

Texas Regional Entity

An Independent Division of ERCOT

DRAFT MINUTES of H.R. & GOVERNANCE COMMITTEE TEXAS REGIONAL ENTITY, a DIVISION OF ERCOT

ERCOT Austin
7620 Metro Center Drive, Room 209
Austin, Texas 78744

November 13, 2007 at 8:30 a.m.

Committee Members Present

Jan Newton, Vice-Chairperson
Mark G. Armentrout
Brad Cox
Andrew J. Dalton
Suzi McClellan

ERCOT Executives, Board Alternates, and Staff Present

Bob Kahn
Mike Grable
Larry Grimm
Bob Helton
Nancy Capezzuti

Outside Counsel and Staff Present

David F. Brown, Esq., Hughes & Luce, LLP
Ginny B. Hayes, Legal Assistant, Hughes & Luce, LLP

Call to Order

Vice-Chairperson Newton called the meeting to order at 8:34 a.m. and immediately adjourned to closed session.

Executive (Closed) Session

The Committee returned from closed session at 8:35 a.m.

Minutes

Vice-Chairperson Newton asked if the members had any changes to the minutes of the past monthly meeting. When no changes were requested, Vice-Chairperson Newton invited a motion to accept. **Mr. Armentrout moved approval of October minutes, and Mr. Dalton seconded. The minutes were approved by unanimous voice vote.**

Open Session – TRE Staffing/Hiring, Budget Requirements

Vice-Chairperson Newton asked Mr. Grimm to address his plans to obtain staff as budgeted and to discuss new hires and currently open positions.

Mr. Grimm addressed the Committee about open positions and the need to fill them, including the Director of Compliance and Standards Development Coordinator positions. The Committee

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discussed the need to replace persons in certain positions and the timeline for filling open positions.

The Committee also discussed the operation of budget approval of new personnel, interaction with the NERC and FERC-approved business plan and budget under the Amended and Restated Delegation Agreement. Mr. Grimm was also asked to explain how he and his organization tracked the time spent on statutory functions vs. non-statutory functions.

Mr. Grimm advised the Committee that Texas RE personnel used ERCOT's billing system, including ERCOT's 15 codes for charging time and expense.

Ms. McClellan joined the meeting at 8:47 a.m.

Mr. Kahn joined the meeting at 8:50 a.m.

Adjournment

The meeting was adjourned at 8:51 a.m.