number of registered entities and the current audit frequency are expected to remain fairly constant, except as specifically described herein.
- The number of contested enforcement and registration cases will remain fairly low in 2010 but will be slightly higher than originally estimated by Original Texas RE one to two large or two to three small-to-mid-sized disputes per year.
- ERCOT ISO will continue to take primary responsibility for the research and preparation of the seasonal and long-term reliability assessments, with Texas RE responsible for coordinating, reviewing, and providing comments on such assessments.
- NERC, Texas RE, and the other regional entities will continue to invest in technology improvements and process automation to improve efficiency and increase national consistency.
- NERC will lead the audits, other compliance monitoring processes, and enforcement of ERCOT ISO during the time Original Texas RE is the regional entity under the Delegation Agreement (until Implementation).
- NERC will charge Original Texas RE fees to cover NERC's costs for its leadership of compliance monitoring and enforcement activities, but Texas RE will fund any such fees out of reserves. (NERC's costs will include its personnel expenses, travel expenses, an allocation of overhead based upon the time spent performing the function, and any other costs incurred specifically related to performance of the CEA function in the Region.)
- Texas RE has not budgeted to conduct CIP audits of nuclear facilities.
- Texas RE estimated the budget immediately required for the evaluation of Technical Feasibility Exception (TFE) requests based upon the information available at this time.

2010 Goals and Key Deliverables

Texas RE's Goals and Key Deliverables for 2010 are as follows:

- 1. Improve reliability through rigorous monitoring and enforcement of compliance with mandatory standards, in accordance with the Delegation Agreement and the CMEP
 - a. Maintain registrations for responsible entities.
 - b. Monitor compliance of registered entities in the ERCOT region with mandatory standards, while adopting risk-based methodologies to optimize reliability benefits and improving quality and timeliness.

2010 Texas Reliability Entity Business Plan and Budget

Approved by Board of Directors: XXXXXXXXXXX

- c. Ensure timely and thorough mitigation of all violations of mandatory reliability standards.
- d. Enforce registered entities' compliance with the mandatory standards, while improving timeliness.
- e. Promote a strong culture of compliance excellence, reliability improvement, and risk-based methods among registered entities in the ERCOT region.
- 2. Effectively communicate with NERC, other regional entities, regulators, and industry stakeholders as follows:
 - a. Continue to build and improve cooperative relationships with other registered entities, industry stakeholders, and regulators through regular, consistent messaging regarding all of Texas RE's program areas.
 - b. Deliver a consistent message through the Texas RE website and a variety of electronic media (including the bi-monthly newsletter) as a timely and efficient means of providing important information to the industry and the public.
- 3. Maintain effective financial controls and conduct Texas RE operations within the approved budget.
- 4. Effectively manage the Texas RE Standards Development Process
 - a. Participate in and encourage stakeholder participation in the development of national standards, in support of the NERC three-year plan
 - b. Propose and facilitate development of regional standards or variances that are needed to comply with NERC's three-year plan, FERC directives, and any ERCOT region-wide physical differences.
- 5. Continue to increase situational awareness and event analysis capabilities, to improve timeliness of root cause analyses and lessons learned and strengthen overall reliability.
- 6. Work with NERC and the other regional entities to develop appropriate procedures for auditing and monitoring cyber and physical security of critical infrastructure.
- 7. Efficiently adopt appropriate technology to increase efficiency and productivity.
- 8. Establish key performance indicators and benchmarks for Texas RE operations.

Overview of Cost Impacts – Operating Expenses

In the proposed 2010 budget, total direct Statutory expenses are increasing by 16.8% \$1,921K in recurring direct operating expenses less MOU reductions of \$787K, for a net increase of \$1,133K from the 2010 approved budget. Additionally, this increase includes the required effort to support the structural separation of Texas RE from ERCOT ISO. The total increase is primarily being driven by the following items:

Increased personnel expenses resulting from adding six (6) additional staff (5.50 FTEs Statutory, 0.50 FTEs Non-statutory) and salary and benefit increases for existing staff. The total increase for salaries is approximately \$490K. Additionally, the expected increase in benefits expense for those employees is \$156K. This results in a total personnel expense increase of \$646K for structural separation.

- Texas RE is expecting the service fee and premium fees to increase for the benefits provided to existing employees, those employee benefits expenses are expected to increase \$71K. Additionally, recruitment expenses will be incurred under professional services totaling\$60K.
- Increased technology expenditures for structural separation of \$181K. This is primarily with external IT support that will be necessary to run the Texas RE IT needs.
- 4. Increase accounting services expenses of \$46K, internal audit function (external provider) expenses of \$43K, \$9K in treasury fee increases, and \$83K in insurance coverage expense.
- 5. Additionally, there is an increase of \$15K for security services planned for 2010. This cost was also previously paid for under the MOU with ERCOT.
- 6. Increased depreciation expense of \$147K.
- 7. These increases are offset by reductions in contracts & consultants of \$71K.
- 8. There is an increase in outside legal expenses due to the expectation of a greater number of, and scope of enforcement and registration appeals.

Overview of Cost Impacts – Texas RE Start-Up Expenses

In the proposed 2010 budget, total direct Statutory start-up costs are budgeted at \$1,162K. These expenses are one-time expenses that will not reoccur. They include both capital expenses as well as non-capital expenses. The total increase is primarily being driven by the following items that Texas RE must procure from independent third party vendors to replace the goods and services currently provided to Original Texas RE under its MOU with ERCOT ISO:

- 1. Texas RE must procure IT assets and establish an independent IT environment that operates without the assistance of ERCOT ISO. The expected capital costs for this are budgeted at \$634K.
- 2. Texas RE will procure an accounting system to process all of the accounting data; this is budgeted at \$41K.
- 3. Texas RE will also procure office furniture, workstations for employees, as well as conference room furniture, etc. these are capital expenses and are expected to total \$317K.
- 4. Texas RE is also budgeting for the recruitment fees anticipated with securing four (4) independent directors. This search fee is expected to be \$200K.
- 5. Texas RE must expend approximately \$17K for the set-up and implementation of the HRIS, Payroll, and Expense Reporting systems.
- 6. Texas RE Compliance Portfolio Management Tool \$100K.
- 7. Finally, the above is offset by the depreciation expense of \$147K

Detailed Business Plans and Budgets by Program

Details of the planning, operation, review, and adjustment for each program area are included in Section A. The corresponding budget details are shown in Section B.

Section A — 2010 Business Plan

Reliability Standards Program

Reliability Standards Program Resources (in whole dollars)								
2010 Approved Budget 2010 Proposed Budget Increase(Decrease)								
Total FTEs	2.06	2.06	0.00					
Total Direct Expenses	\$273,959	\$273,959	\$0					
Total Indirect Expenses ²	\$136,410	\$228,439	\$92,029					
Total Expenses	\$410,369	\$502,398	\$92,029					

Texas RE Standards staff facilitates the development of regional standards and variances, in accordance with the Texas RE Standards Development Process, which was approved as Exhibit C to the Delegation Agreement. Texas RE standards staff coordinates and publicly posts information regarding the activities of the Reliability Standards Committee (RSC) and all standards drafting teams (SDTs).

The Texas RE Standards Development Process is open to all organizations that are materially affected by the ERCOT region BPS, with no undue financial barriers. Any such entity has the right to participate by expressing an opinion, having its opinion considered, and having the right to appeal. Notice of all meetings of the Texas RE RSC and all drafting teams are provided on the Texas RE website and are open to the public.

The Texas RE Standards Development Process provides for a balance of interests, containing seven market segments and a requirement of a vote of at least two-thirds of the segments for approval of any regional standard. The first Texas RE Standard Authorization Request (SAR), SAR-001, proposed to add an additional market segment, with a ¼ vote, for ERCOT ISO and has been approved by NERC and filed with FERC. No two segments can approve, and no single segment can defeat any matter. In addition, each of the current seven segments has at least two representatives on the RSC. Currently, 47 entities have joined the RBB, representing about 25% of all Texas RE members.

Texas RE's Standards Development Process provides for fair and due process by providing sufficient public notice of the intent to develop a regional standard. In addition, all proposed

² Indirect funding is calculated by allocating all administrative services funding to the operational program areas on a proportional FTE basis.

standards are posted on the Texas RE Reliability Standards Tracking site for public comments. The site allows all interested parties to submit comments during the commenting period. This process also provides an appeals process.

The RSC meets once a month. The SDTs meet as necessary and include WebEx participation. In addition to facilitating all meetings, Texas RE Standards employees are directly involved in the non-technical aspects of the drafting of the standards. Texas RE Compliance employees also provide technical support, as requested. To promote wider awareness of and participation in the reliability standards process throughout the ERCOT region, Texas RE launched the Reliability Standards Tracking site in 2008. The tool allows all registered parties to efficiently submit comments on SARs and draft standards during commenting periods and allows members of the Registered Ballot Body (RBB) to vote online.

Texas RE staff supports and participates in the NERC Standards Committee and Regional Reliability Standards Working Group and has contributed to the 2009-2011 NERC Work Plan. The Texas RE Manager of Standards was nominated and accepted into the NERC Communications and Planning Subcommittee of the NERC Standards Committee. In addition, the Texas RE staff review draft reliability standards from other regions, and staff from other regional entities review draft Texas RE regional standards.

Texas RE informs stakeholders of the impact and requirements of emerging NERC standards through training at the Texas RE workshops. In general, Texas RE works to ensure that stakeholders have the most current and accurate information on reliability standards. procedures, forms, meetings, minutes, notes, agendas, drafts, etc., for all regional activities associated with standards are posted in a timely fashion on the Texas RE website. Market notices on major topics and upcoming meetings are sent regularly to Texas RE email lists. Articles on reliability standards topics are included in the bi-monthly Texas RE newsletter.

2010 Key Assumptions

- Standards workflow remains constant, with no more than four (4) new SARs being developed during 2010.
- Standards program staffing is complete with two full time equivalent employees (FTEs) to maintain the continuation of existing SARs and development of potential new ones.
- Travel will increase in 2010 to meet goals of increasing participation in NERC and other regional committees and subcommittees.

2010 Goals and Key Deliverables

The goals of the Reliability Standards Program for 2010 are as follows:

- 1. Meet all FERC and NERC directives with regard to regional standards development and procedures and maintain effective relationships and communications with the standards staff at NERC and the other regional entities.
- 2. Develop regional standards program communications that educate and inform stakeholders and support the Texas RE Standards Development program objectives.

- Work closely with NERC and registered entities within the Texas RE footprint to develop regional standards that go beyond, add detail to, or implement NERC Reliability Standards; obtain a regional variance; or otherwise address issues that are not addressed in NERC Reliability Standards.
- 4. Ensure consistency and quality of regional standards without causing undue restrictions or adverse impacts on competitive electricity markets.
- 5. Ensure Texas RE Reliability Standards development process is aligned to meet agreed-upon expectations.
- 6. Streamline and improve the Texas RE's Standards Development Process and associated tools.
- 7. Participate and be actively involved in various NERC reliability standards program and related functions.
- 8. Continue to educate and inform the market participants to ensure adequate representation on the Registered Ballot Body.

To implement these goals Texas RE Standards staff is leading the RSC in developing a scope of work for the RSC to include more comprehensive review and comment to the existing and proposed NERC standards under development for tracking of possible regional variances that may be necessary with the associated continent-wide efforts. Texas RE Standards staff presented the RSC with the 39 standards development projects in the current NERC workplan and asked the RSC to rank them in importance. Ten projects emerged as most important to the ERCOT region. The RSC plans to have subject matter experts (SMEs) make one presentation each month on the 10 projects for evaluation as to any potential regional standard that may be necessary. Texas RE also supports revising the NERC Fill-in-the-Blank standards, and will help develop (as necessary) any regional standards that are subsequently required.

Texas RE Standards staff is considering having a regional standards workshop (a longer and more detailed presentation than the normal standards presentation made during the Compliance workshop), to allow ERCOT region stakeholders to learn about standards in general and the process for developing new regional and national standards. If this workshop is warranted, it would occur in the latter half of 2010. Otherwise, Texas RE Standards staff will continue to include a standards section in the Compliance Workshop.

A regional-wide announcement was sent out in December 2008 to update and solicit more RBB registrations, to ensure wider participation by all sectors. This announcement was part of the ballot pool solicitation and formation efforts for SAR-001. This resulted in the 47 RBB members as of February 28, 2009.

Texas RE Standards staff will increase its participation in NERC Standards Committee meetings to stay current on all NERC Standards under development for presentation to the ERCOT ISO stakeholders, and Texas RE will continue participating in the NERC Communication and Planning Subcommittee.

Funding Requirements — Explanation of Increase (Decrease)

The funding requirements reflect an increase of \$150K from the 2010 approved budget for Original Texas RE because of the start-up costs and the increased administrative costs of Texas RE.

Reliability Standards Program

Funding sources and related expenses for the reliability standards section of the 2010 business plan are shown in the table below.

Statement of Activities 2010 Approved Budget & 2010 Proposed Budget						
		tandards	τορο	seu Duu	gei	
	A	2010 pproved Budget	Se	2010 rructural paration Budget		2010 roposed Budget
Funding						
ERO Funding ERO Assessments	\$	411,750	\$	149,650	\$	561,400
Penalty Sanctions Total ERO Funding	\$	411,750	\$	149,650	\$	- 561,400
-	<u> </u>	,	<u> </u>	.,	-	,
Membership Dues Testing Fees					÷	-
Services & Software		-			•	-
Workshops		-				-
Interest		-			F	-
Miscellaneous		-				-
Total Funding	\$	411,750	\$	149,650	\$	561,400
F warene						
Expenses Personnel Expenses						
Salaries	\$	184,729			* \$	184,729
Payroll Taxes	Ψ	14,901			r	14,901
Benefits		20,489			•	20,489
Retirement Costs		26,697				26,697
Total Personnel Expenses	\$	246,816	\$	-	\$	246,816
Meeting Expenses						
Meetings	\$	400			\$	400
Travel		6,824			÷	6,824
Conference Calls	_		7		-	
Total Meeting Expenses	\$	7,224	\$	-	\$	7,224
Operating Expenses						
Consultants & Contracts	\$	-			* \$	-
Office Rent		-			F 1	-
Office Costs		480			F	480
Professional Services		18,824				18,824
Miscellaneous		615			1	615
Depreciation		-			<u> </u>	-
Total Operating Expenses	\$	19,919	\$	-	\$	19,919
Total Direct Expenses	\$	273,959	\$	-	\$	273,959
Indirect Expenses	\$	136,410	\$	92,029	\$	228,439
Other Non-Operating Expenses	\$		\$		\$	
		440.000				
Total Expenses	\$	410,369	\$	92,029	\$	502,398
Change in Assets	\$	1,381	\$	57,621	\$	59,002
Fixed Assets						
Depreciation	\$	-	\$	-	\$	-
Computer & Software CapEx	•	-	·		. F	-
Furniture & Fixtures CapEx		-			.	-
Equipment CapEx		-			F	-
Leasehold Improvements		-			<u> </u>	-
(Incr)Dec in Fixed Assets	\$		\$	-	\$	-
Allocation of Fixed Assets	\$	(1,381)	\$	(57,621)	\$	(59,002)
Change in Fixed Assets	\$	(1,381)	\$	(57,621)	\$	(59,002)
TOTAL CHANGE IN ASSETS			\$		\$	-

Explanations of Variances – Proposed 2010 Budget versus Approved 2010 Budget

Funding Sources

• Funding is received only through assessment income and is designated to fully fund total expenses.

Personnel Expenses

• N/A

Meeting Expenses

• N/A

Operating Expenses

• N/A

Indirect Expenses

• Indirect expenses are increasing by \$92K due to the start-up costs and the increased administrative costs of Texas RE. The result is a total of \$228K for indirect expenses through 2010.

Other Non-Operating Expenses

• N/A

Fixed Asset Additions

• Fixed assets are increasing due to the allocation of the increased administrative services' fixed assets which are required for the start-up of Texas RE, , in the amount of approximately \$58K, bringing the total fixed assets to \$59K for 2010.

Compliance Monitoring and Enforcement and Organization Registration and Certification Program

Compliance Monitoring and Enforcement and Organization Registration and Certification Program Resources									
	(in whole dollars)								
2010 Approved Budget 2010 Proposed Budget Increase(Decrease)									
Total FTEs	21.74	21.74	0.00						
Total Direct Expenses	\$3,465,857	\$3,465,857	\$0						
Total Indirect Expenses	\$1,438,898	\$2,409,652	\$970,754						
Total Expenses	\$4,904,755	\$5,875,509	\$970,754						

The purpose of Texas RE's Compliance Monitoring and Enforcement Program (CMEP) is to protect the reliability of the ERCOT region's Bulk-Power System (BPS) through its interactions with and oversight of the registered entities in the region. Texas RE is responsible for monitoring, assessing, and enforcing compliance with NERC Reliability Standards and regional standards for all registered entities in the ERCOT region. The CMEP activities make up the majority of the work currently done by Texas RE although Non-statutory work continues to be an important aspect of overall compliance in the ERCOT region.

The CMEP focuses on four primary areas: properly registering organizations responsible for complying with reliability standards (Organization Registration and Certification), monitoring the registered entities for compliance with reliability standards (Compliance Monitoring), determining and reporting to NERC violations of reliability standards by registered entities (Enforcement), and ensuring correction of non-compliance and violations (Mitigation of Violations). Texas RE maintains processes and procedures for data gathering, reporting, investigating, auditing, assessing, penalizing and sanctioning violators, and mitigating non-compliance.

Because the CMEP is still a relatively new program, Texas RE continues to develop policies and procedures to support the evolving requirements that are developed at the national level. Texas RE will continue to review its organizational structure, processes, procedures and document management with the intent to continuously improve the quality and timeliness of its work while also controlling the cost of compliance whenever possible.

In 2010, Texas RE is developing a software tool (Texas RE compliance and enforcement data management system) to allow Texas RE employees to efficiently and flexibly view, analyze, and retrieve Texas RE registered entity compliance and enforcement information (by registered entity, registered function, date, compliance monitoring process, technical feasibility exception request, settlement agreement, violation, etc.). The tool should increase the efficiency of

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compliance and enforcement personnel locating and analyzing relevant compliance and enforcement information as needed for performance of their duties. This tool will ultimately interface with the Texas RE document management system.

Organization Registration and Certification Program Description and Functions

Texas RE is responsible for identifying and registering the owners, operators, and users of the BPS as registered entities in the ERCOT region per Section 500 of the NERC ROP. These registered entities are responsible for complying with all applicable reliability standards. Texas RE must maintain an accurate registration list of all entities, their contact personnel and the business relationships, as well as managing the Joint Registered Organization agreement process.

Texas RE has 214 registered entities representing 335 functions as of November 30, 2009. The list of registered entities in the ERCOT region continues to evolve and currently includes:

- 110 Generator Owners (GO)
- 79 Generator Operators (GOP)
- 24 Transmission Planners (TP)
- 29 Transmission Owners (TO)
- 46 Distribution Providers (DP)
- 40 Purchasing Selling Entities (PSE)
- 1 entity ERCOT ISO with seven (7) functional registrations: Transmission Operator (TOP), Reliability Coordinator (RC), Balancing Authority (BA), Planning Authority (PA), Resource Planner (RP), Transmission Service Provider (TSP), and Interchange Authority (IA)

Texas RE has a Stakeholder Management Department with responsibility for registration, certification, training, communications, reporting, document management and reliability assessments. This provides organizational focus for stakeholder management and services. In response to concerns expressed by registered entities in the 2009 NERC survey, Original Texas RE had increased the staffing of this area for its 2010 budget (1.0 full-time employee, allocated as 0.85 FTE Statutory and 0 .15 FTE Non-statutory), and Texas RE expects this staffing to be adequate for 2010.

Texas RE will continue to use the compliance portal launched by Original Texas RE in 2008, which allows registered entities to update or modify contact information and to submit self-certification response electronically. However, extracting data from the portal for submission to NERC continues to require manual intervention and quality control to validate entity changes. Texas RE has planned improvements for the portal to address issues such as reporting, and NERC is working toward completing its portal to allow a more efficient submission of this information. The updated Texas RE and NERC portals are intended to reduce some of the administrative burdens on this program.

The implementation of the modified LSE registration criteria in 2008 resulted in significant challenges in the ERCOT region due to the unique market design of the ERCOT region (including competitive markets and a single Balancing Authority). A number of ERCOT region stakeholders have now agreed to a Joint Registration Organization (JRO) solution for the Load Serving Entity (LSE) function in the ERCOT region which should help to avoid gaps and overlaps and reduce the number of required registration appeals. The JRO has an effective date of January 1, 2010. Texas RE anticipates that most of the entities needed for registration as LSEs in the ERCOT region will participate in the LSE JRO, but it believes there might be some registration disputes by entities that do not participate in this JRO. Texas RE will need to register all LSEs that do not participate in the JRO. Texas RE anticipates that the LSE JRO will result in a small increase in newly registered entities and a more significant increase in registered functions for existing entities.

Registration work is expected to remain at the current level through 2010 due to on-going registered entity changes (changes in business names, mergers, acquisitions, asset sales, and reorganizations) and a possible JRO for the Transmission Operator (TOP) function (which could require TOP certification audits), and anticipated participation in national discussions regarding modifications or additions to the Statement of Registry Criteria (such as LSE) and registered entity functions or responsibilities, to ensure that the issues unique to the ERCOT region are properly considered.

Registration disputes have the potential to adversely impact work load in the registration area. The time expended by Original Texas RE on each registration appeal (none of which are currently pending) has been significant. Texas RE anticipates that registration disputes should reduce over time once the NERC functions and registration criteria stabilize, but Texas RE anticipates possible registration disputes in the LSE and TOP areas in 2010. This budget anticipates no additional significant changes in registration criteria in 2010.

The extensive reporting requirements for NERC, FERC, and the Texas RE board continue to remain higher and more challenging than expected. Texas RE anticipates that this could reduce somewhat, but, as a fairly new enterprise that is trying to achieve consistency among eight regional entities and NERC, Texas RE anticipates that it will need to continue to expect extensive reporting obligations through 2010.

Compliance Monitoring and Enforcement Program Description and Functions

Through a rigorous program of monitoring, audits, assessments, investigations, mitigation activities, and the imposition of penalties and sanctions for non-compliance with reliability standards, Texas RE strives to maintain a high level of reliability in the ERCOT region BPS. Ensuring the reliable operation of the BPS benefits all owners, operators, and users of the BPS in the ERCOT region.

In 2008, Texas RE divided its compliance staff into a Compliance Audit group and a Compliance Enforcement group in order to provide separation between the audit the other compliance and enforcement processes.

Texas RE uses a total of eight (8) monitoring and investigation processes to collect information to confirm compliance or a violation with NERC Reliability Standards:

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- 1. Compliance Audits,
- 2. Self-Certifications,
- 3. Spot Checking,
- 4. Compliance Violation Investigations (CVI),
- 5. Self-Reporting,
- 6. Periodic Data Submittals,
- 7. Exception Reporting,
- 8. Complaints.

Compliance Audit

Texas RE audits the reliability standards on a recurring basis using an approved audit plan coordinated with NERC and the other regions. Texas RE also augments the audit schedule based on regional needs. The Compliance Audit schedule follows a three or six-year cycle, depending on the entity's registration, and an audit report is issued for each audit.

In any year that a registered entity does not receive a Compliance Audit, Texas RE requires the entity to complete a compliance Self-Certification using electronic forms developed in coordination with NERC and distributed by Texas RE. The entity must certify its compliance or non-compliance with each designated measure and submit the Self-Certification form to the Texas RE by the date specified in Texas RE's request. Texas RE may require registered entities to also self-certify their compliance with reliability standards at other times as well.

Texas RE's Compliance Audit group performs Spot Checks of registered entities to 1) confirm compliance certified on Self-Certifications, 2) follow up on Self Reports and Periodic Data Submittals, and 3) follow up on complaints, events, or other indications of non-compliance. Texas RE may perform Spot Checks by telephone, site visit, or a data or document request. Deficiencies found in Self-Certifications and Spot Checks are treated as if they were audit findings of violations.

The current plan for Texas RE is to support the 2010 Critical Infrastructure Protection (CIP) audit with the Compliance Audit staff. CIP experts will be staffed in the CIP budget; however, Texas RE intends to augment the CIP audit team with experienced auditors from the Compliance audit team in 2010. Texas RE has only one (1) registered entity that is required to be auditably compliant with CIP 002 – 009 prior to January 1, 2011, but Texas RE plans to perform 2010 validation and testing of CIP methodologies for CIP 002 via a minimum of six (6) CIP Spot Checks of the 41 requirements contained in the reliability standards CIP 002 – 009. (The CIP FTEs are discussed in the Critical Infrastructure Information section.)

Texas RE has a single Table 1 entity, ERCOT ISO, due to its registration as the sole TOP, BA and RC in the ERCOT Region. Texas RE scheduled the spot check in 2009 for this entity covering the thirteen requirements initially applicable to Table 1 entities. Texas RE's 2010 plan therefore does not include additional mandatory spot checks of these thirteen requirements (as is the case in most other Regions). In the latter half of 2010, Texas RE has budgeted for approximately 10 possible event-driven spot checks of CIP requirements for Table 3 entities that

will be in the "compliant" stage of the CIP implementation plan. The budget also includes a planned ERCOT ISO audit for the remaining 28 CIP-002 through 009 requirements not included in this year's spot check, after July 1, 2010 when these requirements become "Auditably Compliant" for Table 1 entities under the implementation plan.

Texas RE plans to add 1.0 staff (.85 FTEs Statutory, .15 FTEs Non-statutory) auditor to the Compliance Auditing department to address the increase in audit work load from the organic growth in regular audits and to support CIP audits and spot checks in 2010. This is in addition to the CIP experts and staff to support the TFE processing discussed in a later section.

Compliance Enforcement

Texas RE has implemented a separate Compliance Enforcement group that processes alleged violations originating from audits, spot-checks, self-certifications, complaints, self reports, CIQs and CVIs. The Compliance Enforcement program activities include reviewing all potential alleged violations from any of the eight (8) defined processes, preparing and submitting notices of alleged violations, preparing Notices of Confirmed Violations, assisting NERC with Notices of Penalties, and managing settlement negotiations and hearings associated with contested violations. This group also reviews all mitigation plans and must confirm completion of all mitigation plans not verified during audit, using Spot Checks, when necessary.

Once a potential alleged violation is identified from any compliance monitoring process, the Compliance Enforcement group may begin a Compliance Inquiry (CIQ), Compliance Violation Investigation (CVI), or perform a Spot Check to gather additional information to assist with the final determination of a potential violation. A CIQ is initiated as an informal, non-public review of facts, circumstances, and information that is conducted to determine if a more formal CMEP activity (such as a Spot Check or CVI) should be initiated. The CVI process is a detailed and lengthy process used for the more serious or complicated potential violations. The Spot Check is a very efficient process to gather information to reach a final determination of a potential violation.

Documentation requirements for all Compliance Enforcement program activities and processes increased during 2009 to support due process and to address all NERC and FERC-required improvements. Texas RE expects the Compliance Enforcement program activities to continue to increase in 2010 due to the level of complexity to reach violation determination and penalty calculation.

Texas RE also anticipates additional work to support enforcement appeals. Since no significant penalties have yet been approved, there have not been any significant appeals in the ERCOT region. Texas RE is staffing to ensure that it will be prepared for 1 large or 2 smaller enforcement appeals.

Texas RE plans to add an additional 1.0 staff (.85 FTEs Statutory, .15 FTEs Non-statutory) in 2010 to accommodate the work load in Compliance Enforcement.

2010 Key Assumptions

Organization Registration and Certification

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- Additional JRO workload due to LSE and possible TOP registrations.
- Certification audits for a maximum of 4 new TOPs (registered by JRO) might be performed.
- A maximum of two small to medium or one large registration dispute will occur in 2010.
- No additional NERC functions will be added or substantially modified by or during 2010.
- The Texas RE and NERC Portals will be fully functional and supporting electronic reporting of registration information to NERC by late 2010.
- Document management software will be installed in mid-2010 and fully operational by late- 2010.

Compliance Audit

- Audits will require an average of three (3) full days for the team to conduct the audit, with additional time required for preparation of audit notification, review of submitted responses prior to the audit and completion of the audit reports, similarly to the audits performed by Original Texas RE in 2009.
- Spot checks of requirements will be incorporated in the audit team schedule based on system events, self-certification results and complaints. A maximum of 20 entities will have a spot check, (including the ten (10) Spot checks of CIP 002 – 009 standards listed below) conducted in the second half of the year.
- Develop and implement the Texas RE compliance management data management system.

Compliance Enforcement

- The number of alleged violations in the region will remain fairly constant in 2010.
- Have one (1) large or two (2) small-to-medium contested enforcement cases.
- Conduct 2 Compliance Violation Investigations.
- Conduct 20 detailed analyses of incidents, system disturbances, and events.
- Analyze and investigate 10 Complaints.
- Develop and implement the Texas RE compliance management data management system.
- Continue to work with NERC and other regional entities to improve consistency in processing violations and applying penalties for Registered Entities with operations in multiple regions.

2010 Goals and Key Deliverables

Organization Registration and Certification

- 1. Maintain an accurate registration list of all owners, operators, and users of the BPS by establishing a schedule to verify entity registration and contact information.
- 2. Provide updated registered entity information to NERC and appropriate government authorities.
- 3. Participate in development of registration criteria, procedures, policies and databases with NERC and FERC, and implement and communicate changes as necessary.
- 4. Provide support for all registration appeals.
- Implement organization certification in accordance with NERC processes, some of which are under development or revision, and conduct required certification audits, if necessary.
- 6. Maintain processes and procedures for registration and certification activities that are required by the certification standards.
- 7. Review and improve procedures to improve communications with registered entities
- 8. Achieve significant improvement in responsiveness and add more focus on regional consistency.
- 9. Respond to requests and special reports from NERC/FERC and the board.
- 10. Continue to improve the Portal to facilitate automated communications with registered entities.
- 11. Help implement and maintain an electronic document management system to more efficiently preserve work papers and evidence.

Compliance Enforcement

- 1. Review and process or dismiss all alleged violations in a more timely fashion.
- 2. Manage all settlements and contested cases to completion, as efficiently as possible.
- 3. Coordinate with and provide assistance to the Legal Department on settlements, appeals and contested cases.
- 4. Conduct required Compliance Violation Investigations.
- 5. Conduct compliance analysis of all significant events and other system disturbances.
- 6. Analyze and investigate all Complaints.
- 7. Achieve reasonable timelines in performing each of the compliance monitoring and enforcement processes.
- 8. Achieve reasonable timelines in processing violations, penalties and settlement agreements (less than 100 days).

<u>Audits</u>

- 1. Conduct approximately 52 audits, 18 at the entity's site and the remaining 34 at Texas RE's offices, per the 2010 schedule, Texas RE procedures and the provisions of the NERC CMEP.
- 2. Perform Spot Checks, including a sample of entities for spot checks of the CIP standards.
- 3. Continue to work with other Regional Entities to improve auditing consistency and reduce the cost of audits for Registered Entities with operations in multiple regions.
- 4. Complete a review of policies and procedures with the goal of improving the clarity of communications with Registered Entities, to determine how to mitigate the cost of compliance without impacting reliability, and meeting compliance with NERC ROP modifications and NERC guidance.
- 5. Prepare an overall CMEP implementation plan for the 2011 program by November 1, 2010, including recommendations from the FERC and upcoming NERC audit of Texas RE.

Funding Requirements — Explanation of Increase (Decrease)

The funding requirement reflects an increase of \$1,579K over the Original Texas RE's 2010 approved budget because of Texas RE's required start up costs and increased administrative operational expenses.

Technical Feasibility Exceptions

TFE Program Scope and Description

The CIP standards allow for registered entities to request TFEs to certain of the standard requirements on the grounds of technical feasibility or technical limitations. NERC issued initial procedures for the processing the TFEs, but there is still great uncertainty regarding the workload requirements and longevity of the TFE review and evaluation process. To date, 48 ERCOT Region registered entities have declared critical cyber assets, and each of these registered entities must be audited against the CIP standards requirements. Using the information available, including the NERC guidance, Texas RE has used its best efforts to estimate the workload requirements for its review and evaluation of TFEs in the ERCOT region, including coordination with NERC and the other Regional Entities, in accordance with its below-listed assumptions. Texas RE estimates that each of the registered entities with critical cyber assets will submit an average of five (5) TFEs (totaling 240 TFEs), and that these 240 TFEs will be screened and verified over the next two years (2010-2011), or 120 TFEs per year.

Texas RE estimates that screening of each of these TFEs will require 16 hours of staff labor and the verification will require 34 hours of staff labor. Additionally, there will be approximately 6 hours of staff support required for development and maintenance of online forms, data management, and to monitor periodic reporting of TFE status. Therefore the total estimated impact is 56 hours per TFE. The total effort given these assumptions is 6,720 hours in 2010

(6,000 hours for engineering/information technology/legal labor (3.6 FTEs) and 720 hours of support labor (0.4 FTEs), or a total of 4 FTEs). This FTE increase would equate to approximately \$651K in additional expense plus cash reserves of approximately \$133K. Texas RE acknowledges, however, that the estimated workload for the TFE evaluation is based upon many assumptions that cannot yet be verified. For this reason, Texas RE seeks to add only \$400K, for 3 FTEs for TFE evaluation activities at this time.

Texas RE will monitor the workload actually required to process the TFEs as they are submitted. If the total number of TFEs or the actual workload required for processing the TFEs significantly exceeds the \$400K budget estimate, Texas RE would initially use its cash reserves and will seek a 2010 budget supplement. If the total number of TFEs is significantly less than the above estimate or if the workload for completing TFEs is significantly less than the amount budgeted, any savings will be applied to a future budget year.

The estimates above do not include staff enforcement time required if violations are assessed during the TFE evaluation. Should a large number of violations be assessed as a result of TFE evaluations, this would have a significant impact on enforcement staff and additional resources will be required.

TFE Program Key Assumptions

- Texas RE will perform TFE evaluations for registered entities in the ERCOT Region and will coordinate with the other Regions to ensure consistent treatment of similar requested TFEs.
- TFE processing will require a preliminary screening of the TFE for completeness and reasonableness for acceptance on an interim basis. Screening is assumed to be completed within 60 days of receipt by the regional entity.
- Texas RE will conduct a thorough review of the TFE and proposed mitigating measures, and will prepare its justification for approval or denial of the TFE within 360 days of the initial submittal of the TFE, unless otherwise extended by the regional entity with the concurrence of NERC, based on criteria provided by NERC.
- The initial screening and thorough review of each TFE will be conducted off-site (not at the office of the Registered Entity and normally at the Texas RE offices) and Registered Entities will electronically submit all documentation required to review TFEs, including Critical Energy Infrastructure Information (CEII) associated with TFEs, to Texas RE. Registered entities will submit the information through either (1) encrypted email or (2) encrypted or password protected CDs, DVDs, or other mobile storage devices. Texas RE will ensure that confidential data and information received, including Critical Energy Infrastructure Information (CEII), are secured, in accordance with Section 1500 of NERC Rules of Procedure. Unless and until Texas RE can confirm that its servers are appropriately secure, Texas RE will maintain all CEII on password protected or encrypted mobile storage devices which are maintained in locked fire-proof filing cabinets, in accordance with its Handling Guidelines for CEII Corporate Procedure, and Texas RE will only view registered entity CEII on designated secured (password protected) computers that are not network-connected to either the Internet or the Texas RE corporate local area network.
- If a TFE is found to be deficient in the initial screening or during the thorough review, the registered entity will be provided 30 days to remedy the deficiency. If the registered

entity fails to comply with the mitigation measures in its own TFE, the entity may be referred to Texas RE enforcement for processing of a possible violation. Registered entities will have a 'safe harbor' from enforcement while a TFE is pending acceptance by Texas RE and while the entity is performing in accordance with the TFE mitigation plan.

- TFEs are associated with and permitted for only CIP-005 requirements 2.4, 2.6, 3.1, and 3.2; CIP-006 requirement 1.1; and CIP-007 requirements 2.3, 3.2, 4, 4.1, 5.3, 6, and 6.3.
- If a registrant refuses to submit materials or documents due to CEII concerns and requests that Texas RE only review materials on-site, Texas RE will not approve the request, unless the registered entity is prohibited by law from disclosing information designated as Confidential Information, Classified National Security Information, NRC Safeguards Information and/or Protected FOIA Information to any person who is not an Eligible Reviewer (such as, for example, the restriction on access to Classified National Security Information specified in Section 4.1 of Executive Order No. 12958, as amended). In such an instance, the TFE Request shall identify the Confidential Information that is subject to such restrictions on disclosure and shall identify the criteria which a person must meet in order to be an Eligible Reviewer of the Confidential Information, Classified National Security Information, NRC Safeguards Information, Classified National Security Information, NRC Safeguards Information and/or Protected FOIA Information that is subject to such restrictions on disclosure and shall identify the criteria which a person must meet in order to be an Eligible Reviewer of the Confidential Information, Classified National Security Information, NRC Safeguards Information and/or Protected FOIA Information. The registered entity must submit all information that is not so designated.
- Registered entities will be required to provide quarterly updates on the status of TFEs compared to mitigation plan milestones. Texas RE will be expected to review the completion of a TFE in a manner similar to a spot check.
- TFEs will be grouped by common equipment/device types. Therefore, if there is one vulnerability that affects several types of devices, of which an entity has hundreds of such devices, Texas RE assumes that an entity will submit a single TFE for such vulnerability.
- NERC will provide review, input, and visibility (such as through a shared national database for use by the Regions) for consistency of the TFEs and will also develop common TFEs to provide better consistency and efficiency across Regions.

Staffing Summary to Support TFE Processing

The TFE processing and evaluation will require three (3.0) Compliance FTEs, as follows:

- Two (2.0) FTEs for TFE screening and verification, and mitigation plan review and follow-up.
- One (1.0) FTE for TFE data base administration and tracking.

At the end of the two-year period (after 2011), Texas RE will better understand the scope of the CIP compliance activity (including overflow work associated with balance of nuclear plant audits) and will evaluate staffing needs going forward. Texas RE believes the three (3.0) new TFE-related staff will transition into assuming responsibility for additional work associated with CIP audits, spot checks, investigations and enforcement activities, as well as follow-up on questions and concerns from registered entities.

2010 Overview of TFE Cost Impacts

Based on current assumptions that cannot yet be verified, Texas RE's initial analysis has indicated that \$784K will be needed for TFE processing in 2010. However, because of the many uncertainties associated with TFE processing, Texas RE seeks to include only \$400K for TFE processing in 2010 at this time.

Compliance Enforcement and Organization Registration and Certification Program

Funding sources and related expenses for the compliance enforcement and organization registration and certification section of the 2010 business plan are shown in the table below.

	2010 Approved Bud Compliance and Organiz						
	e e nipitario e ana e igani		togion ano		2010	-	
			2010	S	tructural		2010
		1	Approved	S	eparation	F	Proposed
			Budget		Budget		Budget
Funding							
ERO Fundir	-						
	ERO Assessments	\$	5,067,667	\$	1,678,562	\$	6,746,22
Total ERO F	Penalty Sanctions	\$	5,067,667	\$	1,678,562	\$	6,746,22
TOTALERO	unung	- *	5,067,007	- P	1,070,302	\$	0,740,22
	Membership Dues						-
	Testing Fees						-
	Services & Software		-				-
	Workshops						-
	Interest						-
	Miscellaneous		-				-
Fotal Funding		\$	5,067,667	\$	1,678,562	\$	6,746,22
Expenses							
Personnell	Expenses						
	Salaries	\$	2,037,418			\$	2,037,41
	Payroll Taxes		161,372				161,37
	Benefits		221,580				221,58
	Retirement Costs		289,434				289,43
Total Perso	nnel Expenses	\$	2,709,803	\$	-	\$	2,709,80
Meeting Ex							
	Meetings	\$	4,000			\$	4,00
	Travel		154,664				154,66
	Conference Calls		-				-
Total Meeti	ng Expenses	\$	158,664	\$	-	\$	158,66
Operating E	vnoneoe						
operating	Consultants & Contracts	\$				\$	
	Office Rent	Ψ				,	
	Office Costs		12,062			•	12,06
	Professional Services		428,660			•	428,66
	Miscellaneous		15,561			•	15,56
	Depreciation		141,107				141,10
Total Opera	iting Expenses	\$	597,389	\$		\$	597,38
		<u> </u>		<u> </u>		<u> </u>	
	Total Direct Expenses	\$	3,465,857	\$	-	\$	3,465,85
Indirect Exp	be nse s	\$	1,438,898	\$	970,754	\$	2,409,65
Other Non-	Operating Expenses	\$	-	\$	-	\$	-
Γotal Expense	S	\$	4,904,755	\$	970,754	\$	5,875,50
Change in Ass	ets	\$	162,912	\$	707,808	\$	870,72
ixed Assets							
	Depreciation	\$	(141,107)	\$	-	\$	(141,10
	Computer & Software CapEx	•	274,237		100,000		374,23
	Furniture & Fixtures CapEx		15,215		-,,	•	15,21
	Equipment CapEx		-				-
	Leasehold Improvements		-			<u> </u>	-
Incr)Dec in Fi	xed Assets	\$	(148,345)	\$	(100,000)	\$	(248,34
	Allocation of Fixed Assets	\$	(14,568)	\$	(607,808)	\$	(622,37
Change in Fix	ed Assets	\$	(162,912)	\$	(707,808)	\$	(870,72
							-
	E IN ASSETS	\$	-	\$		\$	

Explanations of Variances – Proposed 2010 Budget versus Approved 2010 Budget

Funding Sources

• Funding is received only through assessment income and is designated to fully fund total expenses.

Personnel Expenses

• N/A

Meeting Expenses

• N/A

Operating Expenses

• N/A

Indirect Expenses

 Indirect expenses are increasing by \$971K over the Original Texas RE's budget, due to the start-up costs and the increased administrative expenses of Texas RE. The result is a total of \$2,410K for indirect expenses for 2010.

Other Non-Operating Expenses

• N/A

Fixed Asset Additions

• Fixed assets are increasing due to the allocation of the increased administrative services' fixed assets which are required for the start-up of Texas RE, in the amount of approximately \$608K. Also, there is a need to establish a Texas RE compliance management data management system tool for \$100K. The result of these additions brings the total of fixed assets to \$871K for 2010.

Training, Education, and Operator Certification Program Resources								
	(in whole dollars)							
2010 Approved Budget 2010 Proposed Budget Increase(Decrease)								
Total FTEs	0.97	0.97	0.00					
Total Direct Expenses	\$328,735	\$328,735	\$0					
Total Indirect Expenses	\$64,442	\$107,918	\$43,476					
Total Expenses	\$393,177	\$436,653	\$43,476					

Training, Education, and Operator Certification Program

The Texas RE Training, Education, and Operator Certification program provides the education and training necessary to understand and operate the BPS, in accordance with NERC ROP Section 900. In 2010, the Texas RE Training program will develop materials for and plan to hold at least:

- Two (2) full-day Standards and Compliance workshops;
- One (1) additional workshop focusing on standards;
- Two (2) additional workshops focusing on CIP compliance.

In addition to the above workshops, Texas RE also intends to coordinate and facilitate six (6) regular sessions of the ERCOT Operations Training Seminar in 2010. The purpose of this seminar is to refresh the understanding of operational fundamentals; introduce changes occurring to operational interfaces, equipment, systems, and processes; address the impact of market processes to system performance and operation; and address emerging issues in performance and system reliability. Texas RE will also facilitate the ERCOT Operator Certification Program, including maintaining and updating the ERCOT Fundamentals Training Manual and administering the System Operator testing process.

The Texas RE Training staff will continue to publish a bi-monthly newsletter, which will include useful compliance and standards-related information, updates about Texas RE and NERC activities, training, procedures, templates, and forms, and current reliability-related topics.

Texas RE staff will continue to participate on selected industry sponsored seminars and panels to provide as much information to the industry as possible as well as to receive feedback.

2010 Key Assumptions:

- Texas RE will develop and deliver two (2) Standards and Compliance workshops, two (2) CIP Compliance workshops and six sessions of the Operations Training seminar in 2010.
- Texas RE will develop and deliver one (1) Reliability Standards workshop in 2010.
- The Training, Education, and Operator Certification program will remain a Statutory function with the Operations Training Seminar revenues offsetting the majority of the seminar's expenses.

2010 Goals and Key Deliverables:

- 1. Develop two (2) full-day high quality 2010 Standards and Compliance workshops (approximately 125 stakeholders each)
- 2. Develop and deliver one (1) full-day Reliability Standards workshop
- 3. Develop and deliver two (2) full-day quality CIP workshops
- 4. Coordinate and host six (6) sessions of the four-day ERCOT region Operator Training seminar
- 5. Maintain a database for tracking seminar and workshop participants and feedback and use this feedback to continue to improve on future seminars and workshops

Funding Requirements — Explanation of Increase (Decrease)

The funding requirements reflects an increase of \$71K over the Original Texas RE's 2010 approved budget because of the required start-up costs and increased administrative costs of Texas RE.

Training, Education, and Operator Certification Program

Funding sources and related expenses for the training, education, and operator certification section of the 2010 business plan are shown in the table below.

2010 Approved Buc		& 2010 d Educati		osed Bu	dget	
, rain	A	2010 pproved Budget	St Se	2010 ructural paration Budget		2010 roposed Budget
Funding						
ERO Funding	•	040.000	•	74.040	•	005 47
ERO Assessments	\$	213,829	\$	71,349	\$	285,17
Penalty Sanctions	_	-	\$	74.040	<u>_</u>	-
Total ERO Funding	\$	213,829	Þ	71,349	\$	285,17
Membership Dues		-				
Testing Fees		-				
Services & Software		-				
Workshops		180,000				180,00
Interest		-				-
Miscellaneous		-				-
Total Funding	\$	393,829	\$	71,349	\$	465,17
·						
Expenses						
Personnel Expenses						
Salaries	\$	81,122			* \$	81,12
Payroll Taxes		6,425				6,42
Benefits		8,834				8,83
Retirement Costs		11,511			· ·	11,51
Total Personnel Expenses	\$	107,893	\$	-	\$	107,89
Meeting Expenses					-	
Meetings	\$	220,000			\$	220,00
Travel		-			1.1	-
Conference Calls		-				-
Total Meeting Expenses	\$	220,000	\$	-	\$	220,00
Operating Expenses	•					
Consultants & Contracts	\$	-			\$	-
Office Rent		-				-
Office Costs Professional Services		-				-
Miscellaneous		- 842				- 84
Depreciation		042				0*
Total Operating Expenses	\$	842	\$	<u> </u>	\$	84
Total Operating Expenses	- Þ	042	ə		æ	04
Total Direct Expenses	\$	328,735	\$	-	\$	328,73
Indirect Expenses	\$	64,442	\$	43,476	\$	107,9 [,]
Other Non-Operating Expenses	\$		\$		\$	
		000 177		10.170	<u> </u>	
Total Expenses	\$	393,177	\$	43,476	\$	436,6
Change in Assets	\$	652	\$	27,874	\$	28,52
Fixed Assets						
Depreciation	\$	-	\$	-	\$	-
Computer & Software CapEx		-			1	-
Furniture & Fixtures CapEx		-			1	-
Equipment CapEx		-			1	-
Leasehold Improvements		-			<u> </u>	-
(Incr)Dec in Fixed Assets	\$	-	\$	-	\$	-
Allocation of Fixed Assets	\$	(652)	\$	(27,874)	\$	(28,52
Change in Fixed Assets	\$	(652)	\$	(27,874)	\$	(28,52
TOTAL CHANGE IN ASSETS	\$	-	\$	-	\$	-

2010 Texas Reliability Entity Business Plan and Budget Approved by Board of Directors: XXXXXXXXX

Explanations of Variances – Proposed 2010 Budget versus Approved 2010 Budget

Funding Sources

• Training, Education and Operator Certification is planned to be nearly 35% self-funded in 2010 through registration fees from attendees of the OTS. The remaining 65% of this program is funded through ERO assessments.

Personnel Expenses

• N/A

Meeting Expenses

• N/A

Operating Expenses

• N/A

Indirect Expenses

• Indirect expenses are increasing by \$43K due to the start-up costs and the increased administrative expenses of Texas RE. The result is a total of \$108K for indirect expenses for 2010.

Other Non-Operating Expenses

• N/A

Fixed Asset Additions

• Fixed assets are increasing due to the allocation of the administrative services' fixed assets which are required for the start-up of Texas RE, in the amount of approximately \$28K, bringing the total of fixed assets to \$29K for 2010.

Reliability Assessment and Performance Analysis Program Resources									
	(in whole dollars)								
	2010 Approved Budget	2010 Proposed Budget	Increase(Decrease)						
Total FTEs	2.44	2.44	0.00						
Total Direct Expenses	\$290,095	\$290,095	\$0						
Total Indirect Expenses	\$161,505	\$270,464	\$108,959						
Total Expenses	\$451,600	\$560,559	\$108,959						

Reliability Assessment and Performance Analysis Program

Program Scope and Functional Description:

Reliability Assessment Reports

ERCOT ISO has traditionally assembled the data for and prepared all seasonal, annual longterm, and other required planning and reliability assessments for the ERCOT region, using ERCOT ISO planning staff and input from stakeholder technical experts. As the regional entity, Texas RE coordinates with ERCOT ISO regarding the timing of these assessments, and Texas RE reviews the assessments for completeness. Because Texas RE plans to continue to rely upon ERCOT ISO Planning staff for the research and preparation of these assessments, Texas RE's coordination and review of these assessments is a small portion of its 2010 budget.

Event Analysis

As Reliability Coordinator, ERCOT ISO monitors the system in real time and reports a variety of incidents and disturbances to Texas RE for its review and compliance analysis. These incidents and disturbances include Department of Energy and NERC reportable events, Emergency Electric Alert (EEA) implementation, special protection system activation, equipment outages and failures, underfrequency and undervoltage relay operation, any failure to meet NERC requirements related to frequency control or transmission security.

Texas RE reviews all reported incidents and disturbances to determine if a compliance analysis is needed. If the initial review indicates that a standard might potentially have been violated, Texas RE performs a compliance analysis and obtains more information from the registered entity, as needed. If the compliance analysis indicates that further review, such as a CIQ, Spot Check, or CVI is justified, further analysis is performed as described under the CMEP

2010 Texas Reliability Entity Business Plan and Budget

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description. If the initial review indicates that any Protocol might have been violated, Texas RE performs a Non-statutory compliance analysis as part of its Non-statutory activities.

Texas RE staff also attend ERCOT ISO reliability-based stakeholder committees, such as the Reliability & Operating Subcommittee (ROS), Performance Disturbance Compliance Working Group (PDCWG), Operations Working Group (OWG) and the Wind Operations Task Force (WOTF) to better understand the reliability issues and challenges for the ERCOT region and to provide comments from the Texas RE perspective when needed. Texas RE also regularly communicates with NERC staff regarding any reliability challenges of special interest in the ERCOT region (e.g. wind generation) to keep NERC apprised of risks, improvements, and on-going strategy.

On a monthly basis, Texas RE also calculates and reports on a variety of reliability performance metrics (e.g. Regional (ERCOT Protocol) measures and NERC Reliability Standards measures) to its Board of Directors. Texas RE also uses this information, when appropriate, to identify potential standards violations or declining reliability trends that need to be investigated

2010 Key Assumptions:

- ERCOT ISO will continue to research, assemble data for, and prepare the seasonal, long-term, and other requested assessments, and Texas RE will coordinate the timing of and review such assessments (and make comments, if required) before submitting the assessments to NERC
- Texas RE will review approximately 80 reports of incidents, complaints, and disturbances

2010 Goals and Key Deliverables:

- 1. Increase Texas RE participation in the Regional Planning Group activities
- 2. Coordinate the communication of all reliability assessment-related information as requested by NERC
- 3. Timely review and submit all required assessments to NERC (or ensure required assessments are submitted to NERC on schedule), providing comments to the assessments, as needed.
- 4. Timely review all required incidents, complaints and disturbances
- 5. Communicate and coordinate issues of reliability concern with NERC

Funding Requirements — Explanation of Increase (Decrease)

The funding requirements reflects an increase of \$177K over the Original Texas RE's 2010 approved budget because of Texas RE's start-up costs and increased administrative expenses.

Reliability Assessment and Performance Analysis Program

Funding sources and related expenses for the reliability assessment and performance analysis section of the 2010 business plan are shown in the table below.

2010 Approved Bu	daet &	2010 F	ropo	sed Bud	aet_	
Reliability Assess						
	А	2010 pproved Budget	St Se	2010 ructural paration Budget		2010 roposed Budget
Funding						
ERO Funding						
ERO Assessments	\$	453,235	\$	177,181	\$	630,41
Penalty Sanctions	-	-	-	177 404	-	-
Total ERO Funding	\$	453,235	\$	177,181	\$	630,41
Membership Dues		-				-
Testing Fees		-				-
Services & Software		-				-
Workshops		-				-
Interest		-				-
Miscellaneous		-			<u> </u>	-
Total Funding	\$	453,235	\$	177,181	\$	630,41
_						
Expenses						
Personnel Expenses	¢	047.004			\$	047.00
Salaries	\$	217,004			Þ	217,00
Payroll Taxes Benefits		17,187 23,632				17,18 23,63
Retirement Costs		30,793				30,79
Total Personnel Expenses	\$	288,615	\$	<u> </u>	\$	288,61
	<u> </u>	200,010	<u> </u>		<u>Ψ</u>	200,0
Meeting Expenses						
Meetings	\$	-			\$	
Travel		806				80
Conference Calls		-				-
Total Meeting Expenses	\$	806	\$	-	\$	80
One rating Expanses						
Operating Expenses Consultants & Contracts	\$	_			\$	_
Office Rent	φ				•	
Office Costs		-				
Professional Services		-				-
Miscellaneous		673				67
Depreciation		-				-
Total Operating Expenses	\$	673	\$	-	\$	67
Total Direct Expenses	\$	290,095	\$		\$	290,09
Indirect Expenses	\$	161,505	\$	108,959	\$	270,40
						,.
Other Non-Operating Expenses	\$	-	\$	-	\$	-
Total Expenses	\$	451,600	\$	108,959	\$	560,5
Change in Assets	\$	1,635	\$	68,222	\$	69,8
Fixed Assets						
Depreciation	\$	-	\$	-	\$	-
Computer & Software CapEx		-				-
Furniture & Fixtures CapEx		-				-
Equipment CapEx		-				-
Leasehold Improvements		-				-
(Incr)Dec in Fixed Assets	\$	-	\$	-	\$	-
Allocation of Fixed Assets	\$	(1,635)	\$	(68,222)	\$	(69,85
Change in Fixed Assets	\$	(1,635)	\$	(68,222)	\$	(69,8
TOTAL CHANGE IN ASSETS	\$	(0)	\$		\$	

Explanations of Variances – Proposed 2010 Budget versus Approved 2010 Budget

Funding Sources

• Funding is received only through assessment income and is designated to fully fund total expenses.

Personnel Expenses

• N/A

Meeting Expenses

• N/A

Operating Expenses

• N/A

Indirect Expenses

• Indirect expenses are increasing by \$109K due to the start-up costs and the increased administrative expenses of Texas RE. The result is a total of \$270K for indirect expenses through 2010.

Other Non-Operating Expenses

• N/A

Fixed Asset Additions

• Fixed assets are increasing due to the allocation of increased administrative services' fixed assets which are required for the start-up of Texas RE, in the amount of approximately \$68K, bringing the total fixed assets to \$70K for 2010.

Situat	ional Awareness and In	frastructure Security Prog	ıram Resources
		(in whole dollars)	
	2010 Approved Budget	2010 Proposed Budget	Increase(Decrease)
Total FTEs	3.03	3.03	0.00
Total Direct Expenses	\$391,907	\$391,907	\$0
Total Indirect Expenses	\$200,226	\$335,309	\$135,083
Total Expenses	\$592,134	\$727,217	\$135,083

Situational Awareness and Infrastructure Security Program

Program Scope and Functional Description

This program supports two distinct functions. Situational awareness is focused on near realtime analysis of the BPS for ERCOT ISO. Infrastructure Security focuses on protecting tangible assets from a variety of threats. The majority of activity for this program in 2010 relates to Infrastructure Security, however, some resources are also planned for Situational Awareness.

Situational Awareness

Currently, Texas RE relies significantly on the ERCOT ISO to provide details on situational issues. Texas RE Staff have direct access to historical data via the data warehouse. There are two aspects of situational awareness which require Texas RE involvement in 2010:

 Texas RE will continue to participate in the Situational Awareness for FERC, NERC, and Regional Entities (SAFNR) Project. SAFNR Project goal is to enable 100% of reliability coordinators in the United States to display interconnection system conditions to FERC, NERC, and the respective regional entities. This will be accomplished through internetbased systems that provide visual displays for FERC, NERC, and the Regional Entities (REs) while all the data resides at the reliability coordinators.

The SAFNR Project team is comprised of FERC Office of Electric Reliability staff, NERC Situational Awareness staff, designated RE staff, the Reliability Coordinators (RCs) located in the United States, and the regional entity managers.

 Texas RE situational awareness and events analysis staff communicate with NERC, FERC and other regions on observed events, disturbances, or BPS condition. NERC led conference calls are held at a minimum bi-weekly. In the case of more severe events (for example: major blackout or hurricane), daily as needed.

2010 Goals and Key Deliverables

Situational Awareness

SAFNR's goal is to provide each NERC, FERC and each RE with a common view of the interconnections. In 2010, this includes:

- 1. Modify existing displays or create new ones to make the visualization more consistent.
- 2. Assess what aspects are working well, identify areas for improvement and review cost implications.
- 3. Clarify what is driving the related business case and possibly build in performance metrics from previous phases to help quantify the value.

Funding Requirements — Explanation of Increase (Decrease)

The funding requirements reflects an increase of \$211K from the 2010 approved budget for Original Texas RE to the 2010 proposed budget because of Texas RE's start-up costs and increased administrative expenses.

Program Scope and Functional Description

Responsible entities must become compliant with Critical Infrastructure Protection (CIP) Standards based on the NERC implementation schedules. ERCOT ISO is currently the only registered Balancing Authority (BA), Transmission Operator (TOP), and Reliability Coordinator (RC) in the ERCOT region and was the only entity required to self-certify compliance to NERC's Urgent Action Cyber Security Standard 1200. As such, only ERCOT ISO must be either auditably compliant or compliant with all of the CIP Standards requirements by the end of the second quarter 2009; and auditably compliant with all CIP Standards requirements by the end of the second quarter 2010.

All new registered entities must also become compliant with all CIP standards requirements in accordance with the CIP implementation plan.

Texas RE will continue to play an active role during the implementation of the CIP standards requirements. To provide time for Responsible Entities to examine their policies and procedures, to assemble the necessary documentation, and to meet the requirements of the CIP standards, compliance assessment began in 2007. Status reports are also being requested from Responsible Entities to verify that entities are on schedule and meeting the implementation plan. NERC expects its Regional Entities to provide assistance and education on the CIP standards to ease the transition. Texas RE is budgeting to provide training to registered entities and other stakeholders under the training function budget. Some of the content in this training will be related to cyber-security and will be internally developed.

2010 Texas Reliability Entity Business Plan and Budget Approved by Board of Directors: XXXXXXXXX This program will support activities associated with cyber security, including monitoring and enforcement of compliance with the CIP (CIP-001 thru 009) standards. The intent of the NERC CIP Standards is to ensure that all entities responsible for the reliability of the BPS identify and protect critical cyber assets that control or could impact the reliability of the BPS. The CIP Standards requirements are being communicated to all responsible entities to ensure compliance in accordance with the CIP Implementation Plan. This requires a significant amount of communication with the ERCOT ISO Security Department and entities responsible for complying with the CIP standards. Compliance Audits, self-certifications, and spot checks will be required to verify compliance.

2010 Key Assumptions

- Develop and Implement CIP audit program during 2010.
- Texas RE will only have one major CIP audit in 2010.
- Conduct all CIP Spot Checks at the Texas RE offices (no CIP audit travel will be required in 2010).
- Semi-annual CIP Self-Certifications will be required of registered entities in 2010.
- NERC will conduct CIP audits of nuclear facilities, as contemplated by NERC's approved Business Plan and Budget.
- Six (6) CIP spot checks will be done in 2010.

2010 Goals and Key Deliverables

- 1. Finalize Texas RE CIP audit procedures.
- 2. Complete the CIP audit of the ERCOT ISO.
- 3. Complete a minimum of 6 CIP spot checks.
- 4. Identify CIP Audit Team for 2011.
 - a. Any additional skill sets that may be needed for 2011.
- 5. Semi-Annual CIP Self-Certifications for 2010.
- 6. Develop education plan and deliver 2 CIP workshops for registered entities (see Training section) before most entities enter audibly compliant phase and CIP audits begin.
- 7. Enhance the Texas RE website with CIP information and links.

Situational Awareness and Infrastructure Security Program

Funding sources and related expenses for the situational awareness and infrastructure security section of the 2010 business plan are shown in the table below.

		of Activi				
2010 Approved Bug Situational Aware					get	
okadionalykirato	1000 01	2010		2010 tructural		2010
		pproved Budget	Se	eparation Budget		roposed Budget
Funding						
ERO Funding						
ERO Assessments	\$	594,161	\$	219,661	\$	813,82
Penalty Sanctions		-			<u> </u>	-
Total ERO Funding	\$	594,161	\$	219,661	\$	813,82
Membership Dues		-			•	-
Testing Fees		-			•	-
Services & Software		-			F (1)	-
Workshops		-			•	-
Interest		-				-
Miscellaneous		-				-
Total Funding	\$	594,161	\$	219,661	\$	813,82
_						
Expenses						
Personnel Expenses Salaries	\$	201 164			* \$	201.16
Payroll Taxes	φ	291,164 23,060			φ Γ	291,16 23,06
Benefits		23,000 31,708				23,00
Retirement Costs		41,316				41,31
Total Personnel Expenses	\$	387,247	\$		\$	387,24
Total Personner Expenses	÷.	307,247	Ŷ		φ	307,24
Meeting Expenses						
Meetings	\$	-			* \$	-
Travel		4.260			1 B	4,26
Conference Calls		-				-
Total Meeting Expenses	\$	4,260	\$	-	\$	4,26
Operating Expenses						
Consultants & Contracts	\$	-			\$	-
Office Rent		-			1	-
Office Costs		-			4	-
Professional Services		-				-
Miscellaneous		400			4	40
Depreciation					-	-
Total Operating Expenses	\$	400	\$	-	\$	40
Total Direct Expenses	\$	391,907	\$	-	\$	391,90
Indirect Expenses	\$	200,226	\$	135,083	\$	335,30
Other Non-Operating Expenses	\$	-	\$	<u> </u>	\$	-
Total Expenses	\$	592,134	\$	135,083	\$	727,2 [,]
-						
Change in Assets	\$	2,027	\$	84,578	\$	86,60
Fixed Assets						
Depreciation	\$	-	\$	-	\$	-
Computer & Software CapEx		-			1	-
Furniture & Fixtures CapEx		-			÷	-
Equipment CapEx		-			1	-
Leasehold Improvements		-	-		<u>·</u>	-
(Incr)Dec in Fixed Assets	\$	-	\$	-	\$	-
Allocation of Fixed Assets	\$	(2,027)	\$	(84,578)	\$	(86,60
Change in Fixed Assets	\$	(2,027)	\$	(84,578)	\$	(86,60

Explanations of Variances – Proposed 2010 Budget versus Approved 2010 Budget

Funding Sources

• Funding is received only through assessment income and is designated to fully fund total expenses.

Personnel Expenses

• N/A

Meeting Expenses

• N/A

Operating Expenses

• N/A

Indirect Expenses

 Indirect expenses are increasing by \$135K due to the start-up costs and the increased administrative expenses of Texas RE. The result is a total of \$335K for indirect expenses through 2010.

Other Non-Operating Expenses

• N/A

Fixed Asset Additions

• Fixed assets are increasing due to the allocation of increased administrative services' fixed assets which are required for the start-up of Texas RE, in the amount of approximately \$85K, bringing the total of fixed assets to \$87K for 2010.

Administrative Services

	Admir	nistrative Services	
		(in whole dollars)	
	2010 Approved Budget	2010 Proposed Budget	Increase(Decrease)
Total FTEs	3.76	9.26	5.50
Total Direct Expenses	\$2,001,482	\$3,351,783	\$1,350,301

Program Scope and Functional Description

All administrative activities are considered indirect (including General and Administrative or "G&A", Legal and Regulatory, Information Technology, Human Resources, and Finance) and the salaries of all employees in the administrative areas are reflected in the G&A program, to protect the confidentiality of salaries.

General and Administrative

The CEO carries on the general affairs of the Texas RE. The CEO is independent of any registered entity and reports exclusively to the Texas RE Board of Directors. The CEO is responsible for:

- Overseeing and managing the activities of Texas RE.
- Making final decisions with respect to non-contested enforcement related to compliance actions for violations of reliability standards.
- Making employment-related decisions for all employees of Texas RE.
- Making an annual report and periodic reports to Texas RE's Board concerning the activities and expenditures of Texas RE.
- Ensuring that Texas RE files all required reports with NERC.
- Monitoring the expenditures of the monies received by Texas RE to ensure that such are deployed in accordance with the approved Texas RE Budget (in cooperation with the Finance Staff).
- Retaining or terminating outside counsel or other advisors as deemed appropriate.
- Performing such other duties as may be determined from time to time by Texas RE's Board, for the benefit of the Texas RE.

An Executive Assistant will be responsible for providing executive-level administrative support to the Texas RE CEO. The Executive Assistant will also perform general office manager activities and provide support to other Texas RE staff as needed.

2010 Texas Reliability Entity Business Plan and Budget Approved by Board of Directors: XXXXXXXXXX

2010 Key Assumptions

- Original Texas RE will perform all Statutory and Non-statutory activities until Implementation.
- Upon Implementation Texas RE will perform all Statutory and Non-statutory activities as the regional entity.
- Texas RE will be a separate corporation that is not associated with nor affiliated with ERCOT ISO and does not receive any administrative services from ERCOT ISO.
- Texas RE total staff will increase to 46.00 staff (39.50 FTEs Statutory, 6.50 FTEs Nonstatutory).
- Where possible, all appropriate direct program expenses will be direct costs to the respective program and function. Only corporate services expenses and personnel will remain in administrative services.

2010 Goals and Key Deliverables

- 1. Communicate and maintain effective relationships with the board, industry, regulators, and other stakeholders.
- 2. Ensure that the new corporation is appropriately staffed and managed to maximize stakeholder value as well as to maintain independence.
- 3. Effectively manage the NERC Compliance Monitoring and Enforcement Program.
- 4. Manage Texas RE's Standards Development Process.
- 5. Establish key performance indicators and benchmarks for Texas RE operations.

Funding Requirements — Explanation of Increase (Decrease)

• The funding requirements for this program reflect an increase of \$74K over Original Texas RE's approved budget, because of Texas RE's required start-up costs and increased administrative operational expenses. Indirect programs allocate their costs to the direct programs.

General and Administrative

Funding sources and related expenses for the general and administrative section of the 2010 business plan are shown in the table below.

			Sta	teme	ent of Ac	tiv	ities					
	2	010 App	oroved	Budg	jet & 201	10 F	Proposed	Βι	udget			
		Genera		inistra		Stru	uctural Sepa	aratio				
			[1] 2010		[2] 2010 Budget		[3] 2010 Budget	Be	[4] 2010 ase Budget	[2]+[3]+[4]=[5] 2010 Structural		[1]+[5]=[6] 2010
		•	proved Budget		Start-Up Costs		Recurring Costs	R	eductions U Decreases)	Separation Budget		Proposed Budget
Funding								•				
ERO Fund	ing ERO Assessments Penalty Sanctions	\$	(80,265)	\$	-	\$	228,577	\$	(154,656)	\$ 73,92	22 \$	(6,343
Total ERO	-	\$	(80,265)	\$	-	\$	228,577	\$	(154,656)	\$ 73,92	22 \$	(6,343
	Membership Dues		-		-		27,000		-	27,00	00	27,000
	Testing Fees		-		-		-		-	-		-
	Services & Software Workshops		-		-		-		-	-		-
	Interest		2,000		-		-		-	-		2,000
	Miscellaneous		-		-		-		-	-		-
Total Fundin	g	\$	(78,265)	\$	-	\$	255,577	\$	(154,656)	\$ 100,92	22 \$	22,657
Expenses												
Personnel	Expenses			•		•		•		• • • • •		
	Salaries Payroll Taxes	\$	539,855 42,598	\$	-	\$	490,490 37,438	\$	-	\$ 490,49 37,43		1,030,345 80,036
	Benefits		42,590 54,570		-		47,960			47,96		102.530
	Retirement Costs		80,324		-		70,594		-	70,59		150,918
Total Pers	sonnel Expenses	\$	717,347	\$	-	\$	646,482	\$	-	\$ 646,44	32 \$	1,363,829
Meeting E	vnenses											
meeting L	Meetings	\$	3,600	\$		\$	-	\$	-	\$-	\$	3,600
	Travel		17,158		-		-		-	-		17,158
	Conference Calls		-		-		-		-	-		-
Total Mee	ting Expenses	\$	20,758	\$	-	\$	-	\$	-	\$-	\$	20,758
Operating	Expenses											
	Consultants & Contracts	\$	676,331	\$	200,000	\$	287,675	\$	(559,523)	\$ (71,84	48) \$	604,483
	Office Rent		327,600		-		229,725		(193,425)	36,30		363,900
	Office Costs		24,240		-		4,590		-	4,59		28,830
	Professional Services Miscellaneous		60,000 1,350		-		15,300		-	15,30	00	75,300 1,350
	Depreciation		1,350		-		146,550			- 146,55	50	146,550
Total Ope	rating Expenses	\$	1,089,521	\$	200,000	\$	683,840	\$	(752,948)			1,220,413
	Total Direct Expenses	\$	1,827,626	\$	200,000	\$	1,330,322	\$	(752,948)	\$ 777,3	74 \$	2,605,000
Indirect Ex	-	\$	(1,827,626)	\$	(200,000)		(1,330,322)		752,948	\$ (777,3)		(2,605,000
	-				. , ,		(, , ,		,			
	-Operating Expenses	<u>\$</u>	-	\$	-	\$	-	\$	-	<u>\$</u>		-
Total Expens		\$	(0)	\$	-	\$	-	\$	-	\$-	\$	(0
Change in As	ssets	\$	(78,265)	\$	-	\$	255,577	\$	(154,656)	\$ 100,92	22 \$	22,657
Fixed Assets												
	Depreciation	\$	-	\$	-	\$	(146,550)	\$	-	\$ (146,55	50) \$	(146,550
	Computer & Software CapEx		-				-		-	-		-
	Furniture & Fixtures CapEx		-		317,000		-		-	317,00	00	317,000
	Equipment CapEx		-		-		-		-	-		-
(Incr)Dec in F	Leasehold Improvements	\$	-	\$	(317,000)	\$	- 146,550	\$	-	\$ (170,4	50) \$	(170,450
()	Allocation of Fixed Assets	\$	-	\$	317,000		(146,550)		-	\$ 170,4		170,450
Change in Fi	xed Assets	\$		\$	-	\$	-	\$	-	\$ -		-
		<u> </u>		<u>.</u>							Ŷ	
	IGE IN ASSETS	-	(78,265)	\$		\$	255,577	¢	(154,656)	\$ 100,92		22,657

NOTE: The salaries of the indirect employees in G&A, Legal, Information Technology, and Finance have been consolidated for personnel confidentiality and budgeted under G&A.

Explanations of Variances – Proposed 2010 Budget versus Approved 2010 Budget

Funding Sources

 The 2010 funding requirements are increasing \$101K over the approved Original 2010 budget, for total additional funding requirement of \$23K. The approved 2010 budget assumed unspent funds of \$78K. The other indirect areas are also adding to the 75-days cash on hand in their respective funding sections. Indirect programs allocate their costs to the direct programs.

Personnel Expenses

- The primary reason for the increase of \$646K is that Texas RE will need to hire additional staff and outsource certain of its human resources (HR) and information technology (IT) services that were formerly performed by ERCOT ISO under the MOU at a lower cost. The budget is consolidated to ensure the confidentiality of individual salaries under the General & Administrative budget. Texas RE will need to hire the following positions:
 - One (1) HR Manager to support and facilitate the HR and benefits functions for Texas RE and its employees.
 - One (1) Member Services Administrator to oversee administration of membership information and enrollment and to coordinate committee meetings and activities.
 - One (1) Budget and Accounting Manager to maintain the accounting system, financial/internal controls, budget development, payroll processing, accounts payable, accounts receivable, increased accountability, fixed assets, financial statement preparation and auditor interface.
 - One (1) Attorney to perform primarily corporate legal services, such as negotiation and preparation of contracts and other required documentation for goods, services, software licenses, and HR benefit plans, and HR legal services, all of which were previously included in the HR, information technology, finance, and other administrative services that were provided by ERCOT ISO under the MOU.
 - Two (2) IT employees to provide Texas RE with the appropriate level of IT support and skill necessary to maintain its network infrastructure and data integrity, provide desk-side support to Texas RE staff, facilitate specialized software and applications support, develop project scheduling / priority project lists, and project requirements engineering documentation (policies, procedures) creation.

Meeting Expenses

• No additional travel is anticipated for this supplemental budget request.

Operating Expenses

 Consulting and contract expenses are decreasing \$72K, due to reductions from the MOU. Texas RE expects an increase in rent and facilities related expenses of \$36K for 2010, due to a possible move in 2010, because of space constraints and the expiration of Texas RE's present lease. Finally, depreciation expenses are increasing \$147K as a result of fixed asset purchases required as part of the start-up costs.

Indirect Expenses

• The entire program/activity expense reflected for G&A will be treated as indirect expense.

Other Non-Operating Expenses

• None.

Fixed Asset Additions

• Office furniture and equipment for all Texas RE staff (office and conference room furniture, computers, servers, telephone system, software, etc.) totaling \$317K will need to be acquired as part of the start-up costs. This will be offset from a funding perspective by depreciation expense of \$147K.

Legal and Regulatory

Program Scope and Functional Description

Texas RE Legal and Regulatory provides legal advice and counsel to Texas RE management, board, and staff on all legal and regulatory matters affecting Texas RE, including corporate governance, transactions, personnel, governmental relations, communications, NERC registration, standards development, compliance, enforcement, and other regulatory matters. Legal staff also retains and oversees the work of outside legal counsel as needed. Legal and Regulatory employees anticipate that the primary regulatory emphasis during 2010 will include NERC registration appeals, investigation oversight, settlement coordination, and enforcement proceedings under the CMEP. Legal and Regulatory employees will also continue to review and provide feedback to NERC regarding new and modified standards, procedures, and templates used in the CMEP process. Texas RE attorneys, or outside counsel overseen by Texas RE attorneys, will represent the Texas RE in its quasi-prosecutorial role in CMEP enforcement hearings, and in NERC, FERC, and PUCT rulemakings and other proceedings. In addition to overseeing Board meetings and activities, Texas RE Legal and Regulatory staff will oversee and coordinate corporate membership enrollment, information, and meetings and will coordinate and oversee the Member Representatives Committee activities.

2010 Key Assumptions

Texas RE Legal and Regulatory has the following key assumptions:

- A. Original Texas RE will continue to perform all Statutory and Non-statutory activities until Implementation.
- B. Upon Implementation, Texas RE will perform the Statutory and Non-statutory activities and will operate as a separate corporation, not associated with or affiliated with ERCOT ISO, and Texas RE will receive no administrative services from ERCOT ISO.
- C. Legal and Regulatory will oversee and coordinate corporate membership and Member Representative Committee activities.
- D. The Delegation Agreement requirements and NERC expectations will remain consistent.
- E. The majority of possible violations will be handled through the settlement process.
- F. The number of contested registration and enforcement cases will remain fairly low, but will increase to two large or up to three small-to-mid-sized disputes per year.

2010 Goals and Key Deliverables

- 1. Coordinate Texas RE board information, meetings, and materials and maintain corporate bylaws and corporate procedures as required by law, the Delegation Agreement, NERC Rules, and FERC Orders.
- 2. Provide legal advice to the CEO and the Texas RE board, board committees, and departments, as needed on corporate, contract, transactional, regulatory, enforcement, and other matters.
- 3. Represent Texas RE in all NERC, FERC, regulatory matters, and legal proceedings.
- 4. Prosecute CMEP hearings of contested enforcement matters.

- 5. Act as a resource for investigations to help ensure accurate, appropriate and complete documentation is maintained and consistent procedures are followed.
- 6. Communicate and maintain effective relationships with NERC, FERC, the PUCT, and other governmental authorities.
- 7. Manage and oversee all Texas RE registration and enforcement action appeals.
- 8. Review Texas RE alleged violations, penalties, and sanctions for consistency.
- 9. Participate in settlement processes and review all settlements for consistent application of the CMEP.
- 10. Review and provide input to NERC regarding new and modified standards, procedures, forms, and templates.

Funding Requirements — Explanation of Increase (Decrease)

The 2010 funding requirement for this program is increasing by \$19K. This represents a provision for the 75-day cash on hand requirement in light of the expense change for outside legal counsel.

Legal and Regulatory

Funding sources and related expenses for the general and administrative section of the 2010 business plan are shown in the table below.

			ateme								
2						Propose		dget			
	Leg	[1]	gulator	y - After [2]	Stru	ctural Separ [3]	ation	[4]	[2	!]+[3]+[4]=[5]	[1]+[5]=[6]
		0040		2010		2010 Durdens t		2010 Durdana (2010	0040
	Ac	2010 proved		udget art-Up		Budget Recurring		Budget		Structural Separation	2010 Proposed
		ludget		Costs		Costs		Decreases		Budget	Budget
Funding ERO Funding											
ERO Assessments	\$	-	\$	-	\$	18,486	\$	-	\$	18,486 \$	18,486
Penalty Sanctions		-								-	-
Total ERO Funding	\$	-	\$	-	\$	18,486	\$	-	\$	18,486 \$	18,486
Membership Dues		-		-		-		-			
Testing Fees		-		-		-		-		-	-
Services & Software Workshops		-		-		-		-		-	-
Interest				-				-			-
Miscellaneous		-		-		-		-		-	-
Total Funding	\$	-	\$	-	\$	18,486	\$	-	\$	18,486 \$	18,486
Expenses											
Personnel Expenses	•				•		•		•		
Salaries Payroll Taxes	\$		\$	-	\$	-	\$	-	\$	- \$	-
Benefits		-	•	-		-		-		-	-
Retirement Costs				-		-		-		-	-
Total Personnel Expenses	\$	-	\$	-	\$	-	\$	-	\$	- \$	-
Meeting Expenses											
Meetings	\$	-	\$	-	\$	-	\$	-	\$	- \$	- 4,478
Travel Conference Calls		4,478		-		-		-		-	4,470
Total Meeting Expenses	\$	4,478	\$	-	\$	-	\$	-	\$	- \$	4,478
Operating Expenses											
Consultants & Contracts	\$	-	\$	-	* \$	-	\$	-	\$	- \$	-
Office Rent		-	-	-	1	-		-		-	-
Office Costs Professional Services		5,400 48,000	•	-		- 90,000		-		- 90,000	5,400 138,000
Miscellaneous		6,200		-		-		-		-	6,200
Depreciation		-		-		-		-		-	-
Total Operating Expenses	\$	59,600	\$	-	\$	90,000	\$	-	\$	90,000 \$	149,600
Total Direct Expenses	\$	64,078	\$		\$	90,000	\$	-	\$	90,000 \$	154,078
Indirect Expenses	\$	(64,078)	\$	-	\$	(90,000)	\$	-	\$	(90,000) \$	(154,078
Other Non-Operating Expenses	\$	-	\$	-	\$	-	\$	-	\$	- \$	-
Total Expenses	\$	-	\$	-	\$		\$	-	\$	- *\$	
Change in Assets	\$		\$		\$	18,486	\$	-	\$	18,486 [•] \$	18,486
Fixed Assets Depreciation	\$		\$		\$		\$		\$	- \$	
Computer & Software CapEx	φ		φ	-	φ		φ	-	φ	- φ -	-
Furniture & Fixtures CapEx		-		-		-		-		-	-
Equipment CapEx		-		-		-		-		-	-
Leasehold Improvements (Incr)Dec in Fixed Assets	\$		\$		\$		\$		\$	- \$	
Allocation of Fixed Assets	\$		\$	-	\$		\$	-	\$	- \$	
				-							
Change in Fixed Assets	\$		\$	-	\$	-	\$	-	\$	- \$	-
TOTAL CHANGE IN ASSETS			\$			18,486				18,486 \$	18,486

NOTE: The salaries of the indirect employees in G&A, Legal, Information Technology, and Finance have been consolidated for personnel confidentiality and budgeted under G&A.

Explanations of Variances – Proposed 2010 Budget versus Approved 2010 Budget

Funding Sources

 In 2010, Texas RE's Legal and Regulatory function expenses are allocated entirely to the direct programs.

Personnel Expenses

 Texas RE is adding one (1) Attorney and one (1) Member Services Administrator, due to the increased workload that was formerly performed for Original Texas RE under the MOU with ERCOT ISO. However, those employees are reflected under G&A for personnel confidentiality purposes. The detail for the headcount is reflected in Table 2 within Section B.

Meeting Expenses

• No additional travel is anticipated.

Operating Expenses

• Legal and Regulatory requires an additional \$90K to pay for outside legal counsel expenses. This is to ensure that there are sufficient funds to cover the anticipated additional registration or enforcement disputes.

Indirect Expenses

• None.

Other Non-Operating Expenses

• None.

Fixed Asset Additions

• None.

Information Technology

Program Scope and Functional Description

Texas RE's IT employees will provide a broad range of information technology support to Texas RE, including the following: strategy; research; vendor management; planning, development, and deployment of enterprise systems and computer applications/systems in support of business needs; and support, training, and maintenance for these systems and applications.

IT staff will work with Texas RE management to develop a technological strategy to reach Texas RE's long-term goals and meet immediate system and hardware needs. In addition, IT staff will research and implement technologies for the purpose of increasing Texas RE efficiency and/or reducing workload.

In addition to its internal development efforts, IT employees will outsource a mix of services to third-party vendors. This will require a great deal of time and resources during the early part of 2010, as Texas RE competitively resources and acquires the information technology equipment and services that were performed for Original Texas RE by ERCOT ISO under the MOU. To ensure that applications and hardware are well maintained, service levels remain high, and costs are controlled, IT staff will provide vendor management and coordinate with external IT vendors on day-to-day support, administration, and future requirements.

IT staff also has the general responsibility to keep Texas RE systems up-to-date with evolving industry standards and will work with other Regional Entities and NERC to that end. IT staff will manage the design, implementation, support, and maintenance of the tools and delivery mechanisms to support the communication of information to the market, specifically the Texas RE website, Texas RE email boxes and lists, and Web-based training.

IT staff will also manage the design, implementation, support, and maintenance of Texas RE data and records-management tools to support the Standards, Registration, and CMEP programs, as well as improving registered entities' ability to participate in the processes. Specifically, such tools include the Texas RE Entity Portal and associated tools for management and tracking, the Reliability Standards tracking tool, the compliance and enforcement data management system, and the electronic document management system. IT staff will also assist with the transition of Texas RE staff's ability to receive or view necessary data in ERCOT ISO nodal systems. IT staff will also participate in the design and development of database models, web-enabled applications, data extraction and delivery methods, and data presentation.

2010 Key Assumptions

- Original Texas RE will continue to procure key IT equipment and services (such as computers and support, email and support, phone service and support, enterprise servers, and WebEx, but not including any services relating to the portal) from ERCOT ISO for at least several months of 2010, until these services can be performed by new employees or third-party vendors, which will occur prior to Implementation.
- Texas RE will receive no IT services from ERCOT ISO.
- Original Texas RE is in the process of competitively procuring its IT equipment (including computers, servers, telephone systems, etc.), software, and all required IT services from qualified third-parties, and it will implement a transition of the IT services from ERCOT ISO as part of the Texas RE start up costs.

- Texas RE will require two (2) additional IT employees to perform services that are currently provided by ERCOT ISO under the MOU.
- Texas RE will outsource many key IT services (email server hosting and service, desk side support services, telecommunications services, etc.) to third parties, at a cost greater than Original Texas RE paid to ERCOT ISO under the MOU.
- Texas RE will be a member of the Consortium User Group to collaborate on and share the costs of development for the portal software with other Regional Entities.

2010 Goals and Key Deliverables

IT objectives for 2010 include the following:

- 1. Implement and monitor long-term strategy in response to business needs.
- 2. Continue to research, and develop, and/or purchase software and hardware to respond to immediate business needs.
- 3. Manage vendors to ensure quality of services and applications, responsiveness to Texas RE needs, and cost controls.
- 4. Provide vendor management support / IT department management support (security, disaster recovery, service management, self-assessment, lifecycle management)
- 5. Work effectively with other regional entities and NERC to ensure that Texas RE remains consistent.
- Assist in ensuring information systems are functional and secure, and that applications running on those systems meet business requirements for performance, availability, and security.
- 7. Provide or oversee desk side support to Texas RE staff.
- 8. Support specialized software and applications
- 9. Oversee project scheduling and priority project lists
- 10. Engineer project requirements
- 11. Ensure documentation (policies, procedures) creation and management for IT operations
- 12. Train and support staff on software and applications
- 13. Implement and oversee all Texas RE electronic systems and tools

Funding Requirements — Explanation of Increase (Decrease)

The funding requirement is increasing \$37K because of Texas RE's required start-up costs and the increased cost of obtaining IT services from third-party vendors instead of ERCOT ISO (which costs are partially allocated to other programs). Indirect programs allocate their costs to the direct programs.

Information Technology

Funding sources and related expenses for the information technology section of the 2010 business plan are shown in the table below.

2	010 <u>App</u>			nt of Ac et & 201		ities Proposed	Bug	daet			
		ation Tech		y - After S		tural Separa					
		[1]		[2] 2010		[3] 2010		[4] 2010	[2]-	+[3]+[4]=[5] 2010	[1]+[5]=[6]
	Ap	2010 proved Budget		Budget Start-Up Costs		Budget Recurring Costs	Re	se Budget eductions J Decreases)	S	tructural eparation Budget	2010 Proposed Budget
Funding		Judget		00313		00313	(1100	Decleases		Duuget	Budget
ERO Funding	•		•		•		•		•		
ERO Assessments Penalty Sanctions	\$	-	\$	-	\$	37,151	\$	-	\$	37,151	37,15
Total ERO Funding	\$	-	\$	-	\$	37,151	\$	-	\$	37,151	37,15
Membership Dues											
Testing Fees				-		-		-		-	
Services & Software		-		-		-		-		-	-
Workshops		-		-		-		-		-	-
Interest Miscellaneous		-		-		-				-	-
Fotal Funding	\$	-	\$	-	\$	37,151	\$	-	\$	37,151	37,15
Expenses Personnel Expenses											
Salaries	\$	-	\$	-	\$	-	\$	-	\$	- 9	; -
Payroll Taxes		-		-		-		-		-	-
Benefits Retirement Costs		-		-		-				-	-
Total Personnel Expenses	\$	-	\$	-	\$		\$	-	\$	- 9	-
Meeting Expenses											
Meetings	\$	-	\$	-	\$	-	\$		\$	- 9	
Travel		4,057		-		-		-		-	4,05
Conference Calls		-		-		-				-	-
Total Meeting Expenses	\$	4,057	\$	-	\$	-	\$	-	\$	- 9	4,05
Operating Expenses											
Consultants & Contracts	\$	-	\$	-	\$	-	\$	-	\$	- 9	-
Office Rent Office Costs		- 960		-		-				-	- 96
Professional Services		33,860		-	\$	180,873		-	\$	180,873	214,73
Miscellaneous		6,500		-		-		-		-	6,50
Depreciation		12,000	_	-		-		-		-	12,00
Total Operating Expenses	\$	53,320	\$	-	\$	180,873	\$	-	\$	180,873	234,19
Total Direct Expenses	\$	57,377	\$	-	\$	180,873	\$	-	\$	180,873	238,25
Indirect Expenses	\$	(57,377)	\$	-	\$	(180,873)	\$	-	\$	(180,873)	(238,25
Other Non-Operating Expenses	\$	-	\$	-	\$	-	\$	-	\$	- 4	; -
Total Expenses	\$	-	\$	-	\$	-	\$	-	\$	- \$; -
Change in Assets	\$	-	\$	-	\$	37,151	\$	-	\$	37,151	37,15
-											
ixed Assets											
Depreciation	\$	(12,000)	\$	-	\$	-	\$	-	\$		· · ·
Computer & Software CapEx Furniture & Fixtures CapEx		32,263		634,000 -		-		-		634,000 -	666,26
Equipment CapEx		-		-		-				-	-
Leasehold Improvements		-		-		-		-		-	-
ncr)Dec in Fixed Assets	<u>\$</u>	(20,263)	\$	(634,000		-	\$	-	\$	(634,000)	•
Allocation of Fixed Assets	\$	20,263	\$	634,000		-	\$	-	\$	634,000	
Change in Fixed Assets	\$	-	\$	-	\$	-	\$	-	\$	- \$	-

NOTE: The salaries of the indirect employees in G&A, Legal, Information Technology, and Finance have been consolidated for personnel confidentiality and budgeted under G&A.

Explanations of Variances

Funding Sources

• The funding requirement is increasing \$37K because of Texas RE's required start-up costs and the increased cost of obtaining IT services from third-party vendors instead through the MOU with ERCOT ISO (which costs are partially allocated to other programs). Indirect programs allocate their costs to the direct programs.

Personnel Expenses

• There are two (2) additional IT positions included in Texas RE's budget for 2010, to perform some of the services provided to Original Texas RE under the MOU with ERCOT ISO. These positions have been reflected under G&A for personnel confidentiality purposes. However, the detail for the headcount is reflected in Table 2 within Section B.

Meeting Expenses

• No additional travel is anticipated for this supplemental budget request.

Operating Expenses

 Professional IT services (hosting and professional services) for Microsoft Exchange and other servers, desk side support, maintenance, etc. are expected to increase \$181K over Original Texas RE's approved 2010 budget. These expenses which are within this indirect program are administrative services required to maintain the IT functionality for all of Texas RE's Statutory activities and should be allocated as an indirect expense.

Indirect Expenses

• None.

Other Non-Operating Expenses

• None.

Fixed Asset Additions

• The IT start-up fixed asset expenses include computer systems for all employees, servers, LAN, software, telephone systems (PBX), monitors, and printers. There is an expected one-time start-up cost for these items totaling \$634K.

Human Resources

Program Scope and Functional Description

The Human Resources department will provide a broad range of support and human resources advice to all Texas RE employees. The HR function consists of overseeing all employee benefit programs and performing or overseeing all traditional human resources activities, including recruiting, on-boarding, developing, and counseling employees, maintaining job descriptions and market salary information, maintaining personnel policies and procedures, tracking existing employee data which traditionally includes personnel histories, skills, capabilities, accomplishments and salary. The HR function also encompasses such responsibilities as maintaining the Payroll Master File, benefits administration, HR Management Information Systems oversight, Training/Learning Management System, and overseeing and managing the employee performance review process and records. This department will play a pivotal role in the structural separation process, as the benefits programs and HR tools are established, and will also coordinate all of the HR-related filings and reporting with all governmental entities.

The Human Resources function will oversee the on-boarding and off-boarding of employees in a manner that ensures company policies are appropriately followed. This department is critical to ensure that Texas RE attracts and retains top talent within the company. Texas RE intends to have one HR Manager and to outsource many of its HR and employee benefit duties to third parties, under the guidance of the HR Manager.

2010 Key Assumptions

- Texas RE will formally hire employees upon the Implementation.
- Texas RE will hire a dedicated HR Manager to support Texas RE's human resource needs and oversee the vendors that provide human resources and benefit plan administration services to Texas RE.
- The HR Manager will be hired by Original Texas RE in early 2010 and prior to Implementation, to oversee the selection and implementation of the third-party vendors that will provide the human resource services and benefits programs for Texas RE staff upon Implementation and to help finalize personnel policies and procedures.
- Appropriate employee benefits will be provided for all Texas RE employees, similarly to Original Texas RE.

Funding Requirements — Explanation of Increase (Decrease)

• The funding requirement is increasing by \$25K, which is HR's 75 day cash-on-hand requirement. Original Texas RE did not have an HR function. Indirect programs allocate their costs to the direct programs.

Human Resources – After Structural Separation

Funding sources and related expenses for the accounting and finance section of the 2010 Supplemental HR business plan are shown in the table below.

		<u>St</u>	atem	ent of A	\ctiv	vities					
201	I0 Аррі					Propose	d Bu	dget			
	Hum	nan Res		- After St		ural Separati					
		[1]		[2] 2010		[3] 2010		[4] 2010	[2]	+[3]+[4]=[5] 2010	[1]+[5]=[6]
	2	2010		Budget		Budget	Bas	e Budget	s	Structural	2010
		proved	:	Start-Up		Recurring		ductions	S	eparation	Proposed
Funding	Bu	ıdget		Costs		Costs	(MOU	Decreases)		Budget	Budget
ERO Funding											
ERO Assessments	\$	-	\$	-	\$	25,001	\$	-	\$	25,001 \$	25,00
Penalty Sanctions	-				•	05.004	•		•	05.004	
Total ERO Funding	\$	-	\$	-	\$	25,001	\$	-	\$	25,001 \$	25,00
Membership Dues		-		-		-		-		-	
Testing Fees		-		-		-		-		-	-
Services & Software Workshops		-		-		-		-		-	-
Interest		-		-		-		-		-	-
Miscellaneous		-		-		-		-		-	-
Fotal Funding	\$	-	\$	-	\$	25,001	\$	-	\$	25,001 \$	25,00
Expenses											
Personnel Expenses											
Salaries	\$	-	\$	-	\$	-	\$	-	\$	- \$	-
Payroll Taxes Benefits				-		-		-		-	-
Retirement Costs		-		-		-		-		-	-
Total Personnel Expenses	\$	-	\$	-	\$	-	\$	•	\$	- \$	-
Meeting Expenses											
Meetings	\$	-	\$		\$	-	\$	-	\$	- \$	-
Travel		-		-		-		-		-	-
Conference Calls	\$	-	\$	-	\$	-	\$	-	\$	- \$	· ·
Total Meeting Expenses	\$	-	<u> </u>	-	æ	-	æ	•	æ	- ə	•
Operating Expenses											
Consultants & Contracts	\$	-	\$	-	\$	-	\$	-	\$	- \$	-
Office Rent Office Costs		-		-		-		-		-	-
Professional Services		-		-		121,720		-		121,720	121,72
Miscellaneous		-		-		-		-		-	-
Depreciation	\$	-	\$	-	\$	- 121,720	\$	-	\$	- 121,720 \$	- 121,72
Total Operating Expenses	\$	-	- -	-	æ	121,720	æ		æ	121,720 \$	121,72
Total Direct Expenses	\$	-	\$	-	\$	121,720	\$	-	\$	121,720 \$	121,72
Indirect Expenses	\$		\$		\$	(121,720)	¢	-	\$	(121,720) \$	(121,72
indirect Expenses	\$	-	- 	-	æ	(121,720)	Ф	•	æ	(121,720) \$	(121,72
Other Non-Operating Expenses	\$	-	\$	-	\$	-	\$	-	\$	- \$	-
	•		•		•	-	\$		•		-
Fotal Expenses	\$	-	\$	-	\$	-	\$	-	\$	- \$	•
Change in Assets	\$	-	\$	-	\$	25,001	\$	-	\$	25,001 \$	25,00
ixed Assets Depreciation	\$		\$		\$		\$		\$	- \$	
Computer & Software CapEx	φ	-	φ	-	φ	-	φ	-	Φ	- ⊅	-
Furniture & Fixtures CapEx				-		-		-		-	-
Equipment CapEx				-		-		-		-	-
Leasehold Improvements Incr)Dec in Fixed Assets	\$		\$	-	\$	-	\$	-	\$	- \$	-
		-						-			
Allocation of Fixed Assets	\$	-	\$	-	\$	-	\$	-	\$	- \$	-
Change in Fixed Assets	\$	-	\$	•	\$	-	\$	-	\$	- \$	

NOTE: The salaries of the indirect employees in G&A, Legal, Information Technology, and Finance have been consolidated for personnel confidentiality and budgeted under G&A.

Explanations of Variances – Proposed 2010 Budget versus Approved 2010 Budget

Funding Sources

• The funding requirement is increasing \$25K for HR's portion of cash reserves.

Personnel Expenses

• There is an HR Manager position that will be hired to perform this function; however that position has been reflected under G&A for personnel confidentiality purposes. The detail for the headcount is reflected in Table 2 within Section B.

Meeting Expenses

• None.

Operating Expenses

 Professional services related to benefits design/administration, and incremental benefits cost of \$71K. Additionally, employee recruitment will be necessary during the course of the year \$51K. These services were previously provided by ERCOT ISO under the MOU at a lower cost.

Indirect Expenses

• None.

Other Non-Operating Expenses

• None.

Fixed Asset Additions

• None.

Finance and Accounting

Program Scope and Functional Description

The Budget and Accounting staff will provide a broad range of support to Texas RE management and personnel. Budget and Accounting staff are required to formulate and monitor the Texas RE budget for controlling funds to implement the Texas RE's objectives and will also review and evaluate the performance of key processes for maintaining tight financial controls in a cost-effective and efficient manner. Budget and Accounting staff will guide the annual budget process for the Texas RE and measure performance of all key aspects of the Texas RE to ensure performance matches or exceeds expectations, including the analysis of trends affecting budget needs and developing periodic financial reports. Texas RE's monthly general ledger close activities will be managed by Texas RE Budget and Accounting personnel. The Budget and Accounting staff are required to ensure Texas RE appropriately accounts for all Statutory and Non-statutory expenses and revenue appropriately. This will involve generating monthly financial reports that will be communicated to the CEO, the department managers and the board.

After structural separation, Texas RE Budget and Accounting will also direct the financial affairs of the organization and prepare financial analyses of operations, including interim and final financial statements with supporting schedules, for the guidance of management. Additionally, Texas RE Budget and Accounting will have responsibility for the company's financial plans and policies, its accounting practices, the conduct of its relationships with banking institutions, the maintenance of its fiscal records, and the preparation of financial reports. Texas RE Budget and Accounting will be centrally responsible for general accounting, accounts payable, accounts receivable, payroll processing, fixed asset accounting, cost accounting, and budgetary controls.

The Budget and Accounting staff are required to generate quarterly and annual financial reports to be filed with NERC as well as other ad hoc reporting that may be required.

2010 Key Assumptions

 Texas RE will be required to hire an additional employee to manage this function prior to Implementation, to transition the services that were previously provided to Texas RE through the MOU with ERCOT ISO.

2010 Goals and Key Deliverables

- 1. Ensure that the accounting, finance, and budgeting functions are appropriately managed at Texas RE.
- 2. Keep the CEO informed of budget, expenditures, and total operational financial performance.
- 3. Continue to facilitate the Financial Reporting for the Board.
- 4. Ensure that Texas RE receives an unqualified opinion on the audit of the financial statements.

2010 Texas Reliability Entity Business Plan and Budget Approved by Board of Directors: XXXXXXXXXX

- 5. Continue to support and coordinate with NERC finance staff to meet quarterly and annual reporting requirements.
- 6. Review workflow and adjust as required to better enable Texas RE staff operational success.

Funding Requirements — Explanation of Increase (Decrease)

The funding requirement is increasing \$34K. Indirect programs allocate their costs to the direct programs.

Finance and Accounting – Proposed 2010 Budget versus Approved 2010 Budget

Funding sources and related expenses for the accounting and finance section of the 2010 business plan are shown in the table below.

	040 Amm			nt of Act			Dura	la o t			
	2010 Appr Einance					tural Separa		iget			
		[1] 2010 pproved		[2] 2010 Budget Start-Up	iuc	[3] 2010 Budget Recurring	Ba	[4] 2010 se Budget eductions	[2]+[3]+[4]=[5] 2010 Structural Separation		[1]+[5]=[6] 2010 Proposed
		Budget		Costs		Costs		Decreases)	Budget		Budget
Funding ERO Funding											
ERO Assessments	\$	-	\$	-	\$	40,627	\$	(6,976)	\$ 33,652	\$	33,652
Penalty Sanctions	Ŧ	-	•		*	,	Ŧ	(=,= = =)	• •••••	*	,
Total ERO Funding	\$	-	\$	-	\$	40,627	\$	(6,976)	\$ 33,652	\$	33,652
Membership Dues		-		-				-	-		-
Testing Fees		-		-		-		-	-		-
Services & Software		-		-		-		-	-		-
Workshops		-		-		-		-	-		-
Interest		-		-		-		-	-		-
Miscellaneous	*		•	-	•	40,627	-	-	- *	•	-
Total Funding	\$	-	\$	-	\$	40,627	\$	(6,976)	\$ 33,652	\$	33,652
Expenses											
Personnel Expenses	•		•		•		•		•	•	
Salaries Payroll Taxes	\$	-	\$	-	\$	-	\$	-	\$ -	\$	-
Benefits		-		-		-		-	-		-
Retirement Costs									-		-
Total Personnel Expenses	\$	-	\$	-	\$	•	\$	-	\$-	\$	-
Meeting Expenses											
Meeting	\$	-	\$	-	\$	-	\$	-	\$-	\$	-
Travel	Ŧ	2,145	Ŧ	-	Ŧ	-	*	-	-	+	2,145
Conference Calls		-		-		-		-	-		-
Total Meeting Expenses	\$	2,145	\$	-	\$	•	\$	-	\$-	\$	2,145
Operating Expenses											
Consultants & Contracts	\$	-	\$	-	\$	-	\$	-	\$ -	\$	-
Office Rent		-		-		-		-	-		-
Office Costs		880		-		-		-	-		880
Professional Services		45,281		16,500		189,190		(33,961)	171,729		217,010
Miscellaneous		4,095		-		8,606		-	8,606		12,701
Depreciation Total Operating Expenses	\$	50,256	\$	16,500	\$	197,796	\$	(33,961)	\$ 180,335	\$	230,591
	<u>.</u>	30,230		10,500	φ	191,190	Ŷ	(33,301)	φ 100,335	φ	230,391
Total Direct Expenses	\$	52,401	\$	16,500	\$	197,796	\$	(33,961)	\$ 180,335	\$	232,736
Indirect Expenses	\$	(52,401)	\$	(16,500)	\$	(197,796)	\$	33,961	\$ (180,335)\$	(232,736
Other Non-Operating Expenses	\$	-	\$	-	\$	-	\$	-	\$-	\$	-
Total Expenses	\$	-	\$	-	\$	-	\$	-	\$-	\$	-
Change in Assets	\$	-	\$	-	\$	40,627	\$	(6,976)	\$ 33,652	\$	33,652
Fixed Assets											
Depreciation	\$	-	\$	-	\$	-	\$	-	\$ -	\$	-
Computer & Software CapEx		-		41,000		-		-	41,000		41,000
Furniture & Fixtures CapEx		-		-		-		-	-		-
Equipment CapEx Leasehold Improvements		-		-		-		-	-		-
Incr)Dec in Fixed Assets	\$	-	\$	(41,000)	\$	-	\$	-	\$ (41,000)\$	(41,000
Allocation of Fixed Assets	\$	-	\$	41,000	\$	-	\$	-	\$ 41,000	\$	41,000
Change in Fixed Assets	\$		\$	-	\$	<u> </u>	\$	-	\$ -	\$	-
-											
TOTAL CHANGE IN ASSETS											

NOTE: The salaries of the indirect employees in G&A, Legal, Information Technology, and Finance have been consolidated for personnel confidentiality and budgeted under G&A.

Explanations of Variances – Proposed 2010 Budget versus Approved 2010 Budget

Funding Sources

• The funding requirement is increasing \$34K, because the services were previously provided at a reduced cost through the Original Texas RE's MOU with ERCOT ISO.

Personnel Expenses

- Texas RE is hiring one (1) Budget and Accounting Manager which is reflected under G&A for personnel confidentiality purposes. However, the detail for the employee is reflected in Table 2 within Section B.
- The new employee will need to be hired in early 2010 and prior to the approval by FERC of the Delegation Agreement, so that this employee can provide assistance in procuring the needed financial tools and preparing for the transition of the finance and accounting services from ERCOT ISO (under the MOU) to be performed by Texas RE.

Meeting Expenses

• None.

Operating Expenses

- Professional services will need to be procured to supplement the Budget and Accounting function, including: electronic expense reporting of \$21K, timekeeping and processing payroll of \$26K, internal audit function (external service) of \$43K, and increased insurance coverage costs of \$82K. Insurance coverage was previously included in the Original Texas RE's MOU with ERCOT ISO, and so this is a new expense in this category for 2010.
- Additionally, the treasury function set-up and maintenance fees are budgeted in miscellaneous expenses and this is expected to be approximately \$9K for the supplemental budget period.

Indirect Expenses

None.

Other Non-Operating Expenses

• None.

Fixed Asset Additions

• Texas RE will need to deploy an accounting system and will need to procure the software as well as implement the software. The cost for this is approximately \$41K and is a start-up expense in year one.

2010 Texas Reliability Entity Business Plan and Budget Approved by Board of Directors: XXXXXXXXX

Section B — 2010 Budget 2009 Budget and Projection and 2010 Budget Comparisons

Table	1
-------	---

				nent of Act						
2(010 A	oproved	Buc	dget & 2010	Propose	d Budget				
	STA		STRI	JCTURAL SEP						
		[1] 2010 Approved Budget		[2] 2010 Budget Start-Up Costs	[3] 2010 Budget Recurring Costs	[4] 2010 Base Budget Reductions		[2]+[3]+[4]=[5] 2010 Structural Separation Budget	Base	[1]+[5]=[6] 2010 + Structura eparation posed Budge
Funding		Ŭ								Ŭ
ERO Funding ERO Assessments Penalty Sanctions ⁽¹⁾	\$	6,660,377 -	\$	1,308,500 \$	2,124,004	\$ (948,54	0)\$	2,483,964	\$	9,144,340
Total ERO Funding	\$	6,660,377	\$	1,308,500 \$	2,124,004	\$ (948,54	0) \$	2,483,964	\$	9,144,340
Membership Dues Testing Fees Services & Software Workshops		- - - 180,000		- - -	27,000 - - -	-		27,000 - - -		27,000 - - 180,000
Interest		2,000		-	-	-		-		2,000
Miscellaneous Total Funding	\$	6,842,377	\$	1.308.500 \$	2,151,004	\$ (948,54	0) \$	2.510.964	\$	9,353,340
Expenses	<u> </u>	.,. ,.		,,	, - ,		., .	,,		.,,.
Personnel Expenses Salaries Payroll Taxes Benefits	\$	3,351,291 265,543 360,813	\$	- \$ - -	490,490 37,438 47,960	\$ - - -	\$	490,490 37,438 47,960	\$	3,841,781 302,981 408,773
Retirement Costs Total Personnel Expenses	\$	480,075 4,457,721	\$	- \$	70,594 646,482	- \$-	\$	70,594 646,482	\$	550,669 5,104,203
	φ	4,437,721	Ψ	- <i>\$</i>	040,402	φ -	ę	040,402	φ	5,104,205
Meeting Expenses Meetings Travel Conference Calls	\$	228,000 194,392 -	\$	- \$ - -	- -	\$ - - -	\$	-	\$	228,000 194,392 -
Total Meeting Expenses	\$	422,392	\$	- \$	-	\$-	\$	-	\$	422,392
Operating Expenses Consultants & Contracts Office Rent Office Costs Professional Services Miscellaneous Depreciation Total Operating Expenses	\$	676,331 327,600 44,022 634,625 36,236 153,107 1,871,921	\$	200,000 \$ - 16,500 - 2 16,500 \$	287,675 229,725 4,590 597,083 8,606 146,550 1,274,229	\$ (559,52 (193,42 - (33,96 - - \$ (786,90	5)	36,300 4,590 579,622 8,606 146,550	\$	604,483 363,900 48,612 1,214,246 44,843 299,657 2,575,740
Total Direct Expenses	\$	6,752,034	\$	216,500 \$	1,920,711	\$ (786,90	9)\$	1,350,302	\$	8,102,336
Indirect Expenses	\$	-	\$	- \$,,	\$ -	-,		\$	-
Other Non-Operating Expenses	\$	-	• •	- \$	-	\$ -	\$		\$	-
Total Expenses	\$	6,752,034	\$	216,500 \$	1,920,711	\$ (786,90	-		\$	8,102,336
Change in Assets	\$	90,343	\$	1,092,000 \$	230,293	\$ (161,63				1,251,005
.	<u> </u>		Ť	, . , ¥	,70		, +	,,		,,
Fixed Assets Depreciation Computer & Software CapEx Furniture & Fixtures CapEx Equipment CapEx Leasehold Improvements	\$	(153,107) 306,500 15,215 - -	\$	- \$ 775,000 317,000 - -	(146,550) - - - -	-	\$	775,000 317,000 -		(299,657 1,081,500 332,215 - -
Change in Fixed Assets	\$	(168,608)	\$	(1,092,000) \$	146,550	\$-	\$	(, ,		(1,114,058
Allocation of Fixed Assets	\$	-	\$	- \$	-	\$-	\$	-	\$	-
Change in Fixed Assets	\$	(168,608)	\$	(1,092,000) \$	146,550	\$ -	\$	(945,450)	\$	(1,114,058
TOTAL CHANGE IN ASSETS	\$	(78,265)	\$	- \$	376,843	\$ (161,63	1)\$	215,212	\$	136,947

(1) Reflects penalty sanctions collected prior to June 30, 2009.

2010 Texas Reliability Entity Business Plan and Budget

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Personnel Analysis

FTEs are defined as full-time equivalent units. Fractional FTEs reflect time tracking and expected results of time-tracking.

Total FTE's by Program Area	Approved 2010	Direct FTEs 2010 Budget	Shared FTEs ¹ 2010 Budget	Total FTEs 2010 Budget	Change From Approved 2010 Budge
······································	STATUTORY				
Operational Programs					
Reliability Standards	2.06	0.00	2.06	2.06	0.00
Compliance and Organization Registration and Certification	21.74	0.00	21.74	21.74	0.00
Training and Education	0.97	0.00	0.97	0.97	0.00
Reliability Assessment and Performance Analysis	2.44	0.00	2.44	2.44	0.00
Situational Awareness and Infrastructure Security	3.03	0.00	3.03	3.03	0.00
Total FTEs Operational Programs	30.24	0.00	30.24	30.24	0.00
Administrative Programs					
Member Forums	0.00	0.00	0.00	0.00	0.00
General & Administrative	1.05	0.00	1.05	1.05	0.00
Information Technology	0.69	0.00	2.49	2.49	1.80
Legal and Regulatory	1.17	0.00	3.17	3.17	2.00
Human Resources	0.00	0.00	0.85	0.85	0.85
Accounting	0.85	0.00	1.70	1.70	0.85
Total FTEs Administrative Programs	3.76	0.00	9.26	9.26	5.50
Total FTEs	34.00	0.00	39.50	39.50	5.50

Table 2

¹A shared FTE is defined as only Texas Regional Entity employees who performs both Statutory and Non-statutory activities; however not for a registered function (e.g. Reliability Coordinator).

* NOTE: The FTEs for Administration Departments are reflected as staffed in this exhibit. The salary and related expenses in the statement of activities has been consolidated to ensure salary confidentiality.

2010 Organizational Chart (Statutory) – After Structural Separation



Table 3

Reserve Balance

Table 4

Working Capital Pacanya Analysis 2010	
Working Capital Reserve Analysis 2010 STATUTORY	
Beginning Working Capital Reserve (Deficit), December 31, 2008	2,666,325
	_,,
Penalty sanctions being held to be used as offset to 2010 assessments	0
Plus: 2009 ERO Funding (from LSEs or designees)	3,430,700
Plus: 2009 Other funding sources	178,154
Less: 2009 Regulatory Liability Projected	(165,266)
Less: 2009 Projected expenses & capital expenditures	(5,254,914)
Projected Working Capital Reserve (Deficit), December 31, 2009	855,000
Desired Working Capital Reserve, December 31, 2010 5	1,664,194
Less: Projected Working Capital Reserve, December 31, 2009	(855,000)
Less: LT Regulatory Liability Release	(593,983)
Increase(decrease) in assessments to achieve desired Working Capital Reserve	215,212
2010 Assessment for Expenses and Capital Expenditures	9,138,129
Less: Penalty Sanctions ¹	J,130,12J
Less: Other Funding Sources	(209,000)
Adjustment to achieve desired Working Capital Reserve	215,212
2010 Assessment	9,144,340

¹ Represents collections prior to June 30, 2009.

² Represents an approximately 75-day cash reserve.

Regional Entity Assessment Analysis

Assessments by Country

Table 5

Data Year	Regional Entity	Total NEL	U.S. NEL	Canada NEL	Mexico NEL	% of RE Total	US Total	Canada Total Mexico Total
Summary	by Regional Entity	у						
2008	FRCC	-						
2008	MRO	-						
2008	NPCC	-						
2008	RFC	-						
2008	SERC	-						
2008	SPP	-						
2008	TRE	310,856,852	310,856,852			100.0%	100.0%	
2008	WECC	-						
т		310,856,852	310,856,852	-	-	100.0%	100.0%	0% 0%

Breakdown by Statement of Activity Sections

Full disclosures of all penalties received prior to July 1, 2009 are detailed below, including the Company, the amount, and the date received.

Allocation Method: Penalty sanctions received have been allocated to the following Statutory programs to reduce assessments: Reliability Standards; Compliance Monitoring & Enforcement and Organization Registration & Certification; Reliability Assessments and Performance Analysis; Training, Education and Operator Certification; and Situational Awareness and Infrastructure Security. Penalty sanctions are allocated based upon the number of FTEs in the Program divided by the aggregate total FTEs in the Programs receiving the allocation.

Table B-1

Penalty Sanctions Received Prior to June 30, 2009	Date Receive	Amount Received
Name of Entity		
NOT APPLICABLE		
Total Penalties Received		\$ -

Supplemental Funding

Table B-2

Outside Funding Breakdown By Program (excluding ERO Assessments & Penalty Sanctions)	0 Approved Budget	20	010 Proposed Budget	201 Bu	Variance I0 Approved Idget v 2010 posed Budget	Variance %
Training and Education						
Operations Training Seminar	\$ 180,000	\$	180,000	\$	-	0.00%
Total	\$ 180,000	\$	180,000	\$	-	0.00%
General and Administrative						
Membership Fees	\$ -	\$	27,000	\$	27,000	100.00%
Interest Income	2,000		2,000		-	0.00%
Total	\$ 2,000	\$	29,000	\$	27,000	1350.00%
Total Outside Funding	\$ 182,000	\$	209,000	\$	27,000	14.84%

Explanation of Significant Variances – 2010 Approved Budget versus 2010 Proposed Budget

• Texas RE members will pay nominal annual membership fee. Original Texas RE did not receive any portion of the ERCOT ISO membership fees.

Personnel Expenses

Table B-3

Personnel Expenses	20	010 Approved Budget	2	010 Proposed Budget	В	Variance 010 Approved oudget v 2010 oposed Budget	Variance %
Salaries							
Salary	\$	3,351,291	\$	3,841,781	\$	490,490	14.6%
Total Salaries	\$	3,351,291	\$	3,841,781	\$	490,490	14.6%
	¢	005 540	¢	202.004	¢	07 400	44.40/
Total Payroll Taxes	\$	265,543	\$	302,981	\$	37,438	14.1%
Benefits							
Life, Health, Vision, etc.	\$	360,813	\$	408,773	\$	47,960	13.3%
Total Benefits	\$ \$	360,813	\$	408,773	\$	47,960	13.3%
Retirement							
401(k) Contr. & Employee Matching	\$	480,075	\$	550,669	\$	70,594	14.7%
Total Retirement	\$	480,075	\$	550,669	\$	70,594	14.7%
Total Personnel Costs	\$	4,457,721	\$	5,104,203	\$	646,482	14.5%
FTEs		34.00		39.50		5.50	16.2%
Cost per FTE							
Salaries	\$	98,561	\$	97,255		(1,306)	-1.3%
Payroll Taxes		7,810		7,670		(140)	-1.8%
Benefits		10,611		10,348		(263)	-2.5%
Retirement		14,119		13,940		(179)	-1.3%
Total Cost per FTE	\$	131,101	* \$	129,213	\$	(1,888)	-1.4%

Explanation of Significant Variances – 2010 Approved Budget versus 2010 Proposed Budget

• The reason for the 1.4% decrease is that the average salary of the existing professional staff is higher than the additional corporate support staff being hired to perform the administrative services that were performed for Original Texas RE under its MOU with ERCOT ISO.

Consultants and Contracts

Consultants	20	10 Approved Budget	20 ⁻	10 Proposed Budget		Variance 10 Approved udget v 2010 Proposed Budget	Variance %
Consultants Recruitment	\$		\$		\$		
Recluiment	φ	-	φ	-	Φ	-	
Consultants Total	\$	-	\$	-	\$	-	
Contracts		Budget 2010	20'	10 Proposed		Variance 10 Approved udget v 2010 Proposed	Variance %
Contracts		2010		Budget		Budget	Variance 70
Corporate Support Allocation (MOU)	\$	388,205	\$	44,777	\$	(343,428)	-88.47%
Board Related Search & Support Fees		-		487,675		487,675	100.00%
IT Administration (MOU)		288,126		72,032		(216,095)	-75.00%
Contracts Total	\$	676,331	\$	604,483	\$	(71,848)	-10.62%
Total Consulting and Contracts	\$	676,331	\$	604,483	\$	(71,848)	-10.62%

Table B-4

Explanation of Significant Variances – 2010 Approved Budget versus 2010 Proposed Budget

Board related costs are increasing due to the recruitment expenses included for start-up including four independent directors, as well as having overlapping board fees (Original Texas RE and Texas RE) during a portion of year one. The board related increase is offset by reductions in HR support, Finance support, Insurance coverage, and IT administration provided under the MOU. The net reduction is \$71K

Table B-5

Office Rent	20	10 Approved Budget	2(010 Proposed Budget	Variance 2010 Approved Budget v 2010 Proposed Budget	Variance %
Office Rent & Facilities	\$	327,600	\$	261,900	(65,700)	-20.05%
2010 Office Move and Improvements		-		50,000	50,000	100.00%
2010 Office Move Project Management Expense		-		25,000	25,000	100.00%
MRC, Standards, and Board Meeting Room		-		27,000	27,000	100.00%
Total Office Rent	\$	327,600	\$	363,900	\$ 36,300	11.08%

Explanation of Significant Variances – 2010 Approved Budget versus 2010 Proposed Budget

• Texas RE expects that Office Rent & Facilities support will be more than the approved budget amount after Texas RE structurally separates, due to the need for Texas RE to acquire additional space and the expiration of the lease at the end of 2010.

Table	B-6
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Office Costs	Approved Budget	0 Proposed Budget	2010 Bud	ariance Approved get v 2010 sed Budget	Variance %
Office Supplies	\$ 16,002	\$ 16,766	\$	764	4.77%
Cellular Phones	14,040	14,040		-	0.00%
Postage	1,800	3,713		1,913	106.28%
Express Shipping	7,980	7,980		-	0.00%
Stationary Forms	3,000	4,913		1,913	63.77%
Reports - Graphics	1,200	1,200		-	0.00%
Total Office Costs	\$ 44,022	\$ 48,612	\$	4,590	10.43%

Explanation of Significant Variances – 2010 Approved Budget versus 2010 Proposed Budget

- Texas RE is increasing the amount for office supplies to reflect the additional employees \$1K.
- Additionally, postage costs are estimated to be higher due to additional mailings required related to tax filings, corporate governance, and employee communications. The estimated increase is expected to be approximately \$2K.
- Finally, employee forms needed for HR purposes, financial documents, and check stock will be result in approximately a \$2K increase in office costs for Texas RE.

2010 Texas Reliability Entity Business Plan and Budget

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Professional Services) Approved Budget	20	10 Proposed Budget	201 Bu	/ariance 0 Approved dget v 2010 osed Budget	Variance %
Outside Legal	\$ 300,000	\$	390,000	\$	90,000	30.00%
Accounting & Auditing Fees	45,281		87,820		42,539	93.95%
Accounting Services Fees	-		46,582		46,582	100.00%
Insurance / Risk Management	-		82,608		82,608	100.00%
IT Professional Services	207,344		388,217		180,873	87.23%
RSVP Hosting	10,000		10,000		-	0.00%
Recruitment	12,000		63,000		51,000	425.00%
Other Professional Services	60,000		60,000		-	0.00%
Benefits Administration	-		70,720		70,720	100.00%
Security	-		15,300		15,300	100.00%
Total Services	\$ 634,625	\$	1,214,246	\$	579,621	115.62%

Table B-7

Explanation of Significant Variances – 2010 Approved Budget versus 2010 Proposed Budget

- Outside legal expenses are expected to increase \$90K over the approved 2010 budget due to the expectation for a greater number of enforcement or registration disputes.
- Audit fees are increasing in 2010 by \$43K related to internal audit (external provider). Additionally, accounting services expenses for timekeeping, expense reporting, payroll processing are expected to increase to \$47K, because the costs for these are higher than when provided to Original Texas RE through the MOU with ERCOT ISO.
- Insurance/Risk Management is slated to increase approximately \$83K because the costs are higher than when provided to Original Texas RE through the MOU with ERCOT ISO.
- IT professional services are increasing \$181K because these costs are higher than when provided to Original Texas RE through the MOU with ERCOT ISO.
- Texas RE recruitment expenses are expected to increase \$51K in professional services. Recruitment expense was previously included in the Original Texas RE's MOU costs under consultants and contracts which reflects a decrease in expense.
- Benefits Administration will increase \$71K, because the cost of similar benefits is higher than when provided to Original Texas RE through the MOU with ERCOT ISO. This is as a result of the structural separation of Texas RE from ERCOT ISO.
- Security is being estimated to increase to \$15K, because this cost is higher than when provided to Original Texas RE through the MOU with ERCOT ISO.

Table B-8

Other Non-Operating Expenses	Арр	010 roved dget	Pro	010 posed dget	2010 A Budge	iance opproved et v 2010 ed Budget	Variance %
Cash Reserve	\$	-	\$	-	\$	-	
Total Non-Operating Expenses	\$	-	\$	-	\$	-	

Explanation of Significant Variances – 2010 Approved Budget versus 2010 Proposed Budget

• N/A

(in whole dollars)								
2010 Approved Budget 2010 Proposed Budget Increase(Decrease)								
Total FTEs	6.00	6.50	0.50					
Total Direct Expenses	\$1,086,772	\$1,112,132	\$25,360					
Total Indirect Expenses								
Total Expenses	\$1,086,772	\$1,112,132	\$25,360					

Section C — 2009 RE Non-statutory Business Plan and Budget

Non-statutory Functional Scope

In addition to the Statutory functions, Texas RE will provide compliance support to the Public Utility Commission of Texas (PUCT) through December 31, 2010. These services include auditing, event analysis, complaint investigations and monthly metric monitoring to identify violations of protocols. In addition, Texas RE also monitors the stakeholder market rules creation and modification process and comments on proposed changes to the protocols that affect reliability. Texas RE also works closely with the PUCT to identify new risks to the BPS and craft strategies to address these risks from the regulatory perspective.

Texas RE does not perform any enforcement activities for the PUCT. Once a potential violation is identified by Texas RE it is reported to the PUCT and they follow up with all enforcement activities. Texas RE may be required to assist the PUCT with analysis of our findings and will support the PUCT in their enforcement processes, if needed; however, all enforcement is at the sole discretion of the PUCT.

Original Texas RE added one-half of an FTE (0.5 FTEs) to support the Non-statutory corporate support work in 2010. Texas RE estimates approximately (14%) percent of Texas RE staff time will be dedicated to monitoring, auditing, assessing, investigating, and reporting on compliance with the ERCOT Protocols and commenting on ERCOT Protocol revision requests. Funding for these Non-statutory activities is provided through the ERCOT System Administration Fee, which is based upon the fee factor approved by the ERCOT Board and the PUCT to support ERCOT activities and Texas RE Non-statutory activities which are subject to PUCT oversight.

Texas RE generated its budget to include the Non-statutory related work of the PUCT in its 2010 proposed budget. However, the Non-statutory work performed by Texas RE may potentially transition to another entity selected by the PUCT effective December 31, 2010.

Major 2010 Cost Impacts – Proposed 2010 Budget versus Approved 2010 Budget

Funding Sources

• Funding will be received through a contract with the PUCT or a three-way contract with the PUCT and ERCOT ISO.

Personnel Expenses

• Personnel expenses are increasing primarily due to adding .50 FTEs of labor to the Nonstatutory function for structural separation. This results in a \$70K increase to expenses (which is offset by the \$45K reduction in operating expenses), resulting in a change of a \$25K increase.

Operating Expenses

 Support service expenses incurred for consulting, and other professional services related to Texas RE's new corporate structure will require \$45K less, due to the elimination of the MOU expenses paid to ERCOT and a reduction to outside legal expenses.

2010 Primary Goals and Objectives —

- 1. Implement the 2010 protocol audit plan per the posted schedule and with a high level of quality and consistency.
- 2. Maintain high quality and effective organization of all audit and investigation work papers, audit reports and potential violation findings.
- 3. Review and assess system disturbances for potential violations of the ERCOT Protocols and report all findings to the PUCT.
- 4. Meet with the PUCT monthly to provide a complete report on work in progress as well as all audit reports and potential violation files.
- 5. Support the PUCT efforts to ensure adequate regulatory oversight in place for the Nodal Market.
- 6. Create and provide Nodal training for Texas RE staff and the PUCT.
- 7. Provide a workshop to educate stakeholders on compliance issues related to the Nodal Market transition and implementation. Continue to monitor and participate in the ERCOT ISO committee process.

2010 Approved Budget and 2010 Proposed Budget Comparisons

Table 1

2	2010 Apr			ent of Ad		ities Proposed	Bu	Idaet				
						ARATION E						
	ŀ	[1] 2010 Approved Budget		[2] 2010 Budget Start-Up Costs		[3] 2010 Budget Recurring Costs	Ва	[4] 2010 ase Budget Reductions]+[3]+[4]=[5] 2010 Structural Separation Budget	Base	1]+[5]=[6] 2010 + Structural eparation osed Budget
Funding												
ERO Funding ERO Assessments Penalty Sanctions ⁽¹⁾	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total ERO Funding	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Membership Dues Testing Fees Services & Software		- - 1,153,772		-		- - 195,064		- - (164,956)		- - 30,108		- - 1,183,879
Workshops Interest Miscellaneous		-		-		-		-		-		- -
Total Funding	\$	1,153,772	\$	-	\$	195,064	\$	(164,956)	\$	30,108	\$	1,183,879
Expenses						,				,		
Personnel Expenses Salaries	\$	608,104	\$	-	\$	48,510	\$	-	\$	48,510	\$	656,614
Payroll Taxes Benefits Retirement Costs		48,059 66,079 86,102		-		5,123 7,044 9,178		-		5,123 7,044 9,178		53,181 73,123 95,280
Total Personnel Expenses	\$	808,345	\$	-	\$	69,854	\$	-	\$	69,854	\$	878,199
Meeting Expenses Meetings Travel	\$	5,600 624	\$	-	\$	-	\$	-	\$	-	\$	5,600 624
Conference Calls Total Meeting Expenses	\$	6,224	\$	-	\$		\$		\$		\$	6,224
Operating Expenses	<u> </u>	-,	<u> </u>				•		Ť		Ŧ	-,
Consultants & Contracts Office Rent Office Costs	\$	120,064 62,400 -	\$	-	\$	21,677 40,540 810		(99,273) (37,575) -	\$	(77,596) 2,965 810	\$	42,467 65,365 810
Professional Services Miscellaneous Depreciation		57,875 1,865 30,000				27,809 1,519 -		-		27,809 1,519 -		85,684 3,383 30,000
Total Operating Expenses	\$	272,203	\$	-	\$	92,354	\$	(136,848)	\$	(44,494)	\$	227,709
Total Direct Expenses	\$	1,086,772	\$	-	\$	162,208	\$	(136,848)	\$	25,360	\$	1,112,132
Indirect Expenses	\$	-	\$	-	\$	-	\$	-	\$	•	\$	-
Other Non-Operating Expenses	\$		\$	-	\$		\$		\$		\$	-
Total Expenses	\$	1,086,772	\$	-	\$	162,208	\$	(136,848)	\$	25,360	\$	1,112,132
Change in Assets	\$	67,000	\$	-	\$	32,856	\$	(28,109)	\$	4,748	\$	71,748
Fixed Assets												
Depreciation Computer & Software CapEx Furniture & Fixtures CapEx	\$	(30,000) 67,000 -	\$	- -	\$	-	\$	-	\$	- - -	\$	(30,000) 67,000 -
Equipment CapEx		-		-		-		-		-		-
Leasehold Improvements Change in Fixed Assets	\$	(37,000)	\$	-	\$		\$		\$		\$	(37,000)
Allocation of Fixed Assets	\$	-	\$		\$		\$	_	\$	-	\$	(37,000)
Change in Fixed Assets	\$	(37,000)	\$	-	\$	-	\$	-	\$		\$	(37,000)
TOTAL CHANGE IN ASSETS	\$	30,000	\$	-	\$	32,856	\$	(28,109)	\$	4,748	\$	34,748
	<u> </u>	_ 0,000		-	7	02,000	Ŧ	(_0,.00)	Ŧ	.,0	Ŧ	5.,. 70

Personnel Analysis

FTEs are defined as full-time equivalent units. Fractional FTEs reflect time tracking and expected results of time-tracking.

Table 2

Total FTE's by Program Area	Approved 2010 NON-STATU	Direct FTEs 2010 Budget FORY	Shared FTEs ¹ 2010 Budget	Total FTEs 2010 Budget	Change From Approved 2010 Budget
Operational Programs					
Protocol	5.04	0.00	5.04	5.04	0.00
Total FTEs Operational Programs	5.04	0.00	5.04	5.04	0.00
Administrative Programs					
General & Administrative	0.96	0.00	1.46	1.46	0.50
Total FTEs Administrative Programs	0.96	0.00	1.46	1.46	0.50
Total FTEs	6.00	0.00	6.50	6.50	0.50

¹A shared FTE is defined as only Texas Regional Entity employees who performs both Statutory and Non-statutory activities; however not for a registered function (e.g. Reliability Coordinator).

Section D

2010 Consolidated Statement of Activities by Program, Statutory and Non-statutory

Statement of Financial Position

As of December 31, 2008, unaudited

As of December 31, 2009, projected

As of December 31, 2010, as budgeted

Statement of Financial Position 2008 Audited, 2009 Projection, and 2010 Budget STATUTORY and NON-STATUTORY							
	Unaudited 31-Dec-08	Projected 31-Dec-09	Budge 31-Dec-10				
ASSETS							
Cash	3,959,463	1,714,097	1,929,309				
Trade Accounts receivable, net of allowance for uncollectible accounts of \$137,600	-	-	-				
Other Receivables	270,609	-	-				
Prepaid expenses and other current assets	-	-	-				
Security deposit	-	-	-				
Cash value of insurance policies	-	-	-				
Property and equipment	297,195	545,150	1,696,208				
Total Assets	4,527,267	2,259,247	3,625,518				
LIABILITIES AND NET ASSETS							
Liabilities							
Accounts payable and accrued expenses	265,115	265,115	265,115				
Regulatory Liability	3,095,041	593,983	-				
Other Liabilities	869,916	-	-				
Deferred compensation	-	-	-				
Accrued retirement liabilities	-	-	-				
Total Liabilities	4,230,072	859,097	265,115				
Net Assets - unrestricted	297,195	1,400,150	3,360,403				
Total Liabilities and Net Assets	4,527,267	2,259,247	3,625,518				