

**DRAFT MINUTES OF H.R. & GOVERNANCE COMMITTEE MEETING
OF ELECTRIC RELIABILITY COUNCIL OF TEXAS, INC.**

ERCOT Austin
7620 Metro Center Drive, Room 211
Austin, Texas 78744
October 16, 2007 at 8:56 a.m.

Committee Members Present

Carolyn Lewis Gallagher
Mark Armentrout
Brad Cox
Andrew Dalton
Bob Helton
Jan Newton
Suzi McClellan

ERCOT Staff

Bob Kahn
Nancy Capezzuti
Lori Cobos
Theresa Gage
Dottie Roark

Others

Clayton Greer

Call to Order

Ms. Gallagher opened the meeting at 8:56 a.m.

Minutes

Ms. Newton moved for approval of the August minutes and Mr. Cox seconded. The minutes were approved by unanimous voice vote.

Executive Session

Ms. Gallagher adjourned into Executive Session at 8:57 a.m. The meeting emerged from Executive Session at 9:32 a.m.

Minutes

Ms. Newton moved for approval of the August minutes and Mr. Cox seconded. The minutes were approved by unanimous voice vote.

Appointment of Assistant Corporate Secretary

Ms. Newton queried whether two appointments were necessary. Mr. Kahn clarified that it was only done as a safeguard to ensure full coverage. Mr. Cox moved approval of the item as posted; Mr. Dalton seconded. The motion was passed by unanimous voice vote.

External Relations Plan Update

Ms. Gage and Ms. Roark distributed the current timeline for external relations, and the current draft Corporate Communications Plan. They described the goals of ERCOT's external communications plan, the key messages, and the mechanisms by which ERCOT Staff communicate with various constituencies. Ms. Gallagher queried whether the responsible employees are appropriately trained, and Ms. Roark described the extensive event-based experience accumulated thus far and the winter-storm drill that is upcoming in November.

Mr. Cox thanked ERCOT Staff for their efforts, and Ms. Newton agreed, also asking about any efforts to move the high-level planning document into the more focused messages that need to be prepared, such as the Nodal program and the national energy focus. Mr. Armentrout added resource adequacy, and Ms. Capezzuti the 2008 ERCOT fee filing. Ms. Gage replied that detailed "Issue Briefs" are under development, and will be shared with the Board and with ERCOT employees.

Mr. Helton mentioned that Rep. Donna Howard is very interested in generation adequacy and may be attempting to start up a committee to examine those topics specifically, and Ms. Gage mentioned that ERCOT has been in touch with Rep. Howard and will continue monitoring those committee efforts.

Consult with CEO re Senior Management Succession Planning

This item was not taken up in open session. A discussion of specific individuals who are relevant to succession plans occurred under the "Personnel" posting in executive session.

Other Business

Mr. Grable raised the need, in the Board meeting, to change the November 2008 Board meeting date to avoid a conflict with Veterans' Day. Mr. Helton added that he was concerned that there is often a conflict between the November Board meeting and the annual November NARUC meetings, and asked that ERCOT avoid such a conflict if at all possible.

The meeting adjourned at 9:55 a.m.

Michael G. Grable
Assistant General Counsel