



**Request for Proposal for
AV Upgrade for Conference Rooms_9-21_BC**

Date of Release: September 30, 2021

1. General Information

1.1. Request for Proposal (RFP) Objective

The objective of ERCOT in this procurement is to identify and contract with a qualified Respondent to provide AV upgrades to expand the capabilities needed to conduct both local presentation and video conferencing.

Electric Reliability Council of Texas will be using Scout RFP to manage the submission process for this RFP. To participate in this event, you will need to create your free supplier account with Scout per the following link <https://go.scoutrfp.com/rfps/public/277904>. Once registered, you can view request details and ask questions (via Scout's message center) to Electric Reliability Council of Texas within the Scout platform. You will also be able to invite additional team members to collaborate and submit your Bid.

Contract Term

ERCOT intends to award a contract resulting from this solicitation for an initial term from date of award through December 31, 2023 or as necessary to fulfill the goals of this Request for Proposal (RFP).

1.2. ERCOT Point of Contact

The sole point of contact for inquiries concerning this RFP is:

Britney Chapman
ERCOT
2705 West Lake Drive
Taylor, Texas 76574

All communications relating to this RFP must be directed to the specified ERCOT Point of Contact. All other communications between a Respondent and ERCOT staff concerning this RFP are prohibited. Failure to comply with this section may result in ERCOT's disqualification of the proposal.

1.3. Procurement Timeline

Procurement Timeline	
RFP Release Date	September 30, 2021
Optional Notice of Intent to Propose Due	October 07, 2021
Site Walk	October 13, 2021 (tentative)
Respondent Questions Due	October 15, 2021
Response to Respondent Questions Sent	October 20, 2021
Respondent Proposals Due	November 03, 2021
Respondent Presentations (if needed)	November 08 - 12, 2021
Anticipated Contract Award	TBD
Anticipated Contract Start Date	TBD